**Ingleborough Hall – Y4 Residential**

**Monday 20th February- Wednesday 22nd February**

Dear Parent/Carer,

Final preparations for the Ingleborough Hall residential trip are going well. Here are a few points to ensure a stress-free trip for all involved.

* If you have not returned your child’s medical form please do so as soon as possible.
* Turn up to school on time on **Monday 20th February** at 8.40am and go straight to the hall with their luggage (parents are welcome to wave us goodbye at approximately 9.15am).
* Make sure children have clothing and the items on the Kit list in a small suitcase or kitbag and that your child is with you when packing their suitcase so that they know where things are. Please try and label all items of clothing with your child’s name.
* Your child will require **a packed lunch** for the first day, this should be in a separate plastic bag with your child’s name on it (Not in a packed lunch box).
* Children do **not** need to wear their school uniform.
* Medicines should be in a separate sandwich bag or carrier bag with child’s name on and given to Mrs Khaira on Monday morning.
* If your child uses an **inhaler** please make sure they have **two**, both with their name on. One inhaler should be given to Mrs Khairad on the morning of departure the other should be carried by your child.
* Children **must not** bring any sweets, electrical items or valuables.
* We will return to school for children to be collected on **Wednesday 22nd February**. All children must be collected by an adult at 3.10pm from the hall.
* In cases of emergency please ring school who will then contact us at the centre 01274 664661.

If you have any questions or concerns I will be on the school gates most mornings between 8.40 and 9.00 or I can be contacted via the school office.

Thanks for your continued support,

Mrs Brook

Assistant Headteacher