

Personal attributes required based on Job Description	Essential (E) Or Desirable (D) Criteria
<i>Essential requirements are those without which an applicant will not be considered for appointment.</i> - NVQ level 4 or equivalent qualification - Experience of working in a school environment. - Current and best practice knowledge in supporting students' behaviour, welfare and learning. - Up to date knowledge of Data Protection and Safeguarding Legislation. - Good interpersonal and communication skills. - Flexibility and reliability. - Experience of working with young people and a genuine liking for them. - An understanding of the problems which young people face. - An ability to work as a member of a team. - Initiative and an ability to work independently. - An ability to work in a firm but fair way with students. - An ability to maintain an appropriate level of confidentiality. - Calm disposition - Good command of Microsoft Office. - Excellent Attendance and Punctuality Record. - A good working knowledge of the external agencies that would be encountered by the Pastoral Team (e.g. CAHMS, Educational Psychologist Service, Clinical Psychologist Service, Connect, Connexions, Police etc.) - A working knowledge of the SIMs system.	E E E E E E E E E E E E E E E D