



New Procedures from Tuesday 22nd September 2020

We have revisited our risk assessment and adapted some of our measures to ensure that we keep our staff and pupils safe. These will start tomorrow.

Drop-off – Please do not arrive at school more than 5 minutes before your child's/children's start time. Oak and Ash pupils can be taken straight to the classroom door. Other pupils need to wait in separate class groups on the junior yard. Children can be left if it is within 5 minutes of their start time, otherwise parents should wait with their child making sure they are socially distanced from other parents. Please keep your child/children with you.

Collection – Please do NOT arrive at school until within 5 minutes of your child's/children's departure time. All parents of pupils in Oak, Willow and Maple, should wait on the junior yard in the half of the playground allocated to that particular class. Please enter and exit the playground through the large gate. Parents must be socially distanced from each other and around the perimeter. Only Ash Class parents will wait on the infant yard. Elm Class pupils should meet parents off site where possible.

If you have children in 2 or more different classes, please wait in the middle of the junior yard.

Please leave the school site as quickly as possible and try to avoid social conversations with other parents.

Face masks **MUST** be worn by all adults on the school site, even outdoors.

We will also be reducing the number of non-essential visitors to school. Appointments or meetings will take place online or by telephone. Any essential visitors will be asked to wear face masks or visors when in school.

Thank you for your support in keeping all our school community safe.