



SIXTH FORM

FRAMWELLGATE SCHOOL DURHAM

16-19 BURSARY 25-26

Bursaries are to be used to help overcome financial barriers to the participation in education. Please be aware that bursary funds can only be used to support students with the essential costs of participating in their study programme, for example with the cost of essential books or equipment or with the cost of travelling to school. They cannot be used to support costs not related to education, such as general living costs, extra-curricular activities or non-essential activities, or to provide learning support such as counselling, mentoring or extra tutoring.

The 16-19 Bursary Fund is a means-tested support that is available to all students studying at Framwellgate School Sixth Form Centre up to the age of 19 who meet the eligibility criteria set out below.

All bursaries are paid directly into a student's bank account; we are not permitted to pay funds into parent bank accounts.

Available Bursaries:

1. 16 – 19 Bursary for young people in defined vulnerable groups

Available to students who are in care; care leavers; those in receipt of income support; and disabled young people in receipt of both Employment Support Allowance and Disability Living Allowance. Benefits must be in their own name. Students who are carers themselves do not qualify for this bursary.

2. 16 – 19 Discretionary Financial Support

Available to students who are eligible for free school meals

3. 16 – 19 Discretionary Financial Support - Low Priority Students (Transport and other course related costs)

Low priority students for whom there are other significant financial barriers to learning:

Applications for bursary awards can be made where the school has evidence that family income is **£35,000 or below** (including all tax credits, child benefit and other benefits) and there are exceptional costs that act as a significant barrier to continued learning.

If you have an identifiable financial need and do not fall into levels 1 or 2 above and you think you are eligible for support, please complete the main application form and tick the box for level 3 bursary. Those in the level 3 group will be considered for funding based on the school's allocation and subject to available funding after those in level 1 and level 2 have been awarded.

4. Travel Bursary

Eligibility – a student must:

- be aged 16 or over
- on a ESFA funded course
- have a family household income* of £35,000 or below

We will not fund travel for students who live within a 3-mile radius of Framwellgate Sixth Form unless there are exceptional or medical circumstances which will be treated on a case-by-case basis.

- If travel assistance is agreed upon, students will be issued with a travel voucher code or will need to present proof of purchase to Mrs Brown. The travel contribution is subject to attendance of 95% of the previous 4-week period. The contribution will be paid by BACs payment. Payments are made to students only, not a parent/carer.
- All travel tickets and receipts need to be kept, scanned or photographed and submitted to Mrs Brown via brown.m@framdurham.com.

*Household income (total combined income from for example, taxable income including earnings, some state benefits, pensions, rental income, income from trust and tax credits)

Accepted Evidence to support your claim

- P60 or 3x wages slips showing 'yearly income to date' of all employed household
- Employment and Support Allowance (ESA) or Income Support (IS) Letter
- Carer's Allowance letter
- Pension evidence:
 - state pension, private pension and pension credit
- Bank statement showing ESA or IS or pension with an official document to support.
- Universal Credit – 3 most recent monthly award statements

Appeals

All students have a right to appeal against any decision made in respect of a bursary awarded or not awarded. Appeals must be made in writing and submitted within two weeks of the decision. The final decision on appeal is taken by a panel including the Headteacher and the Academy Business Director.

At no point in the process will the circumstances of other bursary receipts be discussed for reasons of confidentiality.

Application

Students who are eligible for any level of funding should complete the online application form. The bursaries will be reviewed each term. Entitlement to make the qualification is not a guarantee of funding; our allocated funds are limited, so support will be awarded to students who demonstrate greatest need.

Please note: Continued payment of the bursary will be dependent on the student's attendance rate. This will be monitored by the sixth form pastoral team and recommendations to cease payment will be provided to the administration team prior to any payment date if students do not meet the required rate of attendance. The student will be informed of this decision by letter.

Please use the below link or QR code to apply for Sixth Form Bursary.

<https://forms.office.com/e/YqAWYSGzEr>



Bursary Contact: Mrs M Brown

Email: brown.m@framdurham.com