

Role Title	Typically reports to
Teaching Assistant Alternative Provision 2	Deputy Headteacher Behaviour & Attendance
Information sources	Date of profile
Agreed by School Working Party	June 2021
Purpose of the role (job statement)	
To work with teachers to support teaching and learning by working with individuals or groups of pupils under the direction of teaching staff and may be responsible for some learning activities within the overall teaching plan ¹ .	
Responsibilities	
<p>Key duties:</p> <ol style="list-style-type: none"> 1. To work in close proximity with those students accessing our alternative provision offer on site at Blackpool Aspire Academy. 2. Supervise those students who access their educational provision off site and act as the representative for Blackpool Aspire Academy whilst doing so. 3. To attend and contribute (where necessary) to staff training and your own personal development. 4. To be a positive role model and develop a supportive mentoring relationship with children needing targeted support. 5. Provide support in the classroom to targeted students where necessary. 6. Liaise closely with teaching and support staff to assess and identify targeted children needing additional learning and pastoral support to enable them to overcome barriers to learning. 7. Participate in planning and evaluation of learning activities with the teacher for the session, day or week and providing feedback to the teacher on student progress and behaviour. 8. Support the teacher in monitoring, assessing and recording student progress / activities; 9. Provide feedback to students in relation to attainment and progress under the guidance of the teacher. 10. Maintain confidentiality and adhere to safeguarding procedures; 11. Demonstrate and adhere to the school's health and safety policies and procedures. 12. Assist with break and lunch time supervision. 13. Support students in developing and implementing their own personal and social development. 14. To undertake any other duties which may reasonably be expected of you within the grading of your post, as requested by the Headteacher or designate. <p>Teaching Assistants in this role may also:</p> <ol style="list-style-type: none"> 1. Assist in the development of individual development plans for pupils (such as Individual Educational Plans); 2. Support the work of volunteers and other teaching assistants in the classroom; 3. Support the use of ICT in the curriculum; 4. Invigilate exams and tests; 5. Assist in escorting and supervising pupils on educational visits and out of school activities; 6. Select, prepare and clear away classroom materials and learning areas ensuring they are available for use, including developing and presenting displays; 7. Support children's learning through play; 8. Assist pupils with eating, dressing and hygiene, as required, whilst encouraging independence; 9. Demonstrate own duties to new or less experienced staff. 	
Indicative knowledge, skills and experience	
<ul style="list-style-type: none"> • Level 2 NVQ and Level 2 certificate in supporting teaching and learning on the Qualification and Credit Framework; • Knowledge and compliance with policies and procedures relevant to child protection and health and safety. 	

¹Roles at this level do not deliver "specified work" as defined in the guidance to Section 133 of the Education Act 2002.