

FRIENDS OF FAIRFIELD PRIMARY MINUTES – 28th April 2021

In attendance

Holly Woodhead (Chair), Becky Tibbs (Secretary), Rob Barton, Ilke Whitehorn, Becca Dunlop (Communications), Katie Greenough, Jane Goode, Geoff Downie (Treasurer), Clint Stamper, Hilary Royston Bishop

Apologies

Linda Wood (Vice Chair), Kay Pitchford (Bidwriter)

Item	Action
Actions from last meeting	
Accelerated Reader – Rob to confirm to Kay if funding required for potential grants for the desktops and iPads.	RB
Facebook Preloved Page – this had been going well and we had started sharing payment details for donations. Rob could advertise the page on Dojo if needed. Jane and Becca were planning to list all the items we hold, Rob commented that there were a number of bags in the office that could be added to our store. Becca to put out an appeal for larger size items towards the end of the summer term, when older children are leaving or moving year groups. Jane and Becca to give payment details to the office and add to the main Facebook page.	JG/BD
1. Proposed name change of the association	
Holly proposed that the name of the association be changed to “Friends of Fairfield Primary”. All attendees at the meeting voted for the name change.	
Geoff and Becky to sort out the revised constitution and details with the Charity Commission and Parentkind.	GD/BT
2. Actions to support the school	
Rob had confirmed to staff that Friends of Fairfield Primary (FOFP) would fund Reading Rainbows and Topic boxes. Staff would order the items, then admin staff would contact FOFP with invoices.	
School was organising a looking a week of fun events in place of residential. FOFP agreed to support this by funding a contribution up to £1,000. Rob to liaise with Chris and feedback proposed costs.	RB
Sloping yard project – Once a plan was developed, a date for a weekend activity/project after 21 June would be confirmed. Clint, Rob, Chris and Ilke to meet to assess work required and develop a plan and list of materials.	Clint S, Chris S, RB, IW
3. Ideas for activities	
Orienteering event – West Cumbria Orienteering Club (WCOC) were happy to hold an event – suggested dates were Saturday 26 th June or one evening (the course would be shortened in the evening). WCOC proposed a course	

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<p>in Harris park and the school field/school grounds. Saturday 26th June was agreed as the provisional date.</p> <p>To manage numbers of people, sessions could be booked in advance. Food, refreshments and a raffle could be held at school. It was suggested that we offered prepared food (eg hotdogs) rather than cooking it. Holly to contact Danette to discuss if she would like to lead the event. Holly to request helpers on Facebook if the event is going ahead.</p>	HW
<p>4. Accounts update</p> <p>Geoff reported that the current balance was £5176. Thanks were passed to Geoff for purchasing a card reader for donations. Becca had shared the payments details for pre-loved uniform donations so hopefully it would start to receive payments soon.</p> <p>Geoff was unsure when we would be able to change bank. Charity accounts had to be changed in person and the banks were not offering branch visits yet. Barclays were the best option to change our account to as they had a branch in town and would be able to provide floats for events. Geoff to change the Cumberland bank account name to Friends of Fairfield Primary.</p>	GD
<p>5. Any Other Business</p> <p>The Bake-off had been judged by a Cockermouth Country Market members and winners had been selected. Winners would be announced in assembly when parental permission was received. Holly thanked Jane for her work leading this activity. Jane to forward photos of winners to Rob. Rob and Jane to check if parental permission pictures to be shared.</p> <p>Holly suggested that committee role vacancies for next year should be advertised in advance of the next meeting (for example the Chair and Vice Chair roles). If anyone was interested in taking on a role, they could attend the next meeting and shadow the current role holder. Holly and Becky to prepare details in advance of next meeting.</p>	JG/RB HW/BT
<p>6. Date of next meeting – 16th June 2021</p>	