

Role Title	Typical job title
Premises 1	Cleaner
Information sources	Date of profile
Agreed by School Working Party Job Evaluation Panel	150711
Purpose of the role (job statement)	
To undertake cleaning duties to maintain a high standard of cleanliness within the school, as directed.	
Responsibilities	
<p>Key duties:</p> <ol style="list-style-type: none"> 1. Undertake cleaning of allocated areas in line with specified standards and as directed; 2. Operate / use domestic and industrial cleaning equipment and materials, following appropriate training; 3. Responsible for storing allocated equipment and materials safely and securely; 4. Perform duties in line with health and safety regulations (COSHH) and take action where hazards are identified, report problems with equipment and serious hazards to line manager immediately; 5. Handle cleaning materials in line with COSHH regulations; 6. Collect and dispose of waste; 7. Refill and replace soap, towels and other consumables; 8. Adhere to safeguarding procedures. <p>Individuals in this role may also:</p> <ol style="list-style-type: none"> 1. Undertake specialised cleaning programmes during school closures or other designated periods; 2. Demonstrate cleaning duties to new or less experienced staff; 3. Some responsibility for security of buildings. 	
Indicative knowledge, skills and experience	
<ul style="list-style-type: none"> • Experience of cleaning and using cleaning equipment; • Basic Numeracy and Literacy skills. 	