

FRIENDS OF FAIRFIELD PRIMARY MINUTES

10 November 2021

In attendance

Becca Dunlop (Chair, BD), Jane Goode (Secretary, JG), Chris Mathieson (Treasurer, CM), Chris Steele (CS), Ilke Whithorn (IW), Katie Greenough (KG)

Apologies

Kirsty Grant, Jo Poate, Becky Tibbs

Item	Action
<p>1. Actions From Last Meeting</p> <p>School Council: wanted to support Children in Need day Requests: more playground equipment – better to get good quality as it lasts longer More books in classrooms including books about topics Buddy benches – have been gifted some Wet playtime games Musical instruments Water fountains Bird feeders IT equipment Litter picking equipment</p>	
<p>2. Review of Ongoing Projects</p> <p>Christmas Carols: Look into mulled wine license</p> <p>CM to look at float</p> <p>5 helpers for event</p> <p>Raffle:</p> <p>Ticketed, 5000 tickets to order.</p> <p>Week after next to bring in donations, end of November, give suggestions as to what we're looking for.</p> <p>Can pay by bank transfer.</p> <p>Draw at the carol concert and sell unused tickets on the door.</p> <p>Need outside lighting for key areas. 2 spotlights for grass, bottle lights around the shelter, Mr Steele to ask parents.</p> <p>2 school tea urns, Hot chocolate, Mince pies.</p>	<p>JG CM</p> <p>BD</p> <p>CS</p>

Item	Action
<p>School plays: Comms for the end of the week. 4,5,6 week of the 6-10th. Help to marshal the performances. Reception in the school hall.</p> <p>School planning festive Fridays.</p> <p>Fundraising goal – early years, booked a consultation drawing for the outside area. End of December. 20-30k. Maybe match funding with PTA.</p> <p>Also iPads. 30 iPads with add on costs for licenses, £8,300 for those and the administrator equipment.</p>	
<p>3. Accounts Update</p> <p>As of 30th September £3689 in the bank Move account to the co op which offeres online banking and a card And accounts onto quick books Bank should have sent a form to the school</p>	CM
<p>4. Parents Survey</p> <p>Defer until after Christmas.</p>	
<p>5. Any Other Business</p> <p>Discussed possibility of School lottery.</p>	
<p>6. Date of next meeting</p> <p>19th January 2022</p>	