

Friends of Fairfield Meeting

17/09/2025

Attendees: Jess, Hannah F, Hannah T, Tom, Melissa, Charlotte, Christina, Sarah, Marrion, Kate, Becca, Jennifer, Chris, Jayne, Sara

Apologies: Jakki, Mrs Birkett (school representative)

Welcome and Introductions (Jess)	A warm welcome and brief introduction to the PTA was given.
Actions from the last meeting (Hannah T)	All actions complete
Uniform Shed (Jess)	<ul style="list-style-type: none">• The summer uniform giveaway at the start of September was well attended. Over £80 was given in voluntary donations.• There were also plenty of donations to the shed. Any surplus that cannot be used will be divided between out charities – school in Uganda and Moorclose foodbank• The shed will support a flip flop and sandal collection again this term – these are donated to Uganda – <u>Jess to confirm with school</u>• The shed is still looking for volunteers who can provide a continued weekly commitment
Halloween (Hannah F)	<ul style="list-style-type: none">• Jess to confirm Halloween plans with school but assuming the same as last year• PTA will hold a costume swap again (same as last year) - <u>Hannah T to make Canva post for donations</u>• Facepainting – the PTA will provide this again – Christina to lead on designs• Volunteers required to support facepainting and costume swap – <u>Hannah F to request on WhatsApp groups</u> (some volunteers already agreed to help in the meeting: Christina, Becca and Sara)
Accounts (Tom)	<ul style="list-style-type: none">• See appendix 1 for full accounts summary• Discussed easy fundraising and Allerdale lottery being continued source of income. Agreed to advertise these again – <u>Hannah F to make Facebook post</u>• Also discussed the ADSA cash pot donations set up last year – <u>Hannah F to explore options like this again with other supermarkets</u>

Christmas lights switch on	<ul style="list-style-type: none"> • Friends of Fairfield will have a stall at the Cockermouth Christmas lights switch on: 23rd November 2025 • The stall will concentrate on: Facepainting, Lucky Dip, Cakes and 'Elfridges' pocket money items • Volunteers required to help man the stall (Melissa, Charlotte and Marrion agreed to offer help in the meeting) • Volunteers required for facepainting – Christina agreed to lead on this • <u>Hannah T to send WhatsApp group messages for volunteers and set up a break off WhatsApp group specifically for the lights switch on</u> • Lighting for the stall was also discussed – request made for anyone with battery operated lights/ camping lanterns to loan them to PTA for the day Hannah T and Becca offered lanterns and there are two more in the uniform shed.
Coming up	<ul style="list-style-type: none"> • The next meeting proposed for Wednesday 12th November – <u>Jess to confirm with school</u> • Friends of Fairfield to hold a Christmas Fayer on 6th December – early stages of planning suggest we will need raffle prizes and volunteers. Something to think about before the next meeting.
Any other business	<ul style="list-style-type: none"> • A huge thank you was given to Katie G for organising the summer town trail which raised approx. £100 • It was discussed maybe organising another one around easter time. Friends of Fairfield are keen to support if Katie would like to do it • Charities commission return has been completed for the Friends of Fairfield charity • The lottery licence was mentioned in advance of the school fair – <u>Tom to check this is still valid</u> • School Christmas presents were discussed. The PTA usually provide the money for these (approx. £500). Open to ideas for what we should buy? <u>Jess to ask school.</u>

Account summary for 17th September 2025

			Income	Outgoing
04/07/2025	New speaker for school - PTA gift	PTA improvements		£249.17
07/07/2025	food/drink for end of year discos	End of year Disco		£0.99
07/07/2025	food/drink for end of year discos	End of year Disco		£15.96
07/07/2025	Sum Up - Uniform Sales	Uniform Shed	£5.00	
09/07/2025	Allerdale Lottery	Allerdale Lottery	£39.00	
17/07/2025	Cash from Disco donations - held as cash float	End of year Disco	£161.40	
17/07/2025	Cash from FRI-Yay sale - held as cash	Fri-Yay	£86.00	
17/07/2025	Invoice fore end of year prom	Gifts (yr6/Christmas)		£40.79
21/07/2025	Sum Up income from Fri-Yay	Fri-Yay	£13.15	
25/07/2025	Payment to Erin Strickland for food for leavers prom	Gifts (yr6/Christmas)		£50.93
29/07/2025	Amazon purchase of items for sensory room	Sensory Room		£249.05
01/08/2025	Metal Craft donation for sensory room	Sensory Room	£250.00	
06/08/2025	Allerdale Lottery	Allerdale Lottery	£28.50	
14/08/2025	Easy Fundraising income	Easy Fundraising	£43.57	
03/09/2025	Allerdale Lottery	Allerdale Lottery	£34.00	
08/09/2025	Treasure hunt income	Donations	£84.00	
08/09/2025	Uniform sales from end of summer shed opening	Uniform Shed	£80.56	
08/09/2025	Sum up payment from uniform	Uniform Shed	£53.62	
			£878.80	£606.89