

## Fairfield Primary School

### Governing Board Year Planner 2019/2020

Local Governing Board			
	Autumn	Spring	Summer
<b>Head's Feedback</b>	<p><b>Strategic Overview</b> - School priorities for the year; how these will be implemented/ how will impact be assessed.  <b>SIP:</b> 19/20 tracker  <b>SEF:</b> for approval</p> <p style="text-align: center;"><b>Head Teacher's Report</b></p> <p><b>Updates:</b> Deputy Head recruitment (in HT Report)</p>	<p style="text-align: center;"><b>Strategic overview:</b>                      Progression against yearly priorities                      Progress against the SIP - RAG</p> <p style="text-align: center;"><b>Head teacher's Report</b></p> <p style="text-align: center;"><b>Parent/Pupil questionnaire feedback</b></p>	<p style="text-align: center;"><b>Strategic overview:</b>                      Progression against yearly priorities                      Progress against the SIP – RAG                      Review of Progress against 19/20 priorities</p> <p style="text-align: center;"><b>Head teacher's Report</b></p>
<b>Policies</b>	TBC	TBC	TBC
<b>Other items</b>	<p>Strategic overview – GB priorities for the year; how these will be implemented/ how will impact be assessed</p> <p style="text-align: center;">Safeguarding Report</p> <p style="text-align: center;">Health and Safety audit feedback</p> <p><b>Focus:</b> The new Ofsted Framework</p> <p style="text-align: center;"><b>GB Communication plan</b> – for approval</p> <p><b>Workshop</b> – feedback from Year 6/ School Council workshops</p> <p style="text-align: center;"><b>GB Monitoring Plan</b> - for approval</p> <p><b>GB Development Plan:</b> priorities for 19/20</p>	<p style="text-align: center;">Recommendations from Committees</p> <p style="text-align: center;">Safeguarding Report</p> <p style="text-align: center;">Monitoring feedback and reports</p> <p style="text-align: center;">GB Effectiveness evaluation/Skills audit feedback</p> <p style="text-align: center;"><b>GB Monitoring Plan</b> - update</p> <p><b>Governing Body Development Plan:</b> Review of progress</p>	<p style="text-align: center;">Recommendations from Committees</p> <p style="text-align: center;">Safeguarding Report</p> <p style="text-align: center;">Monitoring feedback and reports</p> <p style="text-align: center;"><b>GB Monitoring Plan</b> - update</p> <p><b>Governing Body Development Plan:</b> Review of progress</p> <p style="text-align: center;">Pupil Premium Impact statements Sports Premium Impact Statements</p>



## Standards Committee

	Autumn	Spring	Summer
<b>Head's Feedback</b>	<p style="text-align: center;"><b>Data review</b></p> <p>SAT's (Yr2 &amp; Yr 6) Phonics (internal data) <i>(External data to be reviewed by whole of GB during KS Lead presentation in November)</i></p> <p style="text-align: center;"><b>Focus Group Review</b></p> <p>Outline school approach to progressing the following focus groups: Year 5 cohort, Boys writing, Greater depth, Pupil Premium [EYFS]</p> <p style="text-align: center;"><b>Internal Assessment Data</b></p> <p>What is collected; purpose of the data; impact of collecting it. How it improves outcomes</p> <p style="text-align: center;"><b>Progress against SIP - RAG</b></p>	<p style="text-align: center;"><b>Data Review</b></p> <p>Focus groups progress</p> <p>Overview of steps of progress within year groups</p> <p style="text-align: center;"><b>Progress against SIP – RAG</b></p> <p style="text-align: center;"><b>Progress in handwriting</b></p> <p style="text-align: center;"><b>Curriculum update</b></p>	<p style="text-align: center;"><b>Data review</b></p> <p>Focus groups</p> <p>Overview of steps of progress within year groups</p> <p style="text-align: center;"><b>Progress against SIP –RAG</b></p> <p style="text-align: center;"><b>Nurture Group – feedback regarding workshops</b></p> <p style="text-align: center;"><b>Curriculum update</b></p>
<b>Staff Feedback/presentations to present on the key issues: 1) Approach to curriculum planning – how this drives the vision and builds skills;2) how is attainment tracked to ensure pupils are supported; 3) how are different teaching styles/innovation used to maximise impact on all pupils; how is impact assessed.</b>	<p style="text-align: center;"><b>HT or SLT Lead outline:</b></p> <p>Approach to curriculum planning to ensure drives vision and ethos – how is it based on research and best practice;</p> <p>How tracking of attainment in core and foundation subjects ensures pupils are supported;</p> <p>Approach to range of teaching and learning styles that promote excellence in ALL National Curriculum subjects.</p> <p>How the SLT will review and measure the impact of the curriculum</p>	<p style="text-align: center;"><b>Geography/History</b> subject lead (ES)</p> <p style="text-align: center;"><b>DT/ART</b> subject lead (SR)</p> <p style="text-align: center;"><b>Music</b> subject lead (CT)</p>	<p><b>PE</b> subject leads (RB/KM)</p>
<b>Policies</b>	<p><b>Teaching and Learning Policy</b> <b>Sex Ed</b></p>	<p><b>Handwriting Policy</b></p>	<p>TBC</p>
<b>Other items</b>	<p style="text-align: center;"><b>Strategic priorities</b></p> <p>Confirming priorities for standards committee</p> <p style="text-align: center;"><b>Monitoring feedback</b></p> <p>Feedback from GB Curriculum Link Governor on curriculum day</p> <p>School approach to developments in Sex Education</p> <p style="text-align: center;">Recommendations to LGB</p>	<p style="text-align: center;"><b>Monitoring feedback</b></p> <p>Recommendations to LGB</p>	<p style="text-align: center;"><b>Monitoring feedback</b></p> <p>Recommendations to LGB</p> <p>Review of Strategic Priorities for the year – what has the Standards Committee achieve in 2019/2020</p> <p style="text-align: center;"><b>Strategic Priorities</b> Standard Review of its impact</p>

**Resources Committee**

	Autumn	Spring	Summer
<b>Head's Feedback</b>	<p style="text-align: center;"><b>Strategic vision</b> How are funds being focussed on achievement of strategic vision?</p> <p><b>Focus area:</b> Approach to developing middle leaders and Subject Leads</p> <p style="text-align: center;"><b>Premises updates</b> Status of short/long term actions</p> <p style="text-align: center;"><b>Update on budget</b></p> <p style="text-align: center;"><b>Business development</b> Nursery</p> <p style="text-align: center;"><b>Staffing updates</b></p> <p style="text-align: center;"><b>Progress against the SIP – RAG</b></p>	<p style="text-align: center;"><b>Health and Safety</b> Updates against the Action Plan</p> <p style="text-align: center;"><b>Premises updates</b></p> <p><b>Focus area:</b> Training and development/CPD with focus on development of Subject Leads</p> <p style="text-align: center;"><b>Staffing Updates</b></p> <p style="text-align: center;"><b>Progress against SIP – RAG</b></p> <p style="text-align: center;"><b>Business development</b></p> <p style="text-align: center;"><b>Staff welfare updates</b></p> <p style="text-align: center;"><b>Staff questionnaire responses</b></p>	<p style="text-align: center;"><b>Health and Safety</b> Updates against the Action Plan</p> <p style="text-align: center;"><b>Premises updates</b></p> <p style="text-align: center;"><b>Focus area – TBD</b></p> <p style="text-align: center;"><b>Staff welfare review</b></p> <p style="text-align: center;"><b>Staffing updates</b></p> <p style="text-align: center;"><b>Business development</b></p> <p style="text-align: center;"><b>Progress against SIP -RAG</b></p>
<b>Finance</b>	<p><b>Accounts</b> <b>Budget Planner</b> Development of the 'Five year plan'</p>	<p><b>Accounts</b> <b>Five year Plan</b></p>	<p><b>Accounts</b> <b>Budget meeting feedback</b></p>
<b>Policies</b>	TBC	TBC	TBC
<b>Other items</b>	<p style="text-align: center;"><b>Strategic Priorities</b> What will the Resources Committee achieve in 2019/2020</p> <p style="text-align: center;"><b>Health and Safety Action Plan</b> Feedback from audit</p> <p style="text-align: center;"><b>Staff welfare updates</b> Monitoring feedback Recommendations to LGB</p>	<p style="text-align: center;"><b>Strategic Priorities</b> How is the finance committee developing its strategic priorities</p> <p style="text-align: center;">Monitoring feedback Recommendations to LGB</p>	<p style="text-align: center;"><b>Strategic Priorities</b> Review of progress against priorities</p> <p style="text-align: center;">Monitoring feedback Recommendations to LGB</p>

### **ADDITIONAL MEETINGS OPEN TO ALL:**

1. Key Stage presentation on SATs results November 6<sup>th</sup> 2019 (Autumn)
2. Focus area: the new approach to BLP /PHSE (possibly forest school) April 23<sup>rd</sup> 2019
3. Budget meeting 5<sup>th</sup> May 2020 (Summer Term)