

# FRIENDS OF FAIRFIELD PRIMARY MINUTES

05 March 2025

Apologies: Christina J, Sarah H, G, Sarah B, Melissa P,

Present: Jess Mc, Hannah F, Hannah T, Tom G, Becca D, Charlotte, Kerry W, Jackie, Sarah S, Helen D and Mrs Birkett

Item	Action
<ul style="list-style-type: none"><li>• <b>Welcome</b></li></ul>	Hannah F & Jess
<ul style="list-style-type: none"><li>• <b>Actions From Last Meeting</b></li><li>• At the last meeting it was discussed that Christina was investigating outdoor shelter company re potential price drop. At today's meeting it is believed Mr Gale is reviewing quotes. Becca offered to also look at funding/ discount options.</li></ul>	Hannah T
<ul style="list-style-type: none"><li>• <b>Leaflets</b></li><li>• The national PTA group produce leaflets advertising the PTA and what a PTA group does, plus helpful information for school starters.</li><li>• Hannah F has ordered a batch for Fairfield expected to arrive in May</li><li>• This should be in time for the school's reception open day</li></ul>	Hannah F
<ul style="list-style-type: none"><li>• <b>Accounts Update</b></li><li>• Update from Tom including mention of ASDA cash pot – See Appendix 1.</li></ul>	Tom
<ul style="list-style-type: none"><li>• <b>Easy fundraising</b></li><li>• So far this year the easy fundraising pot has earned almost £90 (since starting in Feb)</li><li>• It is being shared via the Fairfield Facebook page and on class WhatsApp chats. Hannah F encouraged attendees to spread the word where they can.</li></ul>	Hannah F
<ul style="list-style-type: none"><li>• <b>Uniform</b></li></ul>	Jess

Item	Action
<ul style="list-style-type: none"> <li>• Jess opened with a huge thank you to all the new volunteers we have had at the uniform shed so far this year</li> <li>• There is now a schedule in the uniform WhatsApp chat where volunteers can accept the dates that they can attend the shed. We will use this form of rota going forwards.</li> <li>• Waterproofs – the shed will now stock waterproof trousers to be used on school trips, forest school, outdoor activities etc. This has been discussed with Mr Gale and a dojo post will go out to advertise for donations.</li> <li>• Shelves – the committee announced the plans to purchase new shelving for the uniform shed. The shed has become an asset to the school and is regularly used by both school and parents. The existing shelving was donated but does not fit all the boxes (the remainder of which are piled on the floor). Some of the boxes are also broken and/or without lids so will be replaced at the same time. This will make the shed easier and safer for both staff and PTA to access. Jess and Hannah T to measure up for shelves etc.</li> <li>• Update from costume swap – it was very well received, lots of children and families came for costumes</li> <li>• Trial Halloween – based on the success of the book day costume swap the PTA have agreed to host a Halloween costume swap in October.</li> <li>• Summer uniform – Hannah F suggested a summer uniform drive. This could be similar to the one we held in summer holidays last year before the start of term. However, this one would be in advance of summer in order for parents to pick up summer items. The group agreed and the dates and volunteers will be confirmed via WhatsApp groups.</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Crossings in Sainsburys car park</b></li> <li>• A school parent had approached the PTA to report that the crossings on Sainsburys car park are badly faded and they had witnessed a 'near miss' whereby a car had not seen the crossing as it was being used by a parent and child on the way to school.</li> <li>• Mrs Birkett agreed that school can liase with the council about the needs of the car park and that she will progress this action with Mr Steele.</li> <li>• Sarah S mentioned that there is a live survey for the council now on Cockermonth car parks and it may be worth feeding back via the survey. Sarah S agreed to post the link to the survey in the Fairfield friends WhatsApp chat.</li> </ul>	Hannah F
<ul style="list-style-type: none"> <li>• <b>Newsletter and Facebook</b></li> </ul> <p><b>Action:</b> Hannah T to make newsletter</p> <ul style="list-style-type: none"> <li>• It was discussed that a spring newsletter is in production and the meeting was opened up to suggestions for contents. The following suggestions to be included:</li> <li>• Names and photos of new committee members</li> </ul>	Jess & Hannah F

Item	Action
<ul style="list-style-type: none"> <li>• Update on the Uniform shed and donations of water proof trousers</li> <li>• History of successful fundraising: reading realm, sensory room, bike shelters, lockers, iPad, Santa gifts, play ground equipment</li> <li>• Include our next fundraiser: outdoor shelters for the playgrounds</li> </ul>	
<ul style="list-style-type: none"> <li>• <b>Any other business</b></li> <li>• This years fund raising activities were discussed. It was agreed the PTA would help with refreshments at the VE day picnic this term (school will have access to the outdoor games/competition equipment in the shed but will arrange and staff anything they choose to hold). In the winter term the PTA will be involved in Christmas fund raising – most likely a Christmas Fair. It was also agreed that the PTA will host a ‘fri-yay’ stall on the last day of each term – beginning with the end of the easter term This will involve a stall of treats/ pocket money items for children to buy as a fun celebration. The items will be priced inexpensively (to meet poverty proofing standards). The stall will be on school grounds but manned by PTA.</li> <li>• School disco’s - it was discussed when would be an appropriate time in the school year to hold school discos. Previously these have been held in February (Valentine's theme) as that was a relatively quiet term where most year groups were free to participate (avoided residential/ SATS/Shows etc). The last one was held by school and kept within school time – it was agreed that this worked well and so for the foreseeable future school will continue to hold the disco’s (rather than the PTA) .</li> <li>• Questionnaire – at the last meeting it was suggested that a questionnaire could be sent out for pupils and staff on the school to reflect on what fundraising/ activities/ PTA things they have enjoyed. This would then be used to plan new fund raising. However, with the fundraising events listed above it was agreed we probably have enough for this school year. Perhaps keep the questionnaire until September and use it for ideas for the next school year.</li> <li>• Mrs Birkett asked for donations for the schools curiosity day. These need to be items that a child might find curious and not too large. Musical, light up, noisy items all welcome, also interesting boxes or moving toys.</li> </ul>	Hannah F and Jess
<ul style="list-style-type: none"> <li>• <b>Date of next meeting</b></li> </ul> <p>Second wed after half term – 30<sup>th</sup> April</p>	Hannah T
<p><b>Thank you and close</b></p>	Hannah F & Jess

## Appendix 1: Friends of Fairfield PTA accounts 2024-2025

Balance Brought Forward September 2024:	<b>£13,453.11</b>
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<b>Income</b>	
<b>Item</b>	<b>Amount</b>
Allerdale Lottery	£337.50
Uniform Shed	£333.95
Sensory Room	£1,937.00
Christmas Fair	£3,130.85
Christmas Show	£0.00
Christmas Gifts – yr6	£0.00
Bank Charges	£0.00
Parent Kind Renewal	£0.00
<b>Total Income</b>	<b>£6,060.02</b>

<b>Expenditure:</b>	
<b>Item</b>	<b>Amount</b>
Allerdale Lottery	£0.00
Uniform Shed	£0.00
Sensory Room	£12,729.35
Christmas Fair	£791.74
Christmas Show	£0.00
Christmas Gifts – yr6	£688.99
Bank Charges	£12.00
Parent Kind Renewal	£162.00
<b>Total Expenditure</b>	<b>£14,384.08</b>

<b>Current Balance</b>	<b>£5,129.05</b>
<b>Dedicated Sensory Room Funding:</b>	<b>£366.18</b>
<b>PTA Funds:</b>	<b>£4,762.87</b>