



6th January 2025

Dear Parents/Carers

I'm Angie Potter, the Engagement Safeguarding and Family Liaison Officer (ESFLO) at Foxwood Academy.

My role is to be a friendly and supportive contact between the school and your family. As your ESFLO, I'm here to help ensure that both you and your child have the best experience at school, and I will work alongside you to overcome any challenges that may come up.

What does an ESFLO do?

Think of me as a bridge between home and school, working to improve your child's learning experience and wellbeing. My job is to:

- Be a point of contact: Whether you need advice, support, or just someone to talk to, I'm here for you.
- Help with challenges: If you're struggling with attendance, understanding school processes, or need support for your child's learning, I'm here to listen and find solutions with you.

Connect you to help: If you need extra support, I can point you in the right direction to other services like health, family support, or even professional specialists like short breaks (befriending hours), Paediatricians, and nurses. [SEND Local Offer](#)

I work alongside a team of professionals (like OT, physio, CASY Counselling, ELSA sessions, social workers and more) to make sure your child gets the support they need.

What else can I help with?

- I provide practical help with things like writing letters for DLA (Disability Living Allowance), blue badges, or applying for college placements.
- I support families in need, helping to build stability and empowering families to improve their situations.
- I assess needs, create support plans, and connect you with the right resources—whether that's housing, benefits, or parenting support.

I'm also here to keep communication open between home and school. I talk to teachers and other professionals to make sure everyone is on the same page when it comes to your child's needs.

You can reach me through the website contact form or by email. I may not always have an immediate answer, but I'll always get back to you as soon as I can.

We also hold regular coffee mornings where we discuss different topics that may be helpful to you. If there's something you're interested in talking about or learning more about, let me know, and I'll try to arrange it.

Kind regards

Angie Potter
Engagement Safeguarding and Family Liaison Officer (ESFLO)