



Seedlings Preschool Finance Fact Sheet

We hope that this fact sheet will answer any questions you may have about financing your child's place at Seedlings Preschool.

However if you have any other questions or queries please do not hesitate to contact Mrs Liz Wakeley in the school office or on 01225 703394.

Finance Fact Sheet

- ✓ All children are eligible for Free Entitlement Funding which covers 15 hours (Universal) of child care, and if eligible you may receive an additional 15 hours more (Extended). This is available from the OLD term after their 3rd birthday (September, January or April). See table below for details. ✓ = funding available for the corresponding term.

| Date of birth | Eligible for funding AUTUMN 2019? (terms 1 & 2) | Eligible for funding SPRING 2020? (terms 3 & 4) | Eligible for funding SUMMER 2020? (terms 5 & 6) |
|-------------------|--|--|--|
| 1.4.14 – 31.8.14 | Compulsory school age | Compulsory school age | Compulsory school age |
| 1.9.14 - 31.12.14 | Can start school ✓ | Compulsory school age | Compulsory school age |
| 1.1.15 – 31.3.15 | Can start school ✓ | Can be at school ✓ | Compulsory school age |
| 1.4.15 – 31.8.15 | Can start school ✓ | Can be at school ✓ | Can be at school ✓ |
| 1.9.15 - 31.12.15 | ✓ | ✓ | ✓ |
| 1.1.16 – 31.3.16 | ✓ | ✓ | ✓ |
| 1.4.16 – 31.8.16 | ✓ | ✓ | ✓ |
| 1.9.16 – 31.12.16 | Too young | ✓ | ✓ |
| 1.1.17 - 31.3.17 | Too young | Too young | ✓ |

- ✓ 15 Universal Funding hours available to all children.
- ✓ 30 hours funding (15 Universal hours plus 15 Extended Funded hours) available for those who qualify (please see 30 hours information sheet)
- ✓ Free entitlement funding can be used all at one setting or across more than one setting, including with Child Minders. Please indicate on the application form how much of your Free Entitlement Funding you wish to use towards your child's sessions at Seedlings.
- ✓ You will not be charged in any way for funded sessions. Hot meals will, however, be chargeable (see below).
- ✓ In order to keep your place and to secure your free Entitlement Funding you will be required to sign a form every other term (3 times per year). You are at risk of forfeiting your child's place if you do not confirm by signing the required form. There will be plenty of reminders for you to come in and sign the form when necessary.

- ✓ You are required by law to bring in your child's original birth certificate or passport for us to see as proof of your eligibility for Free Entitlement Funding PRIOR to your child starting at Seedlings.
- ✓ Sessions at Seedlings are as follows:

| Session | Times of session | Notes |
|-------------------|--------------------|--|
| Morning session | 9.00am – 12.00noon | |
| Afternoon session | 12.00noon – 3.00pm | Lunchtime will be part of this session |
| Full day | 9.00am – 3.00pm | Including lunchtime |

- ✓ We will aim to be as flexible as possible to accommodate your child for your chosen sessions. However, we cannot guarantee you will secure the sessions you request.
- ✓ You can apply for sessions in addition to your funded sessions. These will be charged at £4.80 per hour. These are the session and day rates:

| Session | Duration | Cost |
|-------------------|----------|--------|
| Morning session | 3 hours | £14.40 |
| Afternoon session | 3 hours | £14.40 |
| Full day | 6 hours | £28.80 |

- ✓ We will be as flexible as possible with chosen hours for attendance. However, please note that if you choose hours that cross 2 sessions or that do not equate to a full session (and these are agreed with management) you would be charged for a full session. See following examples. Please note, in all circumstances (including in each of these examples) the management would have to agree to flexible hours being used:

| | Hours requested | Total charge | Charge covers |
|------------------|------------------|--------------|------------------------|
| Example 1 | 9.00am – 11.00am | £14.40 | Full morning session |
| Example 2 | 12.30pm – 3.00pm | £14.40 | Full afternoon session |
| Example 3 | 11.00am – 2.00pm | £28.80 | Full day session |

- ✓ Collecting your child later than their finish time may result in being charged for an extra hour.
- ✓ You will be invoiced at the beginning of every month. All paid places must be paid for 1 month in advance. You are at risk of forfeiting your child's place if payment is not received or if it is late.
- ✓ Hot lunch (afternoon or full day session only) costs £2.20 per day. You may send your child with a packed lunch if you prefer. Hot meals have to be ordered online a week in advance. Details of this service, including a menu, will be included in your welcome pack if you secure a place for your child.

We hope this Fact Sheet has answered most of your money related questions. Please do not hesitate to contact us if you have further queries.

