



Boldmere Junior School

PROSPECTUS FOR THE YEAR 2019/2020

All information was correct at the time of printing

Our school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment



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Please view our website at www.boldmereschools.bham.sch.uk which shows recent events and access to our school policies.

WELCOME TO BOLDMERE JUNIOR SCHOOL

Letter from the Executive Head Teacher

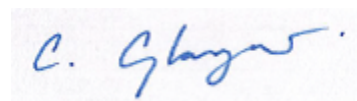
As Executive Head Teacher of both Boldmere Infant and Nursery, and Boldmere Junior School, I am delighted to welcome you and your child to our school family.

Having been the Head Teacher of the Junior School for 10 years, I continue to be excited in my role as Executive Head Teacher. In this role I have the strategic responsibility of ensuring our current standards are maintained and improved where possible. I find myself to be in an incredibly privileged position and certainly one that I do not underestimate. I thoroughly enjoy working with Mrs Kenny as Head of School at the Infants and Mrs Silverwood at the Juniors. Both are responsible for the day to day management of the school and we work in constant collaboration so that your children are getting the very best provision possible, whilst at our schools.

We aim to provide a seamless blend of education between the two schools, so that year on year, the children are making the desired progress in all areas of their learning. It is essential that we work together to ensure a consistency in our approach, in order for us to maximize the learning potential as children move through the school. We retain the individuality of provision, whilst continuing to develop greater collaboration and partnership between the two schools.

The academic development of children who attend Boldmere is of course very important, but our schools also pride themselves on the nurturing and well-being approach that we have to children in our care. We see the importance of educating the 'whole child' and this is very much rooted in an emotionally literate approach towards learning, that is firmly embedded in the schools.

We aim to ensure that your child is educated in a safe and happy environment, conducive to learning. We see our partnership with you as parents and carers as a crucial one and we wish to work in collaboration to ensure that we achieve the very best outcomes for your children whilst they are in our care.



Mr C Glasgow
Executive Head Teacher

Welcome from the Head of School

Letter from Head of School

I am very proud to be the 'Head of School' at Boldmere Junior School. Our school is full of hardworking, dedicated individuals – children and adults alike. It is a very special place of learning.

Here at Boldmere all staff, from our Executive Head Teacher to our fantastic cleaning team, are committed to ensuring your children have the very best opportunities to enable them to thrive. We know that children learn in many areas of their lives and at different times. Here at Boldmere we want to maximize learning by ensuring that every moment spent here is a valuable one.

The needs of all our children are at the heart of all we do. We aspire to develop our children into well rounded individuals and instill in them a love of learning that they will take with them beyond their Primary years.

We believe that positive relationships between parents/carers, children, the school and the local community are the key to success. We aim for all children to succeed and develop an understanding that success is demonstrated not only through academic achievement and the acquiring of skills, but also in the values that they demonstrate towards others.

I look forward to the opportunity of working with you and your children.

Mrs Nicky Silverwood
Head of School

BOLDMERE JUNIOR SCHOOL CONTACT DETAILS

Address: Cofield Road
Sutton Coldfield
West Midlands
B73 5SD

Telephone Number: 0121 464 3656

Fax Number: 0121 464 1344

Email Address: enquiry@boldmere.bham.sch.uk

Chair of Governors: Mr G Bloom

Executive Head Teacher: Mr C Glasgow

Head of School: Mrs N Silverwood

Education Authority: City of Birmingham Education Department
Council House
Margaret Street
Birmingham
B3 3BU

Tel Number: 0121 303 2872

Boldmere Vision

The Federation of Boldmere Schools empowers all children to embrace learning; achieve their personal best; and build their emotional, social and physical wellbeing.



As a school we believe that all children, parents / carers and staff should work together to create an environment which builds social, emotional and physical wellbeing for all. At the heart of our approach are our 6 core values decided by all stake holders and 3 rights which underpin our approach to behavior and well being.

Values: Respect, kindness, cooperation, honesty, resilience and appreciation

Right to feel safe

- The **right to feel safe** (this should address emotional and psychological safety, as well as physical safety).

Right to learn

- The **right to learn** (without undue distraction and disruption). This implies our ability to lead, guide and encourage our students in their responsibilities.

Right to respect

- The **right to respect** and fair treatment (this includes the way we, as teachers, model courtesy, respect and fair treatment).

We want our children to have the foundation of good mental health in order to achieve their aspirations. We want to develop a culture that supports and promotes emotional wellbeing.

We are committed to creating an ethos of wellbeing and emotional health, which is integrated into all aspects of day-to-day life. This encompasses all members of our school community.

School's Aims

In Boldmere Junior School we aim to achieve a safe and welcoming environment where every pupil is valued and encouraged to achieve success through their best efforts. We believe in a broad and balanced curriculum which includes a full range of subject skills.

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We deliver the curriculum in a variety of ways to stimulate active involvement whilst encouraging an effective learning environment where everyone has equal opportunity to learn.

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We emphasise the importance of building good relationships with pupils and adults within our school and wider community. We encourage consideration and empathy for others through our 'values' based approach to PSHE, citizenship and assemblies, as well as within our RE curriculum.

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Moral, cultural and spiritual issues are explored within an ethos which encourages pupils to develop their own personal values and to appreciate the beliefs and practices of others.

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We recognise that Boldmere children have a valuable contribution to make to our school community and their own environment and involve them wherever possible in the decision making process. Increasing independence is expected as children progress from year 3 to year 6.

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We offer a wide variety of activities, challenges and opportunities within the wider curriculum so that all children may develop self confidence and self esteem. These include residential and school trips, class assemblies, choir, orchestra, dance, drama, school performances, competitions, talent shows, festivals, school projects, workshops and sports events.

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Throughout the school, individual and group achievements and responsibility is recognised and applauded. House points, certificates and Celebration Assemblies promote success. Class and school monitors share responsibility for a variety of everyday jobs.

We aim to promote good health and fitness through PE, Health Education and other aspects of our Boldmere curriculum.

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We aim to promote British Values and make all aspects of these values an important factor of our curriculum delivery.

Welcome from the Governors

Letter from Chair of Governors

On behalf of the governors, staff and children, welcome to Boldmere Junior School. I hope this prospectus provides a useful insight into this outstanding school.

I feel incredibly privileged to have been elected as Chair of Governors for The Federation of Boldmere Schools. Alongside the senior leadership team, staff, children and parents, the governing body puts children at the heart of all that we do.

The school continues to maintain and build upon the Ofsted outstanding rating achieved in 2011/2012. Pupil attainment and progress is well above national averages and our dedicated, hard working staff strive for academic excellence. As a governor, I am proud to visit the school and meet and observe confident, happy children, who are eager to learn.

The school is at the centre of a vibrant community. Children, staff, parents and governors all work together to ensure our children receive a well-rounded education which supports physical, emotional and social wellbeing. Boldmere Junior school aims to promote the development of the whole child and strikes the perfect balance between education and pastoral care.

We are fortunate to have a team of dedicated, hardworking and highly trained staff that empower children to achieve their full potential, through a range of teaching and learning styles. The school is equipped with a variety of resources, with both indoor and outdoor space, with the aim of making learning fun and educating through play.

All of our governing body members are committed, enthusiastic and highly ambitious. Our core function is to ensure a clear vision, ethos and strategic direction; hold the Executive Head teacher to account for the educational performance of the school and pupils; oversee the financial performance of the school. We pride ourselves in being visible and approachable to children, parents at all times. Governors hold regular meetings and visit the children and staff during each term.

We encourage parents/carers to take an active role in their child's educational journey. This is achieved through parent's evening, Newsletters and parent/children workshops. The PTA provides fantastic support to the school, organising many events for both parents and children to enjoy. They help raise essential funds, which are used to purchase equipment and resources for the school.

As a parent, governor and member of the Boldmere community, I cannot praise the school enough and it is an honour to be part of school that lays the foundation for lifelong learning.

Greg Bloom
Chair of Governors

BOLDMERE JUNIOR SCHOOL

MEMBERS OF STAFF 2019/20

Mr C Glasgow Executive Head Teacher

Mrs N Silverwood Head of School

Year 3

Miss V Eccles 3E (year group leader)

Mrs L Kinsella 3K

Miss V Brown 3B

Year 4

Miss E Jackson 4J (year group leader)

Miss E Kilday/Mrs S Churchill 4K

Miss Walker 4H

Year 5

Miss K Martin 5M (year group leader)

Miss H Prichard-Jones 5J

Miss S Pipkin 5P

Year 6

Mr D Hill 6H (groups and interventions)

Mr R Uppal 6U (year group leader)

Miss C Taylor 6T

Miss M Farrell 6F

Other teaching staff:

Mrs K Welch, Assistant Head Teacher (Mon, Tues, Wed, Th)

Mr J Roberts, Assistant Head Teacher (Wed, Th and Fri)

Mrs E Mutch, Senior Leader (Mon, Tues, Wed)

Mrs R Jones (SEN responsibility across
Infants and juniors) (Tues, Wed, Th, Fri)

Mr D Hill, Senior Leader (Mon, Tues, Wed, Th, Fri)

Our Senior Leadership Team comprises of:

Mr Glasgow (Executive Head Teacher), Mrs Silverwood (Head of School), Mrs Welch (Assistant Head Teacher), Mr Roberts (Assistant Head Teacher), Mrs Mutch (SLT) and Mr Hill (SLT).

Higher Level Teaching Assistant (HLTA):

Mrs J Rimmer

Teaching Assistants:

Yr 3

Mrs C Hunt
Mrs M Hibbert

Yr 4

Mrs D Toy
Mrs J Rimmer

Yr 5

Mrs A Keith
Mrs K Hynes

Yr 6

Mrs J Gonsalves
Mrs A Atkins

Support Staff

Miss K Hyatt
Mrs K Armitage
Mrs J Goaley
Mr P Rajpra
Mrs H Green
Mr B Halfpenny
Mr M Rollason
Mrs J Morris
Mrs V Phillips/Mrs G Platt

Deputy Manager of Busy Bodies
School Business Manager
School Administrator
Finance Officer
Receptionist
French Teacher/PPA
Building Services Supervisor
Senior Kitchen Supervisor
Senior Lunchtime Supervisor

ALL STAFF HAVE BEEN DBS CHECKED.

**GOVERNORS
FOR THE FEDERATION OF
BOLDMERE INFANT AND JUNIOR SCHOOLS**

For an up to date list of the Full Governing Body, please see the school website.

BOLDMERE FEDERATION GOVERNING BODY

Governors play a vital role in the development of our schools. The Boldmere Federation has a joint Governing Body for the Infant and Junior Schools. The Governing Body is required to meet at least three times a year. Governing bodies are made up of representatives from the school and from the community. They play a key role in the leadership of the school and are involved in a variety of areas of school leadership and management.

Useful Information

Minutes of meetings are available from the Junior School Office (The Clerk to the Governing Body is Ms Emma Myers– SIP Education).

Governors meet at least once a term

You can write to the Chair of Governors (Mr G Bloom) care of either school.

Governors have legal duties and can only act together as a team.

Parent Governors

Parent Governors provide a parent's prospective of the school. They bring views of parents to meetings but speak as individuals. Parents are elected for a four year period.

GENERAL INFORMATION

Boldmere Junior School caters for pupils between 7 and 11 years of age. We have three classes in each of the four year groups.

As of September 2019 we expect to have approximately 364 pupils on roll.

Year 3	92
Year 4	91
Year 5	91
Year 6	90

If a year group has more than 90 pupils (3 classes of 30 each) it is because the Local Authority has granted an appeal to parents and has required the school to exceed the stated intake limit.

When a class falls below 30 pupils and a vacancy therefore exists, the school will advise the Local Authority and will follow the Local Authority criteria for allocating the place.

Parents/carers seeking a school for their child/children are asked to fill in an 'In Year Application Form' which can be downloaded from the Birmingham City Council website or a copy may be collected from the school office. The school office will contact Admissions and Appeals to advise them of the interest in the school, once they have received the completed application form with proof of address.

Daytime Appointments

If your child needs to leave school during the day for a medical, dental or other urgent appointment, he/she must be collected from school with prior notice wherever possible.

Accidents and Illness in School

Minor bumps and grazes will be dealt with in the school. You will be advised by letter or telephone in the case of severe injuries or head bumps.

Children feeling unwell during the school day may need to be collected by a parent or their delegated representative. **Please ensure our contact telephone numbers are kept up to date.**

TYPICAL SCHOOL DAILY ROUTINES

School times:

8.45 am	The earliest time children can arrive in school and they go straight to their classrooms.
8.55 am	Start of school. The bell rings and all children will be settled in their classrooms.
9.00 am – 12.25 pm	Registration and Teaching Time. During the school day there will be two short breaks plus a School Assembly incorporating the Act of Collective Worship
12.25 pm – 1.25 pm	Lunch Break
1.25 – 3.35 pm	Registration and Teaching Time
3.35 pm	Children are dismissed by their teachers who will then share the supervisory duty of seeing children off the premises. Children given the responsibility of meeting Infant School brothers and sisters will be advised where to collect them. Where children stay after 3.35 pm for extra curricular clubs, parents will receive prior notification and a request for consent.

Teaching time each week is 23 hours 45 minutes.

Please note: Class Assemblies are usually held at 2.45 pm on Wednesdays when parents are invited to join us.

Medication in School

It is essential that all medical information regarding your child is kept up to date in school. Please advise the school office and class teacher of any relevant information.

On the advice of the school's health visitor, the following procedure applies:

The only medication accepted in school is that which is prescribed by the GP and named. The school will not accept any medication which has been purchased over the counter.

Please note the office staff will not administer any medication in school. Children are not allowed to store any medication in their school bag or classroom and should not administer any medication themselves (other than their inhalers, which are kept in a box in the classroom). It is the responsibility of parents to make appropriate arrangements to come into school if medication is needed during the school day. If this is not possible or if there are any circumstances that require your child to take regular medication, please discuss this with Mrs Silverwood, Head of School. A medical consent form will then have to be filled in by parents/carers. These are available from the school office.

The exception to the above is medication for allergies, such as Epipens and Antihistamines prescribed by the GP only and where a Care Plan is in place. The medication will be

stored in the school office. In an emergency, we would contact parents for advice. We cannot accept Piriton, Calpol, headache tablets etc. purchased over the counter. Please note, if your child requires antibiotics, it is possible to ask the GP to provide medication which can be taken three times a day and therefore no need to be taken in school. Should your child suffer from hay fever, it is also possible to obtain medication which can be taken before your child comes into school and will last for a number of hours. However, should you wish to administer medication to your child during the school day, please make arrangements with the school office for a convenient time to come into school, e.g. break time or lunchtime. Inhalers are stored in a box in the classroom for easy access. All inhalers must be named and an 'asthma record card' filled in. These are available from the school office.

It is the responsibility of parents/carers to ensure that medication in school is in date (e.g. Epipens and Antihistamines) and to collect and dispose of any medication which is out of date or is no longer required.

School Meals

School meals will be £2.35 per day. We ask that parents/carers make their payment via ParentPay. Currently the amount for a week is £11.75. Should you wish to pay dinner money for the half term, please contact the school office for information. Your child may bring a packed lunch if you prefer. All sandwich boxes must be named ('found' un-named boxes are thrown away for Health and Safety reasons). Glass bottles are not permitted for safety reasons. The school cannot accept responsibility for any damage to lunches or containers. School Meal Service request two weeks' notice for a decision to change from dinners to sandwiches or vice versa. The kitchen offer a Roast Wednesday and Pizza Friday meal each week. See the school office for more information.

The children are supervised over lunchtime by our team of Lunchtime Supervisors and must accept their authority when dealing with issues during lunchtime.

Morning break milk is available and maybe purchased in advance. See newsletter for cost. Please see newsletter or contact the office for more information. Children may bring a small **healthy snack** (named please) to eat at morning break. This may include: cereal bar, fruit, healthy cake, plain biscuits. Chocolate, crisps and sweets are **not** permitted. **We would also ask that you avoid providing any snack which may contain nuts.** A carton of drink or a small drink in a plastic bottle may be brought to school.

Water in the classroom – children are asked to bring a **small plastic bottle of water with their name on** to keep in an accessible location so that they can access during the day. This is intended to prevent dehydration. Bottles can be refilled at school. Please DO NOT send in squash or juice for class drinks as children will not be allowed to drink these during lesson times.

Information regarding the above is sent out via the weekly Newsletter (Tuesdays).

SECURITY

The school has installed security entry to all exterior doors to ensure a safe and secure environment for our children. The gates are locked at 9.15 am and opened at 3.00 pm.

Please ensure your child knows before they come to school in the morning what arrangements have been made for them after school, e.g. are they going to Busy Bodies After School Club, or will they be collected by a parent/carer, or are they walking home by themselves or with a friend. If you have arranged to collect your child from school, and you know you are going to be late, you must contact the school office asap to advise so that a message can be passed on to your child before the bell goes at the end of school. Children are advised to come back into school and sit on the chairs in the main entrance, if their parent/carer is not waiting for them outside. It is very important that you remind your child to come back into school if you are not there. They must not wait outside.

In order to maintain security, if you need to speak to your child's class teacher, please go via the main school entrance.

UNIFORM

We ask that parents/carers send children to school wearing the items of uniform detailed below:

School sweatshirt, preferably with badge may be purchased from Clive Marks in Boldmere, Trutex in Erdington and Tesco's on line service. Some uniform (without the BJS logo) is available from department stores
Navy blue jumper (v-necked)
or Navy blue cardigan
Pale blue shirt/blouse
Blue polo shirt with collar in Summer
Grey trousers/Grey or Navy skirt/ pinafore
School Tie (optional) – available from the school office
A blue & white check dress is optional summer wear

Children must not wear jeans.
Trainers and fashion shoes and boots are not acceptable footwear.

P.E. & Games Kit

Plain white 'T' shirt
Navy or white shorts for P.E.
Navy games skirt (for games only – not P.E.)
A change of socks
Trainers or pumps
Track suits are permitted in very cold weather
One piece swimming costume (girls)
Trunks (boys) – not swim shorts please
(please DO NOT send your child into school with team football tops for PE and games lessons)

During your child's time at Boldmere Junior School, they will be given the opportunity to attend swimming lessons. You will be provided with more details nearer the time.

Please, for your own and your children's benefit, ensure that all items of uniform and P.E. kit are clearly named. Un-named lost property is only kept in school for a very short time.

Book Bags and School Ties may be purchased from the school office.

Protective Clothing

Practical activities can be messy. Please send in some form of protective overall, when requested – an old adult shirt is ideal

Jewellery and Valuable Items in School

Pupils must not bring valuable items to school. Teachers cannot accept responsibility for any items of value which may be lost or damaged. Pupils may request permission to bring a mobile phone to school, by filling in a form, if, for example, they are walking home independently. These forms are available from the school office. Mobile phones must be turned off and handed into the school office at the beginning of the school day and collected at the end of the school day by your child. This facility is usually offered to year 6 children. We are aware that some phones are very expensive and we take this opportunity to advise parents/guardians that we **do not** take responsibility for any loss or damage.

Pupils should not wear jewellery to school. Neck chains, rings and earrings are hazardous to wearers when they get caught up in clothing in games lessons, PE lessons and on the playground. Only studs in pierced ears may be worn. **We ask that children do not wear watches, rings or ear-rings on PE/Games or swimming days.** Any pupil wishing to do so must accept responsibility for them.

Hair – all long hair must be tied back. This helps us to keep control of the spread of head-lice between our pupils.

Nail Varnish – we ask that children do not wear nail varnish for school.

ROUTINE CONTACT WITH HOME

Newsletters and other non-urgent written communications are sent home, wherever possible, on Tuesdays. A copy of the weekly newsletter is available on our website and also on a stand in the main entrance. We also use Parentmail to contact parents/guardians by email or text message.

When children have a minor accident, are going on a school trip, or wish to join an extra-curricular club, we have standard letters, which are sent home as appropriate.

ABSENCE FROM SCHOOL

It is essential that parents/carers telephone school on the first day of their child's absence or send a message with another parent if their child is absent. Please let school know if your child walks to school alone so that we can phone home if they do not arrive.

Please let school know if your child will be absent for more than a day or two.

On return to school, children must bring a letter for their teacher explaining the absence.

School Registration is at 8.55 am, although children may arrive in school at 8.45 am. Children arriving in school late (after 8.55 am) must sign in at the main entrance. **Persistent lateness is monitored by our Senior Leadership Team.**

We monitor the attendance of children whose absence falls below 95% and will contact parents/carers to discuss in an effort to improve their child's attendance. Persistent absences are monitored by our Senior Leadership Team.

For your information, if a child's attendance for the whole year is less than 85% it is equivalent to 29 days or more absence (half a term missed!). If you have any concerns regarding your child's absence in school, please contact your child's class teacher.

UNAUTHORISED ABSENCE

Any absence from school without explanation is regarded as unauthorised and school is obliged by law to keep accurate records for the LA of any such absences. **Please note all holiday taken during school term will be recorded as unauthorised absence. All requests for leave during term time must be put in writing to the Head of School (Mrs Silverwood) in advance. Should you wish to request an absence for your child in term time, other than a holiday request, you must fill in an 'Exceptional Circumstances – Leave in Term Time' form obtainable from the school office. This should be sent into the Head of School two weeks before the date of the requested absence. If your child takes leave that has not been authorized by the Head of School, it will be recorded as unauthorized and may lead to the issuing of a penalty notice and legal action being taken or your child losing their school place.**

EDUCATIONAL VISITS

As an integral aspect of the curriculum, teachers may plan visits to places of interest either in Birmingham or the wider area.

In meeting the costs of such trips we invite a voluntary contribution from parents. Whilst no child will be left out of the trip, it may be necessary to cancel planned outings if there is insufficient financial support. (Families on Income Support or means tested Job Seekers Allowance, please ask for our Charging and Remissions Policy). Parents/carers who are exempt under the school's Charging and Remissions Policy are not obliged to contribute, although they may make a contribution towards the costs if they wish. Voluntary contributions made by parents/carers do not subsidize those children who are exempt. If you experience difficulty paying for any of the school trips, we would ask that you contact, Mrs Silverwood to discuss this. Payment for trips must be made on line via ParentPay.

CHARITY FUND RAISING & SCHOOL FUND

At times during the year we organise activities to raise money for a variety of projects which includes support for charities chosen by pupils as well as providing additional funding for school resources.

EXTRA CURRICULAR CLUBS/MUSIC LESSONS

As a school, we offer a wide variety of extra curricular clubs throughout the year that are led by teachers and students during and after the school day. We also offer other sporting activities after school, organized by outside agencies for a small sessional fee.

Music lessons are also available, including brass, cello, woodwind and violin. These are provided by the music service and are fee paying. Information regarding auditions and cost will

be put in our newsletter. We also offer private lessons, such as guitar, piano and keyboard. Any arrangements for private lessons are made between parents and the music teachers. Further information is available from the school office.

HOMEWORK & HELPING YOUR CHILD AT HOME

Throughout the year, Helping at Home sheets, topic overage (jigsaw) and knowledge organisers are sent home.

Our Homework Policy sets out guidelines for each year group. Children will be given tables, number facts and spellings to learn and they will be encouraged to bring their reading books home whenever possible. Children may also be asked to follow up classroom lessons through suggested activities e.g. research for a project. Our Homework Policy is available on the school website. Children will be expected to read daily at home and practice times-tables and spellings weekly. In addition, homework will be set by class teachers.

RESIDENTIAL TRIPS

During your child's time at Boldmere, they have a wealth of opportunities to experience a variety of residential trips to develop independence, resilience and to explore a different setting.

PARENTPAY

Payment for school meals, school trips, residential trips and other events and activities are made via ParentPay, unless otherwise advised. All new parents/carers will receive a letter containing the password and username for ParentPay, usually at the beginning of the school term. You will be unable to make any payment until you have received this information.

PARENT/TEACHER ASSOCIATION (Infant & Junior Schools)

The Association has provided school with considerable funds over the years, which have been of great benefit to our pupils. During the year many social events are held and proceeds are all spent on resources which will foster children's education. The Association needs your help. Membership does not commit you to anything but the fact that you are a member does help the school. PTA events are social as well as fundraising. Please do try to go along and join our joint schools PTA.

TRANSFER TO SECONDARY SCHOOLS

During the Summer Term, parents of Year 5 children will receive information regarding their secondary school preferences, together with information relating to all secondary schools in the city. Information will also be provided regarding the optional test for grammar schools. It is advisable to contact the Birmingham City Council Admissions and Appeals website and/or individual secondary schools' websites for full information.

Children succeeding in optional tests transfer to Bishop Vesey Boys School or Sutton Coldfield Girls School or the King Edward Foundation schools. There are a number of secondary schools in the local area, including Plantsbrook School, John Willmott School, Fairfax School, Bishop Walsh Catholic School, Kingsbury School and Greenwood Academy.

AVAILABLE ON REQUEST

- The full Governing Body policy on charging for school visits and certain school activities. Please ask for the Charging and Remissions Policy.
- Information for parents wishing to make a complaint about any aspect of their child's education.
- National Curriculum documents/LA policies/School schemes.
- Governing Body Policy on Sex Education.
- Governing Body Policy on Collective Worship.
- Policy and Guidelines for Reporting, Recording and Monitoring racial incidents in Boldmere Junior School.
- Racial Equality Policy.

Copies of all our Policies are available on the school's website or from the school office.

HELPERS IN SCHOOL

We welcome parents/carers into school to help with all sorts of activities such as reading, maths, science, technology, cookery, needlework, art and gardening. If you would like to help on a regular basis we would love to have you in school. Come along and give it a try. We have a parent's handbook as a guide. Please ask for one at the School Office. All helpers will be DBS checked.

BUSY BODIES BEFORE AND AFTER SCHOOL CLUB

The Federation of Boldmere Schools has a before and after school club (Busy Bodies) which employs an experienced team of play Co-ordinators who provide a wide range of exciting and stimulating activities for children. The Club has been recognised as being a club of high standards, holding Good Practise Awards, a Level 3 Quality Mark and having an outstanding feedback from OFSTED.

Opening times are 7.45 am to 9.00am and 3.35 pm to 6.00pm. For more information and a registration form, please contact Busy Bodies at the Junior School. **or contact them on 0121 464 1343 between 9.00 am and 6.00 pm.**

Please note there is usually a waiting list

HOME/SCHOOL PARTNERSHIP

Contact with School for Parents/Carers

We welcome contact with the families of pupils in our care. If you have any concerns, however minor, please telephone or call in to school. Often minor concerns can be sorted out quickly and easily. We wish to work in partnership with you to ensure best interests and care of your child whilst they are at Boldmere.

To encourage further partnership, we have a home school agreement, we ask parents/carers to sign.

We also have a termly homework sheet available for each year group which gives helpful ideas for helping your child at home. During the year you will be invited to attend our INSPIRE workshop for parents where you will have the opportunity to work alongside your child. Please come along!

We hold termly Parent Teacher Consultation sessions and Open sessions in the Autumn and Spring Terms. We are also available and happy to discuss any matters that you wish to raise at any time.

In June/July you will be invited to look at your child's work, and chat informally to the class teacher. There are no set appointments as you will have received your child's Annual Report to Parents. You will also be invited to meet your child's teacher for the following September. Teachers will be pleased to arrange a mutually convenient meeting if you write directly to them or this can be arranged through a telephone call to the school.

Mrs Armitage, Mrs Goaley, Mr Rajpra and Mrs Green, our office staff, are very knowledgeable about routine school matters. If you wish to speak to them, you are welcome either to telephone on 464 3656 or call into school, preferably in the morning.

THE BOLDMERE CURRICULUM

Staff at the Infant and Junior schools have been working to develop the Boldmere Curriculum. This encompasses the National Curriculum but is constantly being developed to meet the needs of our children.

Our curriculum

Our school curriculum is cited upon our commitment to providing a holistic approach to education for all of our children. We want our children to enjoy coming to school, to love learning and their individual well-being is as important to us as academic success.

Our work is underpinned by our Federation values of kindness; resilience; appreciation; respect; honesty and co-operation and our Federations rights which are the right to learn, to feel safe and to respect.

Our curriculum defines what we want our children to know and be able to do by the time they leave the school. We fulfil the requirements of the national curriculum, which we see as the skeleton on which we build our school curriculum. Our aim is for the children at Boldmere Junior School to receive the best education that we can offer. Our curriculum design is bespoke to the needs of the children and is flexible to meet changing needs, this may mean at times we adapt groupings and any groups we do have are fluid to ensure we meet the needs of our pupils. A strength of our school is that we are exceptionally reflective, always looking to improve the practice that we have. We use evidence from assessment to guide our curriculum development. Teachers frequently adapt the curriculum to fit the needs and interests of the children.

The aims of the curriculum at the Boldmere schools are to:

- promote the development of the whole child
- encourage children to become confident, successful and independent learners
- enable children to achieve the best that they can
- recognize the entitlement of each child to a broad and balanced education regardless of gender, race, colour and disability
- promote a love of learning and high expectations of all children
- meet the legal requirements of the National Curriculum
- meet the requirements of religious education, collective worship and sex education legislation.
- promote British Values effectively.
- tackle inappropriate behavior such as racism and homophobia.

At Boldmere Junior School we develop...

Readers...

Reading is an absolute priority of the school as we know that when children have fluency and comprehension they are able to fully access our rich and broad curriculum. We have a holistic approach to ensure that reading weaves through all areas of the curriculum to widen imaginations, ignite curiosity and enable children to make greater links across the curriculum. Whatever walk of life our children choose after Boldmere Junior School, we want them to have developed a love of language, reading and writing which will underpin any path that they may choose in the future.

Writers...

At Boldmere, we believe that writing is a crucial skill that should be developed and harnessed in order for our children to become effective writers and learners. Our children carefully consider the purpose and audience of their work and have a life-long love of writing which continues to flourish once they leave our school. This enables our children to continue to develop academically across a variety of subjects throughout their further education and wider life. Through the writing opportunities we give to the children, across a number of topics and subjects, we aim to ignite curiosity and engage learning.

Mathematicians...

At Boldmere Junior School we want to promote and instill a positive mind-set about mathematics for all children. We believe our children should thrive in our mathematics curriculum during their time here. We have created a curriculum which encourages children to be ambitious in their learning through embracing challenge. Through careful linking with STEM subjects; interweaving mathematics into our creative approach to the curriculum and through providing opportunities for children to follow their own investigations we aim for children to fulfil mathematical curiosity with enjoyment and enthusiasm.

Scientists...

Our commitment is to build upon our children's prior learning in order to further develop them as resilient, inquisitive, questioning, life-long learners. We aim to capture the interest, imagination and creativity of our children by ensuring that we plan for, and provide them with a wide range of exciting skills and opportunities in Science. We proactively link the STEM subjects to ensure that all of our children see Science has part of the world around them and their everyday life.

At Boldmere Junior School we develop...

Historians...

Our history curriculum aims to inspire our pupils' curiosity to know more about the past. History helps pupils to understand the process of change, the diversity of societies as well as their own identity and the challenges of their time.

Our history curriculum will equip the children to ask perceptive questions, think critically, weigh evidence, sift arguments and develop perspective and judgment.

Our understanding of different religions...

We value all our pupils as the unique individuals they are and endeavour to celebrate them through RE experiences, including collective worship, assemblies and special days. We want our children to gain a wider knowledge of the world; to understand something about different communities and faiths; to respect differences and to be able to reflect on their own beliefs/perspective on life, religious or otherwise.

Computing skills

Our children are growing up in an increasingly technological world. The ability to use and understand all aspects of IT is an essential life skill. The majority of children coming to Boldmere arrive with a lot of ICT knowledge and hands on experience. Our task is to equip them to have the skills, knowledge and understanding of ICT, alongside the ability to use it appropriately and keep safe.

Geographers...

We want our children to become geographers who explore both the physical world and the human societies spread across it. We understand Geography as the study of places and the relationships between people and their environments and encourage our children to see their place in an ever-changing landscape. We strongly believe that children need experiences that open up a world of questioning and exploration. We strive to develop enquiring minds that know that they can, and do impact upon the world around them and take their knowledge of what it is to be a geographer into their future with understanding and empathy.

Modern Foreign Language

We currently offer French lessons.

Our teaching provides an appropriate balance of spoken and written language, depending on the age of the pupil, to lay the foundations for further foreign language teaching at secondary school. Our pupils are taught to understand and express their ideas, facts and feelings in speech and writing, focused on familiar and routine matters.

At Boldmere Junior School we develop...

Musicians...

We aim to capture our children's enthusiasm and offer children a wide range of experiences and opportunities to ignite a spark to further develop life-long music interests within our inclusive culture. At Boldmere we are committed to providing a wealth of experience for children to enjoy listening and responding to music; to acquire a musical vocabulary; to perform alone and with others and develop their skills to play and compose with a range of instruments.

Artists...

At Boldmere we want Art to be a subject that gives our children the freedom to express themselves in a way that gives them enjoyment and personal fulfilment. We want children to acquire the skills and knowledge of art in a systematic way so that each child is able to produce results that demonstrate their achievements. We want Art to offer lots of practical experiences that excite children and give them confidence in their own creativity and use of their imagination.

Personal, social and health education

Our PSHE curriculum is designed to ensure that children leave us equipped to independently make the right choices; to know how to keep safe, and to deal with challenges. We want them to have the skills to navigate safely around the rapidly changing world of social media, technology and society.

Designers and engineers...

Using creativity and imagination, we want our pupils to design and make products that solve real and relevant problems within a variety of contexts, considering their own and others' needs, wants and values. We want our pupils to learn how to take risks, becoming resourceful, innovative young people. Through the evaluation of design and technology, they develop a critical understanding of its impact on daily life and the wider world.

Athletes and Sportsmanship

At Boldmere, we strive to create enjoyment and enthusiasm and promote positive attitudes towards health and physical activity. We promote physical, social and emotional wellbeing through educating children about the importance of a healthy, active lifestyle. We aim to ensure that children develop, utilise and harness a love of sport, which they can continue to cherish and enjoy throughout adult life.

Special Needs/Additional Needs

Our school believes that all children, whatever their ability or disability, have an entitlement to an accessible, broad and balanced curriculum, differentiated to their individual needs. Boldmere Junior School welcomes children with special educational needs and disabilities into school and where a child has a specific difficulty and is on the Special Needs List, the SLT, class teacher and SENCo Team will work with parents to ensure that the child's needs are met to the best of our abilities and resources. The SENCo Team provides advice and support to children, parents and staff throughout the school.

Children's progress will be regularly reviewed and outside agencies may be called upon to support their learning.

Inclusion

We believe that every child should have a right and an equal opportunity to:

- attend a local mainstream school with appropriate resources and support if it is a parent's wish, in line with the Disability Discrimination Act.
- have access to a broad and balanced curriculum that enables children and young people to be included in a lifelong learning process.
- be included as a valued, respected and equal member of the learning community along with all other children of the same age.

Admission of children with disabilities will be supported with full reference to parents and outside professionals as required by the DDA.

All classrooms and areas of the building can be accessed by wheelchair and there is disabled toilet provision. A ramp provides access to the playing field.

The school has an entrance ramp and there are no steps within the building. Individual needs would be considered in each case and any modifications necessary would be discussed with the local authority to see if they were practical and possible. The school has an Accessibility Plan which parents are welcome to view. The Special Educational Needs Policy and information report is available on the school's website or on request.

HOUSE TEAMS

Children are allocated to one of the four houses:

Kenilworth – Green
Stratford – Blue

Lichfield – Yellow
Warwick – Red

Throughout the year children earn house points which culminate in weekly and termly champions. There are also sporting events including House Football and Netball, Cross Country and, of course, the Summer Sports Day.

BEHAVIOUR AND WELL BEING

As a school we believe that all children, parents/carers and staff should work together to create an environment which builds social, emotional and physical wellbeing for all. At the heart of our approach are our six core values – decided by all stakeholders: Respect, Kindness, Co-operation, Honesty, Resilience and Appreciation. Our approach sets clear boundaries about what is acceptable and expected based on our three underpinning rights: Right to feel safe, Right to learn and Right to respect.

Please see our Behaviour Policy and Anti-bullying Policy (see school website). The Racial Incidence Policy is available from the school office.

Boldmere Junior School will not tolerate racial harassment directly or indirectly against any pupil or group of pupils or staff. Steps are taken to challenge and deal effectively with such incidents.

SAFEGUARDING

As part of our duty of care the well being of children is all important. We have a legal requirement to contact you and then Social Services if we have a concern, they will then act swiftly to follow up these concerns.

We look for your support in helping us to ensure the safety of our children and will always work closely with you for their benefit.

Our Designated Safeguarding Leads (DSL) is Mrs N Silverwood and Mr C Glasgow, Deputy DSL are Mrs K Welch, Mr J Roberts, Mrs E Mutch, Mr Hill and Mrs R Jones

Our GDPR lead is Mr C Glasgow

THE FEDERATION OF BOLDMERE SCHOOLS

School Term Dates – 2019/2020

Autumn Term 2019	Spring Term 2020	Summer Term 2020
*Monday 2 September To Friday 25 October	*Monday 6 January To Friday 14 February	Monday 20 April To *Friday 22 May
Half Term	Half Term	Half Term
Monday 4 November To Friday 20 December	Monday 24 February To Friday 3 April	Monday 1 June To *Monday 20 July

NB Friday 8 May 2010 – bank holiday – VE Celebrations

***School will be closed to children on the following Professional Development Days/Teacher Days :**

- *Monday 2 September 2019
- *Tuesday 3 September 2019
- *Monday 6 January 2020
- *Friday 22 May 2020
- *Monday 20 July 2020