

# Friends of Fawbert & Barnard's School Association Constitution

1. The name of the Association shall be: 'Friends of Fawbert & Barnard's School'.
2. The aims for the Association shall be:
  - a. To advance the education of the pupils of the School by providing and assisting in the provision of the facilities for education at the School. (Over and above that normally provided by the Local Authority).

And as an ancillary thereto and in furtherance of this object the Association may:

- b. Foster more extended relationships between the Staff and Parents and others associated with the School.
  - c. Provide occasional social functions to promote good fellowship between members and children.
  - d. Engage in activities which support the School and raise money towards the cost of education.
3. The Association shall be Non-Political and Non-Sectarian.
4. The day to day running of the School, its curriculum and the education methods employed are entirely the responsibility of the Head Teacher and Governors and not of this Association.
5. All Parents or Guardians of Children who attend the School are eligible for membership.
6. With the approval of the Committee, Parents of Children who have left the School may continue their membership if they desire to do so.
7. Additional Committee members may be co-opted and Sub-committees may be appointed by the Committee for any specific purpose, for a period of time to be decided by the Committee.

Refer 11.

8. The Committee shall usually consist of 15 Members plus four Officers of the Association. As in 9.

9. The Officers of the Association shall be:

Chairman, Vice-Chairman Secretary, Treasurer. Publicity & Advertising

Any member is eligible to hold any of these offices and shall be elected annually at the AGM. There shall be no Honoraria. Ex-officio officers as in 10.

10. The Head Teacher (or Deputy Head Teacher if the Head Teacher is absent) shall be an ex officio member of the Committee and must be consulted on issues that involve Staff, Pupils and Premises.

11. Not more than two members under Section 6 and 7 can hold office on the Committee.

12. The Chairman (or Vice Chairman, if the Chairman is absent) only votes when the voting is even.

13. A quorum of the Committee shall be 5 and it must incorporate 2 Officers.

14. The AGM shall be held in September or October for which 14 days notice shall be given in writing.

15. The financial year shall end on July 31<sup>st</sup>. The Treasurer shall keep an account of all income and expenditure and shall submit accounts to the Charity Commission and report at the AGM.

16. Bank Accounts shall be operated in the name of the Association and withdrawals shall be made on the signature of any two Officers of the Association.

17. The Association retain an interest in items purchased or donated by them for the School. In the eventuality of the

School being dissolved that interest remains.

18. There shall be at least one meeting of the Association each term.
19. An Extraordinary General Meeting can be called at any time by the Committee or by 20 members of the Association with thirty days notice in writing.
20. The Association shall retain sufficient funds for its working needs. Any surplus monies shall be used for the benefit of the School. The Head Teacher (or Deputy Head Teacher if the Head Teacher is absent) will be consulted on suitable purchases.
21. No alteration to this Constitution may be made except at the AGM or a Special General Meeting called for this purpose. Any proposed amendment to this Constitution must be given in writing 14 days before the AGM. No amendment or alteration shall be made without the prior written permission of the Charity Commission to clauses 2.22 and 23 and no alteration shall be made which could cause the Association to cease to be a Charity in Law. Alteration to the Constitution shall require the assent of two thirds of the members voting at an AGM or Special General Meeting.
22. The Association may be dissolved by a resolution presented at a Special General Meeting called for this purpose. The resolution must have the assent two thirds of those present and voting. Such resolution may give instructions for the disposal of any assets remaining after satisfying any outstanding debts and liabilities. These assets shall not be distributed among the members of the Association but will be given to the School for the benefit of the Children of the School, or in the event of a School closure to the School to which the majority of the Children of the closing School will go, in any manner which is exclusively charitable in Law. If effect cannot be given to this provision then the assets can be given to some other charitable purpose.