

Welcome to Busy Bodies Before and After School Club



Presentation aims:

- *To share information about our before and after school club.*
- *To introduce the Busy Bodies staff and the key areas of our club.*
- *To inform parents/guardians about what your child will do whilst in our care.*
- *To explain arrangements for drop offs and collection.*
- *To inform parents about different methods of payment.*



Club Background.

Busy Bodies was first set up in 1995, at the time we had 24 wonderful children attending our club. Now, nearly 30 years later, we have over 260 children registered with us and around 100–130 children attending on our busiest evenings.

In 2025, we will be celebrating 30 lovely years of Busy Bodies. We hope that our amazing families can be there to join in with the festive fun.

We value our parents and children's opinions and welcome your feedback. We have a Busy Bodies portfolio and would love to have your feedback on our provision. This will help us know when we are getting it right, and how we can continue to meet your children's needs.



Our values.

- Ensuring the safety and well-being of everyone within our setting is our number one priority.
- We work closely with the Junior and Infant school staff to ensure that all our children are safe, happy and cared for.
- All children have a voice and are encouraged to share their views: Our Busy Bodies Ambassadors ensure our children's voice is heard.
- We also have garden monitors who help to ensure our wildlife area is maintained.
- We regularly have key work meetings with the children, so that they can express their views and engage in creative activities as a year group.



Busy Bodies staff.



Kerema Hyatt
Busy Bodies Manager



Luan Evans
Deputy Manager



Harminder Kaur
Deputy Manager



Marie Toy
Play Co-ordinator



Valarie Phillips
Play Co-ordinator



Millie Hibbert
Play Co-ordinator



Surinder Kaur
Play Co-ordinator



Joy Piercy
Play Co-ordinator



Humaira Rafi
Play Co-ordinator



Busy Bodies staff.



Holly Eedle
Play Co-ordinator



Helen Cross
Play Co-ordinator



Teigan Woodward
Play Co-ordinator



Sophie Reynolds
Play Co-ordinator



**Meet our friendly
staff members.**

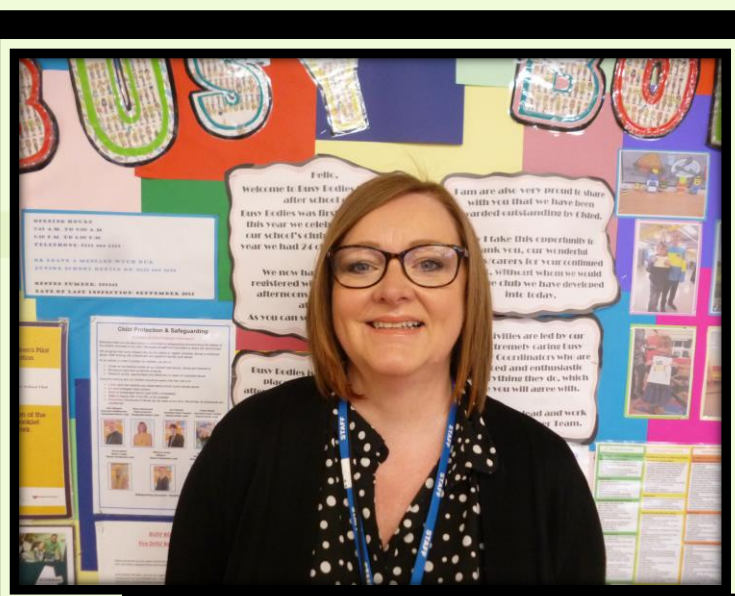
Please share these slides with your children, so that they can familiarise themselves with our staff members and setting.



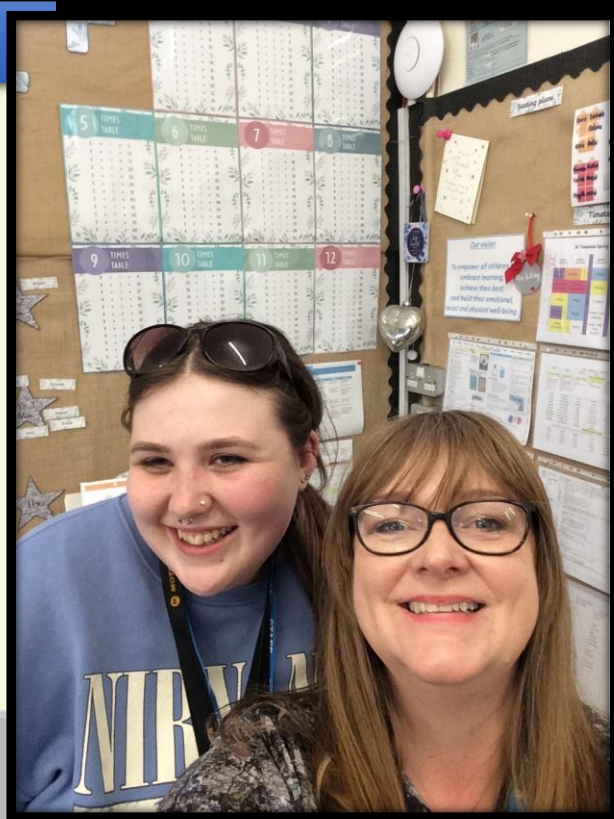
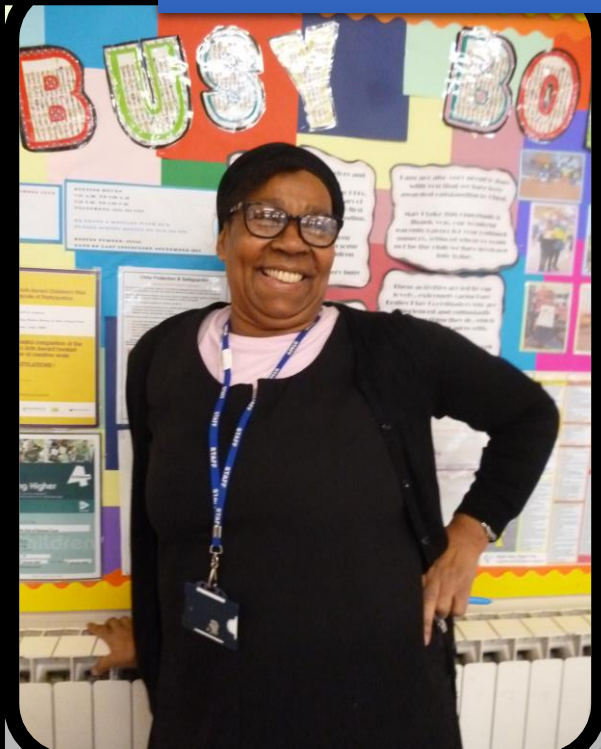
Emily Welch
Play Co-ordinator



Isabella Masters
Play Co-ordinator



Service with a smile.





Receptions keyworkers.

Please note that all staff members work closely together to look after your children. Each year group has a specific keyworker of whom the children are made aware of. Our Keyworkers build a close relationship with their year group and it gives the children reassurance about who they can go to should they want to talk about something specific.



Harminster Kaur
Reception's keyworker



Emily Welch
Reception's keyworker



Year One and Two keyworkers.



Joy Piercy



Helen Cross

**YEAR ONE
LEADS**



Humaira Rafi



Teigan Woodward

**YEAR TWO
LEADS**



Year Three and Four keyworkers.



Issy Masters



Surinder Kaur



Millie Hibbert

**YEAR THREE
LEADS**



Sophie Reynolds-
Maternity leave



Kerema Hvatt



Val Phillips

**YEAR FOUR
LEADS**



Year Five and Six keyworkers.



Marie Toy



Holly Eedle



Luan Evans



**YEAR FIVE AND
SIX LEADS**



Key areas of our club

We make use of the lovely indoor and outdoor spaces within the school to facilitate play, ensuring that all our children have a happy, varied, and safe environment to be in.

Our reception children have a beautiful outdoor space in the quad area (Early Years area) in which they can use all year round.

It has:

- A sandpit
- Lots of water play toys
- A big play house
- A wildlife area
- And many other toys

Our Early
Years area.



Reception's Early years area



Our Early Years area is for Reception children only. It has a wildlife area, with a small pond and many beautiful plants. The children can play in the sand pit, play house or with the other toys. This is a safe space that they can use all year round.



Key areas of our club



Dining hall
Main Busy Bodies area



We have use of the whole of the junior school playground. All of our Busy Bodies children are able to safely engage in play and use the available equipment on the playgrounds.

Most of our children enjoy zooming around on the bikes and scooters.

Some children enjoys gymnastics, and climbing the new equipment.

Some children love whizzing down the slide.



Small playground



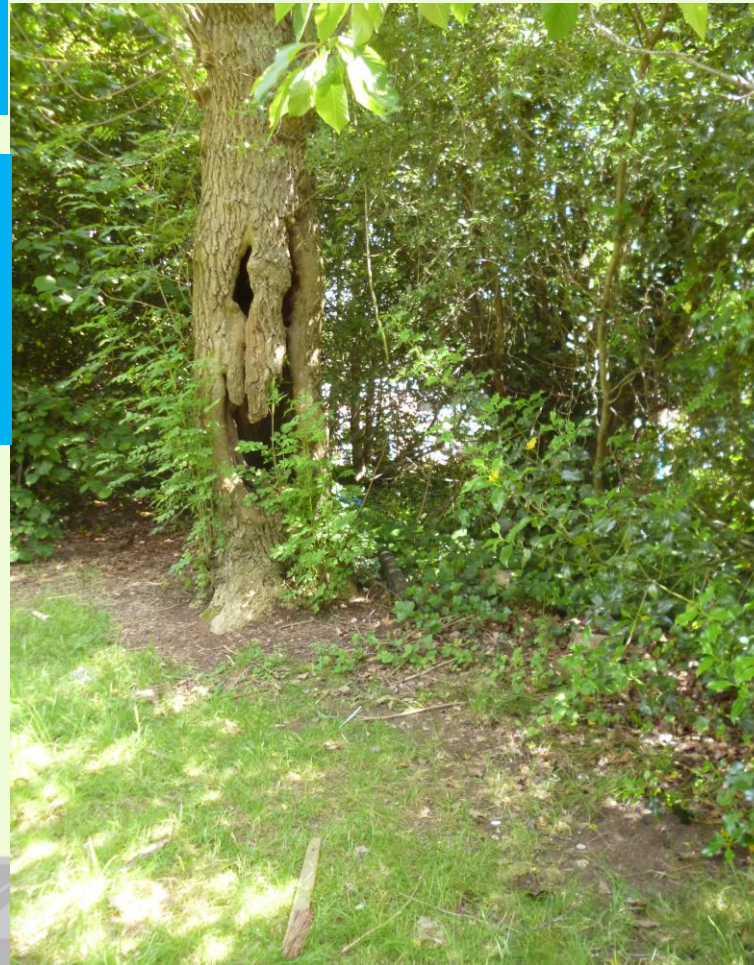
Big playground

Key areas of our club

The large school field and other surrounding areas such as the woodland are used by our children to learn and explore.

We discovered a friendly monster tree.

Our field area



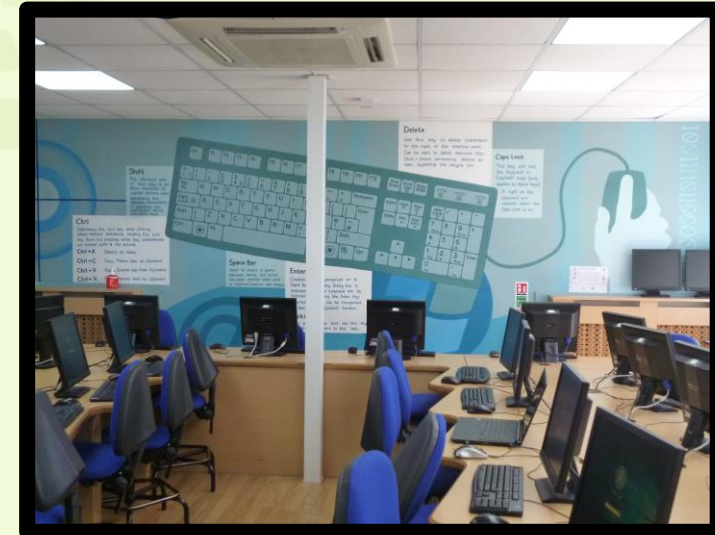
Key areas of our club



Library



ICT



Our healthy food area.

At Busy Bodies.

Breakfast club.

Includes a choice of cereal and toast in the mornings, served from 8:00 a.m. to 8:40 a.m. prior to children being escorted to their Teachers.

Afternoon sessions.

We offer a variety of healthy snack, fruits and vegetables each day when children arrive for their afternoon session. These are only small portions to keep children going until they are collected by their parents/ guardians.

You are welcome to send in a lunch box (named and labelled) for your child to have something more substantial if you wish. They will still be able to have access to the snacks we offer at Busy Bodies.



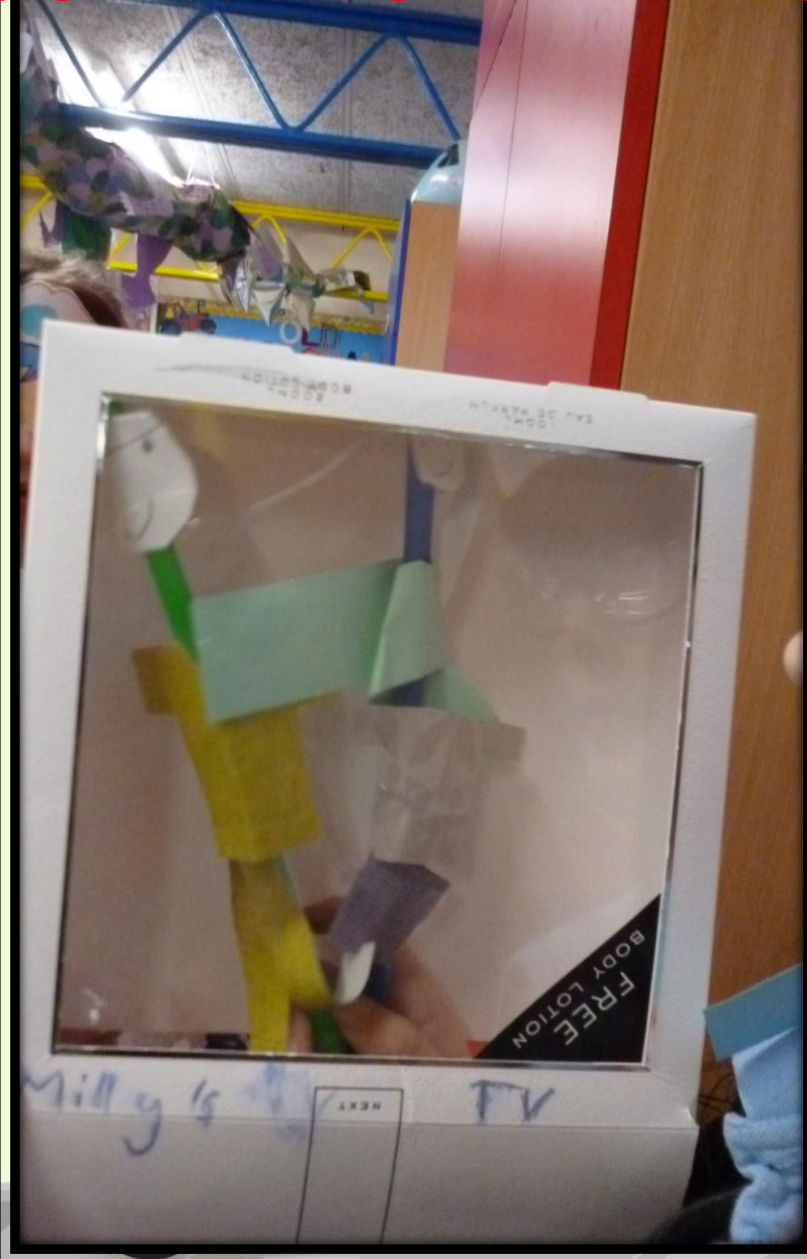
What we do:

At Busy Bodies, we believe that all children should have a choice:

- We encourage all our children to engage in play activities during their time with us.
- We emphasise the importance of children having freedom in order to be happy.
- Each day we have a craft or sporting activity for children to engage in and our play Co-ordinators actively take part too.
- All age groups play together, this encourages social interaction, and understanding of the World around them.



JUNK MODELLING



Events/Activities at Busy Bodies



SPECIAL EVENTS



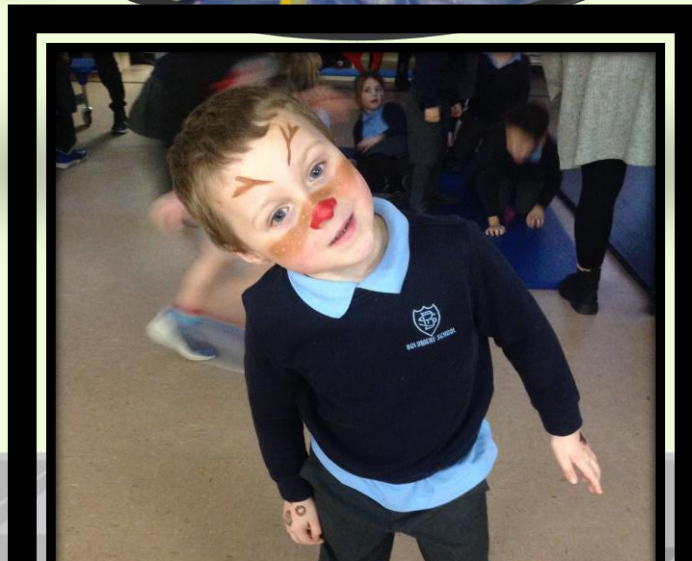
Events/Activities at Busy Bodies



My Perfect Pets Competition



Events/Activities at Busy Bodies



Arrangements for drop offs.

Parents/guardians must accompany their child/ren to the door as they are not in our care until they enter the school building.

Our opening hours are from 7:30a.m. to 08:55 a.m. Please arrive promptly to drop off your children.

Please ring the Busy Bodies bell on the left hand side of the door. A member of staff will welcome your child into our setting. We understand that this may be an anxious time for you and your children as this is a big mile stone for you all.

Please be assured that we are here to make this as smooth a transition for everyone concerned, so that we can have a happy outcome for all moving forward.



Arrangements for pick ups.

Our afternoon sessions are from 3:25 p.m. to 6:00 p.m. Please arrive on time to collect your children. If for any reason you are running late, we ask that you inform us at your earliest convenience, so that we can reassure your children.

We ask that when collecting your child from Busy Bodies:

- Please ring the Junior School intercom and a Busy Bodies staff member will buzz you in.
- Walk towards the staff car park and along the side entrance to the Busy Bodies door.
- Please ring the bell on the left hand side of the door.
- A member of staff will help get your child/ren ready for home.
- Safely make your way back into the collection area, so that other parents/guardians can make their way to the door.
- A member of staff will sign your children out and take them out to you.



Busy Bodies drop off and collection area.



Please ring the bell



Please wait here



Busy bodies booking system.

At Busy Bodies has now transitioned to an online booking system called Arbor. Parents/guardians are encouraged to download the Arbor Parents app in the app store or Apple store.

Once your child starts school in September, parents/ carers will be given their own login for Arbor. You will then be able to book your desired sessions.

We ask that parents and carers stick to the initial days they requested up until the October half term. This helps us to access the staff to children ratios. Following this, you must request reductions or increment of days via the Busy Bodies Manager.



Types of payments.

To access our provision, all children are required to register with us in the first instance. Parents/guardians can access a registration form via the schools website or request for the Manager to email a copy to you.

Registration fee.

➤ You are required to pay £35.00 per child (Subject to review and change) to hold your child's place for the whole academic year. We offer a discount for parents/guardians with three or more children attending the club at the same time.

You will only need to pay £17.50 for the third child and subsequent children.



Types of payments.

Monthly booking forms and fees:

- Each month you are required fill out a booking form, which can be accessed from the Busy Bodies team, via the school reception areas (Infant and Juniors), or from the schools website [Busy Bodies | Federation of Boldmere Schools](#)
- Fees are required a month in advance of care being provided, usually by the last Friday in each month unless otherwise stated on your booking form.



Methods of Payment

Arbor

Arbor is our school's online payment system used to book our wrap around care provision.

It is available on all devices, making it easy and accessible for our busy families.

All parents/guardians will be provided with an Arbor login by the school when your child first joins us. This is linked to your child's information. You will be able to log on and pay for your Busy Bodies fees, registration fees and other payment options.

You are able to view your balances when you log on, and top up your child's account if it is running low.



Vouchers schemes

- Voucher scheme are another way of making payments to Busy Bodies. Parents/guardians are able to find out more about possible voucher scheme through their work.
- When making payments to Busy Bodies we ask that you:
 1. Use your child's name as a reference for all payments.
 2. Ensure you detail the reason for your payment, for instance, the month you are paying for i.e. **September fees, extra sessions for Tuesday 28th September or registration fee 2024.**
 3. Kindly inform the Busy Bodies Manager which voucher scheme you will be using.



Government Gateway–Tax Free Childcare Vouchers

- Parent/ carers are able to use the Tax–Free Childcare scheme to pay for sessions booked for wrap around care services.
- When making payments to Busy Bodies we ask that you:
 - 1.Select– Boldmere Junior School using one of the following identifying methods:

Our school postcode: **B73 5SD**

School name: **Boldmere Junior School**

Our school Ofsted number: **103341**

Kindly inform the Busy Bodies Manager of your child's identifying number, so that we can link your payments.



Voucher companies we currently use.

- For all voucher companies you will need to state the name of our club, our postcode and school registration number Ofsted no: 103341.

voucher schemes

- Computershare– (Busy Bodies account number is 0007902517)
- Kiddivouchers–
- Care 4–
- Edenred– (Busy Bodies account number is P20105081)
- RG Childcare–
- Salary Exchange– (now called Caboodle)



Voucher companies we currently use.

- Sodexo– (Busy Bodies account number is– 171533)
 - Enjoy Benefits–
 - Fideliti–
 - Apple Childcare Vouchers–
 - Co-op Flexi benefits–
 - Employers for childcare–
- Should you require to use a different voucher scheme than those mentioned above please inform the Busy Bodies manager, who will be happy to make the necessary arrangements.



Receptions 2025–2026

We hope that this PowerPoint presentation has given plenty of information about our club and the facilities we use to engage your children in play activities.

Many of our staff members have been with the club for over eighteen years, together we have a wealth of knowledge about childcare and how to maintain a happy and safe environment for your little ones to enjoy. Should you have any enquires please do not hesitate to contact our helpful team of staff.

**We look forward to meeting our
new Reception children
and new families
in September.**

