



Full Governing Board Meeting

Thursday 29th September 2022 at 4pm
The Federation of Boldmere Schools

Present:

Mr Greg Bloom (Co-opted **Chair**) (GB)
Mr Carl Glasgow (Executive Head Teacher) (EHT)
Miss Ema Jackson (Staff) (EJ)
Mrs Samantha Kenny (Co-opted Head of Infants) (SK)
Mr Matt Sadler (Co-opted) Head of Juniors) (MS)
Ms Roxy Willis (Co-opted) (RW)
Mr Dan Mortiboys (Local Authority **Vice Chair**) (DM)
Mrs Laura Shergold (Parent) (LS)
Mrs Nicola Arkinstall (Co-opted) (NA)

In Attendance:

Mrs Holly Birkett (Associate) (HB)
Ms Cordell O'Neill (Clerk)
Mrs Ann Darby (Associate) (AD)
Ms Tara Morton (Associate) TM
Mrs Karen Welch (Associate) (KW)
Mr Jeremy Merckel (Co-opted) (JM)

Apologies: Mrs Chrissy Engers (Co-opted) (CE) (Resigning 29.9.22)

Item:	Agenda Items:	Action by:
1.	<p>Appointment of Chair and Vice Chair</p> <p>The Governance Professional asked Governors for nominations for the election of Chair. A nomination was received, and it was:</p> <p>Resolved that Greg Bloom be elected as Chair until the first meeting of the next academic year. The chair had circulated information on succession planning, next year The Chair would like to step down and support a new Chair in the role. (To be discussed in a later item).</p> <p>The Governance Professional asked for nominations for the election of Vice-Chair. A nomination was received, and it was:</p> <p>Resolved that Dan Mortiboys be elected as Vice-Chair until the first meeting of the next academic year.</p>	
2.	Confirmation of the Governance Professional 2022/2023	

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	<p>It was confirmed that the clerking service would be provided by SIPS Education for the 2022/2023 academic year.</p> <p>Resolved that the clerking service be provided by SIPS Education for the academic year 2022/2023</p>	
3.	<p>Welcome and Apologies</p> <p>The Chair welcomed governors to the meeting, apologies were accepted from CE.</p>	
4.	<p>Declarations of Interest</p> <p>The Chair asked members if there were any declarations of interest to be declared either pecuniary or non-pecuniary. There were no declarations declared.</p>	Clerk
5.	<p>Urgent Additional Items</p> <p>The following urgent additional items were recorded:</p> <ul style="list-style-type: none"> Academisation Meeting 	
6.	<p>Finance Update</p> <p>The Chair of Finance, Facilities, Premises, Health and Safety (FFPH&S) Committee had earlier circulated a paper for governors to review, The following salient points were highlighted from the paper:-</p> <ul style="list-style-type: none"> The Schools combined deficit had worsened since July and it was now predicted by the School Business Manager (as at 27 September) that the school would have an in year deficit over £414k in year placing the schools into a cumulative deficit. The Chair of FFPH&S Committee, reported immediate action was required to identify recovery of the position. While there had been a history of 'recovery', it is highly unlikely that that would happen in the 2023/2024 financial year. The schools were forecasting a significant in year deficit. While this can be funded from reserves in 2022/23, the school would enter a cumulative deficit in 2023/24, if the current position did not change. The Chair of FFPH&S, the EHT and the School Business Manager (SBM), met on 29th June 2022 to undertake a finance deep dive, to ensure that details had been sufficiently scrutinised so the FGB could receive a clear and audited picture following the meeting on 7th July 2022. Examination highlighted there were anomalies in the financial information being presented and further clarity was needed. The key anomalies were highlighted in staffing. However, it was reported, there was a recruitment ban in place for the foreseeable future. The schools employed external financial advice, it was reported the support was utilised, it would be considered once the anomalies of the data had been resolved. The FGB need to consider the next course of action and the FGB had 3 core responsibilities, one of which is Finance. There had been no time to formulate a more detailed paper. However, it was 	

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highly likely that the Executive Headteacher and SLT would have a different view to that of the Chair of FFPH&S and it was important the FGB were aware of the situation.

A governor asked if the meeting on the 29th of June 2022 identified why the staffing figures were so different and highlighted 90% of the budget was on staffing.

The Chair and EHT confirmed, that detail had not been scrutinised and they were hoping once received the summary of the financial position, that would enable this to be identified.

The EHT reminded governors of the position with the new Financial Oracle system that had let schools down and was currently reporting as false accounting.

Governors showed their understanding towards the financial system.

A governor highlighted previous issues with the accuracy from the external finance Provider (DBS), which the school employed to offer financial advice.

It was confirmed by the EHT, that would also be scrutinised and actioned.

Governors highlighted how important it was to understand the utility increases and the situation of the staff pay rises and funding. The Chair confirmed the utilities had increased massively.

A governor asked what the Chair of FFHPS and the SLT disagreed on.

It was shared how the Chair of FFHP&S was an Accountant and noticed the importance to balance the books and would have the opinion of reducing staff.

The EHT reported contrary to that, as the children were a priority and the children's quality of education was of the most importance, not providing the children with the best resource of staffing would have a detrimental effect. The EHT added the legacy of covid was still making a huge impact to the school and to repair that, would have a negative impact upon school budgets

The EHT highlighted the potential threats of industrial action, which would not be around pay dispute, but around educational budgets and all the rises in school affecting schools. There would be more and more children in early years that would require more support, which were also costly.

The Chair of FGB highlighted the importance of a happy medium, the Governing Board need to actively take action, a set of steps with hard decisions to generate funding. There was a political side, where the FGB needed to contact MP's and councillors to challenge the financial situation, in relation to educational funding.

A governor asked if there were local schools in the same situation and how did the school come out of the position. The EHT explained the situation of top up funding as an example and the new Head of Juniors provided an example of a smaller LA school and explained the school continued and it was acceptable to carry forward a deficit budget, plans were drawn up, including a redundancy plan, however it never reached that point.

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	<p>The Chair of FFHP&S challenged the above and continued to recommend future plans and to challenge the deficit situation.</p> <p><i>Governors challenged, in terms of pressures, if all schools continued to carry forward year after year and not challenge the LA with extra funding, there would be no extra support from the LA.</i></p> <p>The Chair of FGB confirmed the following action, to make contact with local councillors and the MP to ensure pressure was placed on educational funding cuts made politically as a result of ongoing austerity measures imposed by government.</p> <p>The Chair confirmed there was a recruitment ban in schools, unless for statutory purposes the school had to recruit further staff relating to safeguarding, a scenario of busy bees was explained by the EHT.</p> <p>The Chair highlighted how all school years had increased their pan. <i>A governor challenged the 4 day per week discussion. Governors highlighted the white paper and confirmed that had been changed to the extension of hours, so this would not be an option for consideration.</i></p> <p>The SLT confirmed they would be reviewing the nursery provision and the possibility of increasing the nursery to full time by September 2023. They would begin by identifying if full time provision was required. The Chair asked for a proposal on the nursery and when that would commence.</p> <p>The Chair highlighted natural wastage, and internal capacity to cover. It was also highlighted how the proportion of staff were on UPS scales and would be replaced with lower scale replacements, if any of these staff left.</p> <p>The restructuring of staff would be different and the Chair asked for a paper moving forward on money saved already by the non-replacement of staff .</p> <p><i>The Chair of FFHP&S, challenged the benchmarking exercise carried out in March, where it identified how other schools had less staff than Boldmere, and added how the governing board needed to challenge the expenditure was in the right place.</i></p> <p>The EHT replied how all schools were different and contextualised, the roles were categorised differently through the benchmarking exercise, governors that worked in education, agreed.</p> <p>The HoI referred to the above discussion of natural wastage and not replacing maternity posts, for example, the impact on the HoI and other staff would be detrimental to the quality of education and staff morale. If that was the only solution, they would be prepared to try.</p> <p>The Chair of FGB highlighted the importance to promote the situation across to parents and ask for support in generating income.</p> <p><i>A governor challenged ‘how governors had made wrong decisions that impacted on finance’, and commented on how she was unsure where the board had gone wrong.</i></p>	<p>SLT</p> <p>SLT</p>
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	<p>gaps and not being quorate at meetings.</p> <ul style="list-style-type: none"> • 'Detention would be given for not wearing a tie' to be deleted as was not inaccurate. <p>AGREED: subject to the changes raised above, the minutes would be signed by the Chair.</p>	Chair
8.	<p>Review:</p> <p><u>Business Interests</u> Governors were asked to complete their annual business interest form and return to the Governance Professional.</p> <p><u>Code of Conduct</u> Having been previously circulated, governors agreed to adopt the Code of Conduct. It was</p> <p>Resolved that the Code of Conduct be adopted.</p> <p><u>Website Requirements</u> The Governance Professional highlighted the DfE guidance and reminded governors of the information schools and academies were required to publish on their websites.</p> <p>The Governance Professional confirmed that the attendance data for 2021/2022 had been forwarded to the EHT and the Chair, to be published on the school website.</p> <p>Governor JM agreed to review the website and report findings to the school.</p> <p><u>Governor contact details</u> Governors were asked to complete and return the Governor Contact Details form to the Governance Professional. Governors were asked to inform the Governance Professional of any subsequent in-year changes and ensure they were uploaded to GovernorHub.</p> <p><u>NGA Skills Audit</u> Governors were asked to complete and return the NGA Skills Audit form to the Governance Professional.</p> <p><u>GovernorHub Training section</u> The Clerk shared the current governor training list which was generated from GovernorHub. <i>The Clerk asked governors to update their training relevant to education.</i> It was expressed how important it was for the school to hold a list of all governors training.</p> <p>SIPS Training was available and had been circulated to all governors prior to the meeting. Governors were encouraged to book themselves on to training, some of the training sessions were online and supported governors in their roles.</p>	<p>School</p> <p>JM</p> <p>All</p> <p>All</p>

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	<p>Safeguarding – The EHT encouraged all governors to complete their safeguarding training with Hays. The link would be circulated again.</p>	All
9.	<p>Review Governing Board membership and Terms of Reference</p> <p><u>Review membership</u></p> <p>The Clerk reported on the following membership updates:</p> <ul style="list-style-type: none"> • D Mortiboys, LA Governor, terms of office were coming to an end on 10.2.23. DM was keen to continue his role as LA Governor, all governors agreed DM was a valued member of the governing board, the Birmingham Governance services would be aware of DM term of service and contact DM prior to the end of his term, to complete forms. • A Parent Governor Vacancy on the FGB was reported. <p>The Chair reported on the resignation of CE as from 29th September 2022, due to other commitments. Which would leave a Co-opted vacancy on the FGB.</p> <p>There was a lengthy discussion on changing roles withing the governing board. There were two options put to the board as follows: -</p> <ol style="list-style-type: none"> 1 Parent Governor LS would be transferred to the position of Co-opted vacancy, which would result in two Parent Governor vacancies. 2. Associate Governor Holly Birkett expressed an interest in becoming a Co-opted Governor. <p>LS and HB left the meeting for a short moment whilst the governing board discussed the two options in detail.</p> <p>LS and HB, returned to the meeting and it was:</p> <p>Agreed to appoint Holly Birkett to the role of Co-opted Governor.</p> <p>The Clerk highlighted the following governors were coming to the end of their terms of office, the governors were asked to consider their positions moving forward and it would be discussed later in the year.</p> <ul style="list-style-type: none"> • Miss E Jackson, staff governor, 06.10.23 • Mrs N Arkinstall, Co-opted Governor 13.7.23 • Mr G Bloom, Co-opted Governor 13.7.23 <p>The Chair, reported on the importance of succession planning, the Chair had carried out 11 years on the FGB. The Chair asked governors to consider the role of Chair for next year and reported he would remain on the board to support a new Chair, however would eventually be stepping down from his role as Chair and from the role of governor on the governing board. A paper had been circulated from the NGA titled ‘finding the next Chair’ and governors were asked to read the paper and consider.</p>	All

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	<p>The Chair suggested reviewing the Governing Board skills of the governing board with a view to appointing further governors in the new academic year.</p> <p><u>Governing Board Self-Evaluation</u></p> <p>The Governance Handbook advises boards to evaluate themselves on a routine basis. The Governing Board at Boldmere were due to carry out the exercise and the NGA FGB Self-evaluation form had been circulated by the clerk for all governors to complete. The findings would be reported back by RW as the training Link Governor who has been given the additional responsibility of auditing the governor skills set.</p> <p><u>Instrument of Governance</u></p> <p><i>Instrument of Governance</i></p> <p>The instrument of Governance had been circulated to all governors following discussions, it was:</p> <p>Agreed to approve the Instrument of Governance currently in place.</p> <p><u>Review committee structure and agree membership</u></p> <p>The Governance Professional referred to the Governing Board Membership and Terms of Reference, having been circulated in advance of the meeting. A review of the current document took place on a page-by-page basis and the following was agreed/noted:</p> <p>Finance and Facilities and Premises, H&S Committee</p> <p>Terms of Reference agreed. Membership as follows: Mr C Glasgow, Mr D Mortiboys, Mrs A Darby (with voting rights), Mrs S Kenny, Mrs K Welch, Mrs R Willis and Mr G Bloom.</p> <p>Resolved that Mr D Mortiboys be elected Chair of the FFPH&S Committee until the first meeting of next academic year.</p> <p>Education and Standards Committee</p> <p>Terms of Reference agreed. Membership as follows: Mrs N Arkinstall, Mrs H Birkett (with voting rights), Mr C Glasgow, Miss E Jackson, Mrs S Kenny, Mr J Merckel, Mrs K Welch (Associate), Mrs L Shergold, Ms T Morton (Associate).</p> <p>Resolved that Mrs N Arkinstall be elected Chair of the Education and Standards Committee until the first meeting of next academic year.</p> <p>Executive Head Teacher and Heads of School Appraisal</p> <p>Terms of Reference agreed. Membership as follows: Mr G Bloom, Nicky Arkinstall, Mr D Mortiboys, it was confirmed by the EHT, the date for the EHT Appraisals would be 24th November 2022 with the appointed external advisor Mrs N Bell.</p> <p>Resolved to adopt the Governing Board Membership and Terms of Reference.</p>	All
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	<p><u>Agreement of Executive Head Teacher virement and expenditure limit</u></p> <p>The Finance Committee will review and approve orders over the sums of £15,000.01 and sums below that amount be delegated to the Executive Head Teacher. If within budget provision and subject to the receipt of three quotations, in accordance with the Local Authority Financial Regulations and Standing Orders.</p> <p>The EHT reported on large expenditure going out that would be spent in the Infants school for IT provision, the funding was devolved capital and ring fenced, cannot be carried forward as contingency or reserves, the amount was confirmed at £11,170.</p> <p><u>Items Delegated to an Individual(s)</u></p> <p>Delegation of expenditure and virements, disposal of surplus stock, delegation of Suspension, approval for Expenditure and Appointment of Staff agreed as outlined in the Terms of Reference.</p> <p>Resolved that the FGB Committee approve expenditure and virements as listed above.</p> <p><u>Review Special Responsibility Governors</u></p> <p>The following was agreed:</p> <p>Safeguarding/Child Protection Governor – Ms Holly Birkett</p> <p>SEN Governor and LAC Governor - Mrs N Arkinstall</p> <p>Health, Wellbeing and Safety Governor – TBC, following appointments.</p> <p>Safer Recruitment Trained Governor - Mr C Glasgow; Mrs S Kenny, Ms N Arkinstall, Mr M Sadler, Ms L Shergold and Mr D Mortiboys.</p> <p>Link training Governor - Mrs R Willis</p> <p>EYFS Link Governor – Ms H Birkett and Ms T Morton</p> <p>Communications Governor - Mr J Merckel; Mrs L Shergold</p> <p><i>The Clerk agreed to share the current training list for governors, generated by GovernorHub</i></p> <p>The Chair expressed an interest in Safer Recruitment training, the clerk would share SIPS training, also would inform the school to compare prices with LA, governor services.</p> <p>There was nothing further to be discussed.</p>	<p>Clerk</p> <p>Clerk/School</p>
10.	<p>Agreement of draft Virtual Attendance</p> <p>Having been previously circulated ahead of the meeting, the Chair and EHT made recommendations to the draft policy as follows:</p> <ul style="list-style-type: none"> • Advise the clerk of their request to attend the meeting via virtual attendance. • A minimum of 50% of governors should attend face to face. <p>The policy would be updated and circulated for governor's approval.</p>	<p>Clerk</p>
11.	<p>2022/2023 Meeting Schedule Dates</p> <p>The Governance Professional referred to the 2022/2023 meeting schedule, having been circulated in advance of the meeting. The Chair confirmed all meetings would continue to be face to face where possible.</p>	

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	<p>It was highlighted by the Chair of Finance Committee how he could not attend the next FFPH&S meeting date and asked if the date would be amended. <i>The Clerk and EHT would confirm a new date and share.</i></p> <p><i>Resolved</i> to receive and note.</p>	Clerk
12.	<p>Review schools' vision and ethos</p> <p>The HoI and the HoJ had circulated the following documents to support the school's vision and ethos: -</p> <p>Boldmere Infant and Nursery school – School Improvement Plan 2022-2023 – Based on self-evaluation priorities, our vision: to empower all children to embrace learning, achieve their best and build their emotional, social and physical well-being. The priorities were split in the following areas: 1. Quality of Education, such as Phonics, which achieved great results, 2. Behaviours and Attitudes and conduct- linking to covid on personal/social. 3. Personal development, 4. Leadership and Management - NPQ was encouraged to all teachers which would result in them facilitating training such as speech and language.</p> <p><i>A governors asked for the definition of NPQ.</i> It was confirmed as National Professional Qualification in Education to support the middle leaders. 5. Early Years - There had been a change in staff, skills within had been utilised and was successful and the nursery was working well, the team had developed well. It was noted, there was a focus on re-establishing 'talk for writing' was a focus to improve the data. <i>A governor challenged 'reading' and how it was not mentioned in the quality for education.</i> The HoI confirmed phonics had been included, which was the focus on reading and added that, improving the quality of reading had been a focus for many years.</p> <p><i>The HoI, confirmed the plan was for 2022/2023, however discussions took place with HoJ and they had decided to amend to 2022/2024 cycle. It was confirmed the plans would still be presented to the FGB annually to review, following a governor's question.</i></p> <p>The EHT reported how Educations Standards Committee would focus on these documents and align with tracking the school improvement plan and connected to the NGA self-evaluation. The next governor visit following on from the E & S meeting at 8am on the 30th November 2022, that training would be offered to governors and this session was anticipated to start the CPD session at 9.15a.m.</p> <p>The HoJ, reported, at the E & S Committee meeting, would also include the intentions from these plans and present them as milestone targets.</p> <p>Boldmere Junior School – School Improvement Plan 2022-2024, in 2021-2022 there was a necessary focus on wellbeing, mental health, educational recovery and getting back on track following the covid pandemic and the significant changes within school. The HoJ added, the mantra was very much that this focus should be concerned with re-set</p>	

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	<p>rather than re-starts. Returning to what the school did prior to covid. Quality of Education would be a focus, as an example, to implement a teaching and learning framework new to Boldmere, improving outcomes would also be targeted and opportunities for vulnerable children, EAL was also a focus, 35 children were reported currently with English as an Additional Language, EAL. Fair Access Protocol was challenged by a governor. the Fair Access Protocol sits outside the arrangements for the coordination of school places and triggered when a pupil hasn't secured a school place under the in-year admissions procedures. All admission authorities must take part in the Fair Access Protocol to make sure that unplaced children were offered a school place quickly.</p> <p>The HoJ continued with the SIP of Infants and highlighted a priority of Improving outcomes in writing, particularly for disadvantaged children, behaviours and attitudes in school, improving the behaviour in school, some children impacted by Covid more than others, the final was Leadership and Management, some subject leaders were not in school currently as on maternity leave, whom carry a lot of knowledge for their particular subjects so the school would look at creating working teams to spread the knowledge and workload involved with this role.</p> <p>The Chair welcomed the focus on disadvantaged children.</p> <p>It was also highlighted that ' Pedagogy,' should be a focus at one of the E & S Committees for governors to form an understanding of identifying what governors should be identifying in the classroom. Pedagogy was defined as the strategy of how educators teach, in practice and theory. Pedagogy was shaped by the teaching beliefs of a teacher and relates the interplay between culture and a variety of methods of teaching.</p> <p>The Boldmere Pledge had been circulated to all in the meeting, the ambition of the paper was to view the eyes of the children, their parents and the staff and to report the Boldmere school Pledge to their children and families by capturing positive outcomes at school as the children move through the school years. It was suggested to focus on the 'For staff and Governors' section. <i>The Chair reported on the following point to be added to that section, 'The Governing Board, would continue to carry out the three core functions'.</i></p> <p>As soon as the paper was approved, the intention would be to share wider.</p> <p>Governors welcomed the Boldmere pledge. It was:</p> <p><i>Agreed</i> by all governors, subject to the change above, to approve the Boldmere Pledge.</p> <p>RW, LS and TM left the meeting at 6.00pm</p>	SLT/Gov's
13.	<p>Governing Board Self-Evaluation</p> <p>The NGA self-evaluation had been circulated to all governors.</p> <p>The EHT confirmed it would form part of the Governor professional development session. Governors had completed their NGA Self Evaluation forms, which would be reviewed by RW the Training Link Governor.</p>	SLT
14.	<p>Chair Urgent Actions</p> <p>There were no urgent Chair actions to be discussed.</p>	Chair/EHT

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15.	<p>School Admission Agreements including agreement of PAN</p> <p>The EHT advised the schools current pupil admission number (PAN) was currently 90 per year group and 52 part time place Nursery (26 am and 26 pm).</p> <p>It was confirmed and Agreed by the governors to accept the PAN as presented.</p> <p><i>It was confirmed the reception was full in 2022/2023, following a governor's question.</i></p> <p><i>The Hol, asked for the governing board to review the admissions policy, due to a recent incident in school.</i></p>	SLT/Gov's
16.	<p>KS2 Data Update</p> <p>The HoJ, had uploaded KS2 data, however there had been a further update to the paper, the following key areas were highlighted: -.</p> <ul style="list-style-type: none"> • Comparison to national averages. Which would be discussed further at the E & S Committee. • The 69% combined figure for Reading, Writing and Maths, was now 70%. • KS2 data was reporting on expected standard, 2nd data started to release the highest standard figure. • Validated data would be released soon and discussed at E&S Committee. • Should be comparing the disadvantaged children compared to the non-disadvantaged children. • Local data had been released and would be reviewed at E&S Committee. <p>The Chair welcomed the focus on disadvantaged children.</p> <p>There were no further questions.</p>	
17.	<p>Early Career Teachers</p> <p>KW reported that Boldmere had two ECT plus 1 students, the school usually work with Arthur Terry as the appropriate body, however the two ECT were working with 'Services for Education', last year and would continue this year. However, the training would still be with Arthur Terry.</p> <p><i>The Chair provided feedback from an ECT, who had praised the school for their support during her Early Careers training.</i></p>	
18.	<p>Review Policies The following policies had been circulated ahead of the meeting for consideration:</p> <ul style="list-style-type: none"> • Safeguarding Policy – <i>The governor link would be changed from C Engers to Holly Birkett.</i> • Whistleblowing Policy, No change • No Platform Policy, No change • EAL Policy 	

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	<ul style="list-style-type: none"> Virtual Policy <p>APPROVE and ADOPT the above list of policies</p>	
19.	<p>GDPR</p> <p>There was no GDPR updates to report.</p>	
20.	<p>Safeguarding KSCIE</p> <p>The EHT requested governors read the Keeping Children Safe in Education link. A KCSIE quiz had been circulated to all governors and governors were asked to complete and return.</p>	All Governors
21.	<p>Governor Training and Visits</p> <p>S & G S Training and SIPS training had been circulated and governors were encouraged to book onto training to support them in their roles.</p> <p>On 30th November 2022, E&S Committee meeting would take place at 8.00am, followed by the training of Governors and a tour of the school.</p> <p>An invite was circulated to all governors to attend school and be part of a lesson. Governors were asked to contact the school to schedule a suitable date.</p>	<p>All Governors</p> <p>All Governors</p> <p>All Governors</p>
22.	<p>LA Circulars or Items for Information</p> <p>There following items were circulated to all governors for information, to support them in their roles:</p> <ul style="list-style-type: none"> SIPS Training KCSIE GOV.UK - School attendance: guidance for schools (Updated 04/08/22) GOV.UK - Keeping children safe in education (Updated 01/09/22) GOV.UK - Understanding your data: a guide for school governors and academy trustees (Updated 01/09/22) GOV.UK - School suspensions and permanent exclusions (Updated 01/09/22) GOV.UK – Improving attendance: Good practice for schools and multi-academy trusts (Updated 25/08/22) https://educationhub.blog.gov.uk/2022/09/02/back-to-school-week-everything-you-need-to-know-about-school-attendance/ Greener Governance Greener Governance campaign - National Governance Association (nga.org.uk) Uniform LA Information <p><i>Governors welcomed the above information.</i></p> <p>There were no further questions.</p>	
23.	<p>Any Other Business</p> <p>Residential - It was reported that 83 children would be attending the year 6 residential Willersley Castle adventure centre, a full Risk Assessments was completed. It was:</p>	

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	<p>Approved by all governors to accept the Year 6 residential to Willersley Castle.</p> <p>Academisation - A presentation had taken place on academisation, EHT, HoJ, Hol and DM, had attended the meeting, with other local schools. The presentation was a positive one with a pragmatic approach. The next steps would be to discuss a Local Academy Trust. It was highlighted that USP (Unique selling points) of schools was a focus.</p> <p>The Governing board agreed to continue to consider Academisation and include as a standardised item</p>	
24.	<p>Date and time of Next Meeting</p> <ul style="list-style-type: none"> • Tuesday 13th December 2022, 4.00pm • Finance 15th November 2022, 8.00am • E&S Committee, 30th November 2022, 8.00am, followed by a training session for governors at 9.30am. 	

With There being no further business, the Chair closed the meeting at 6.20pm and thanked governors for their attendance.

ACTIONS:

Item No.	Action	By Whom
4	Declaration of Interest forms to be collated and Clerk to complete matrix return to school.	Clerk
6	The Chair asked for a paper moving forward on money saved already by the non-replacement of staff	SLT
6	A summary of the financial position to be circulated to the FGB	SLT
6	A proposal on the Nursery changes	SLT
6	Set up a working party to meet the first week in November. Thursday 3 rd November 2022 at 4pm was agreed by all governors. Clerk to circulate invitation. EHT/Chair to consider the agenda.	EHT/Chair/Clerk
7	Clerk to amend the minutes 7.7.22, also share the dissatisfaction with SIPS and ensure in the event of this happening again, would receive robust minutes.	Clerk
8	Website Requirements – JM to review the governor area of the school website.	JM
8	Attendance data from 2021/2022 to be advertised online (School website)	School
8	Governors encouraged to carry out training shared. Governors encouraged to complete Safeguarding training	All
9	Share training records with Link Governor in training RW	Clerk
9	Review the FGB Skills audit to view missing skills for future governor appointments	EHT/Chair
9	All governors to complete the Self Evaluation form of the FGB and EHT/Chair would review and report on the findings	EHT/Chair

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9	FGB to complete safer recruitment training and Clerk to enquire costs	Clerk
10	Clerk to make changes to Virtual Attendance Policy and circulate	Clerk
12	Pedagogy focus and explain to governors and provide an understanding	SLT
12	Make changes to the Boldmere Pledge as suggested and share widely	SLT
13	FGB to evaluate the self-evaluation forms	EHT and Chair
15	The governing board and SLT to review the admissions policy.	SLT/FGB

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