



Headteacher: Miss H. Willis

Friday 3rd March 2023

Dear Parents/carers,

Parents/Carers Evening Meetings – Wednesday 22nd March 2023 and Thursday 23rd March 2023

Our next Parent/Carer/Teacher Meetings are fast approaching and we are looking forward to talking to you about how your child is learning in school and how we can work together to support their education. We will be holding meetings in classrooms as this will give you an opportunity to see the classrooms and all the displays around the school as well as an opportunity to have a look through some of your child’s work and talk to your child’s teacher. We expect to be able to meet with every child’s parent/carer and appreciate your commitment to making time to come and meet with us – working together is very important to us and to your child. Teachers will be available on **Wednesday 22nd March** and **Thursday 23rd March** for 10 minute slots with you and your child; please arrive 10 minutes before your appointment time so that you have plenty of time to look at your child’s work. Come to the school office entrance and you will be directed to your child’s classroom.

Please return the slip below **as soon as possible**, being as **flexible** as you can with your times. Appointments will be issued in **10 minute slots**, taking siblings into account. We appreciate your help with ensuring that these meetings do not overrun. Thank you for your ongoing support. We are looking forward to meeting with you and your child.

Parents/Carers Meeting Appointment to see Class Teacher

CHILD’S NAME..... CLASS

Please indicate preferred day and time by circling the options below.

I would prefer: Wednesday 22nd March 2023 Thursday 23rd March 2023

Between the times of: 3.30 – 4.00 4.00 – 5.00 5.00 – 6.00 6.00– 6.50

My child has a brother(s)/sister(s) in class

To be completed by teacher and returned to parent:

CHILD’S NAME: CLASS:

Arrival Time: Appointment time:

On: Wednesday 22nd March Thursday 23rd March (teacher to circle)