



Nurture, Grow, Flourish.

Forest & Sandridge CE Primary School
Cranesbill Road, Melksham
Wiltshire
SN12 7GN

Headteacher: Mrs Anna Willcox
Deputy Headteacher: Mrs Helen Biles-Wood
Assistant Headteacher: Mr James Mead
SENCO: Mrs Helen Chappell

Dear Parents

30 Hours – How to apply and how to validate eligibility

You are now able to apply for the extended entitlement for 30 hours through the government's new digital Childcare Service at:

<https://childcare-support.tax.service.gov.uk/>

As part of the application process, you will be asked to enter your personal details including your names, address and National Insurance number and also whether you expect to meet the income requirements. This information will help HMRC determine whether you are eligible for the 30 hours.

If you are eligible for 30 hours you will be given an 11 digit eligibility code. You will need to inform us of this code to enable us to validate your eligibility. We will need to obtain written consent from you so that we can carry out the validity check on the code you have provided to us. Please complete the consent slip attached to this letter to allow us to do this.

Eligibility runs for three months at a time, if you are eligible from now, you will have a validity end date at the beginning of August but the funding is guaranteed until the end of December.

You will not need to apply through this new service if you only want to claim the universal 15 hours entitlement.

Should you encounter any problems during the application process please direct your queries to the Customer Service Interaction Centre on 0300 123 4097

Yours sincerely

Liz Wakeley
Admin Officer