

# FAIRFIELD PRIMARY PTA MINUTES – 7<sup>th</sup> October 2020

## In attendance

Jaimie Clegg, Linda Wood (Vice Chair KS1), Terri Tassiker-Tunstall, Becca Dunlop (Communications), Kay Pitchford (Bidwriter) Becky Tibbs (Secretary), Ilke Whitehorn, Holly Woodhead (Chair), Neil Warwick, Steve Tibbs, Rob Barton, Geoff Downie (Treasurer), Clint Stamper, Chris Steele, Jane Goode

## Apologies

Rachel Griffiths (Treasurer), Michelle Tindale

Jaimie chaired the meeting as Holly had just been appointed at the AGM held prior to the meeting.

### 1. Autumn Competition

Jaimie had prepared an A4 sheet that was ready to be sent out on 8<sup>th</sup> October. One winner would be selected from each class, prizes would be an art set appropriate to each age group. The closing date was 16<sup>th</sup> October, with winners announced after half term. **Rob and Becca to do the communications.**

### 2. Halloween dress-up

Chris would check the diary for the proposed date of 23<sup>rd</sup> October. The cost would be £1. **Becca to do a poster, Rob to advertise on Dojo.**

### 3. Accelerated Reading update/ volunteers

This was being funded through the Catch-up Project. Volunteers would be needed to help set up the scheme (eg labelling and scanning books). Rob could demonstrate the process online with a small group to see how long it took. More parent volunteers could be requested if needed, however, the school had to be mindful of numbers of parents coming into school at present. **Jaimie, Terri, Kay, Becca, Linda, Ilke and Rob to meet at 7pm, Wednesday 14<sup>th</sup> October. Becky to set up Google Meet for this date/time.**

### 4. Funding requests

Suggestions could be emailed to [ptachair@fairfieldprimary.co.uk](mailto:ptachair@fairfieldprimary.co.uk) for consideration.

Miss Mitchell had submitted a request for a KS1 area water wall. The cost would be approximately £600, Chris requested for flexibility up to £700 as it could require additional timber. **The request was supported by the PTA.**

**Clint to look into potentially building one through his work for nursery and to look at contacts for buying timber.**

Linda reported that she had not heard anything about the sandpit from Shelby.

**Clint to follow this up.**

Geoff queried why the PTA was discussing supporting funding applications when the balance was just over £5,000. Jaimie responded that it would be better for the PTA to hold a smaller balance as it could prevent us from submitting funding bids if we had too much money.

Chris discussed the school's funding requirements over the forthcoming year and the need to think creatively about holding events. The school was receiving Catch-up Project money this year, so the main focus of funding support would be

technology (eg tablets, interactive screens). This area was underfunded and technology could support other projects, for example, tablets would support the Accelerated Reader project.

Kay stated that she would pick up research on grant making bodies and how we could make funding applications to support our work. She requested to be notified of any forthcoming projects so she could determine if we could bid for funding.

**Chris commented there could be a project for Kay to work with Erin Strickland and discussion could begin on this. Holly also requested a meeting with Kay to discuss funding plans for the year.**

#### **5. Communications**

The next newsletter would include details of upcoming events, Mrs Sutton's leaving gift and details of who had been elected to the Committee roles. **Becca to do within the next couple of weeks.**

#### **6. AOB**

- Cauliflower cards – Linda was organising these, most cards had been sent out and orders were already being received.
- Walking trail – **Linda to speak to All Saints to see if they were running one this year.**
- Jaimie thanked everyone for their support to the PTA.

#### **7. Date of next meeting – 7pm, Wednesday 4<sup>th</sup> November 2020**