



## FAIRFIELD PRIMARY SCHOOL

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9th September 2020

Dear Parent/Carer,

I am very pleased to report that the return to school has been a great success so far. We have had fantastic attendance and we have lots of happy, smiling, confident children in school. We have spent a lot of time with pupils last week learning about new routines and how we will keep ourselves safe in school. They have responded really well and have quickly settled into the 'new normal'.

We have been monitoring the implementation of all of the new structures and have made a number of adjustments. I have outlined some of the key changes below. Please read these carefully, along with the important reminders, as it is really important that ALL pupils and parents adhere to our procedures.

### REMINDERS

**Any child or adult who is showing symptoms of the coronavirus (becoming unwell with a continuous cough or high temperature, or has a loss of or change in their normal sense of taste or smell) MUST NOT come into school.** They must be tested (only if displaying the symptoms) and school informed of the results. If the test is negative, your child can come back to school.

**Please ensure that only 1 adult does the drop off and pick up at school.**

Gathering at the school gates, on the school grounds and otherwise coming onto the site without an appointment is not permitted. Please have respect for others when on school site and be considerate of others and what we are trying to achieve.

If you need to speak to a teacher at the end of the day, please wait until they have released all of the children before doing so.

### CHANGES

In order to try to reduce the congestion on the site, **from THURSDAY 10<sup>th</sup> September, we have revised the drop-off routine and tweaked the timings for pickups. ALL CLASSROOM DOORS TO ALL YEAR GROUPS WILL BE OPEN BETWEEN 0840 – 0900.** Please drop your children off at the appropriate place within this window. Please do not arrive at site before 0840 and, as all classes will be open, there will be no need for waiting on site. This is a wide window so please be considerate and do not arrive earlier to wait.



We need to retain the staggered finish times but please see the table below for alterations.

Year Group	Drop Off time	Pick up time	Location
Nursery	0840-0900	12:00/15:00	Lower Building Gate
Reception		15:10	Middle Gallowbarrow Entrance (HH) & Green Gate (KK)
Year 1		15:15	Lower Building Door
Year 2		15:20	Key Stage 1 Main Door
Year 3		15:30	KS2 Site
Year 4		15:20	KS2 Site
Year 5		15:20	KS2 Playground
Year 6		15:30	KS2 Playground

Please note the changed pick up times and locations for Year 5 & 6 – Parents should make their way around to the KS2 yard and wait in a socially distanced manner for the class release from their classroom doors.

### Wraparound

We are very pleased with how the new Wraparound system is working. Please be aware that due to its new location, you will need to cross the car park entry point and the gates will be open. Please ensure you accompany your child to the door of Wraparound.

### Hand sanitiser

We are using hand sanitiser with the children in school but as detailed in our risk assessment, this is done under adult supervision. If you need to send your child in with a specific hand sanitiser, please inform your child's teacher and ensure that it is stored and used in the classroom and not in bags.

### Parent/Teacher Virtual Meetings

It is always really important that parents/carers meet their child's teacher and learn about what the children will be working on throughout the year. We usually invite parents into school in the first week to meet with us but this year we plan to hold the meetings virtually.

Teachers of each year group will host an information sharing meeting to look at the curriculum in their year group, homework, PE etc. Please feel free to join the meeting of your child's year group. The times and dates are below and we will send out the Zoom Meeting links prior to the meeting.

Please note that meetings will start on time and will last approximately 15 minutes.



Date	Time	Year Group
14/9	1730	Year 5
14/9	1800	Year 6
15/9	1730	Year 1
15/9	1800	Year 2
16/9	1730	Year 3
16/9	1800	Year 4
17/9	1730	Nursery
17/9	1800	Reception

### Website

Please remember that all up-to-date information can be found on a dedicated page of our website:

<https://fairfieldprimary.co.uk/key-information/covid-19-response-information>

I apologise in advance if the changes made affect your routines but we are making the adjustments in line with our risk assessments to ensure our measures are as robust as possible.

Yours sincerely



Mr C J Steele  
Headteacher

