



Annual General Meeting Date: Tuesday 21st September 2021

Attendees:

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| • Lynda Wraight | • Sue Webster |
| • Victoria Pickup | • Christie Vaughan |
| • Kate Green | • Becky Hopkin |
| • Tom Gillbard | • Emily Holloway |
| • Haylie Yearwood | • Helen Fellows |
| • Emma Naylor | • Rofaida El Hindi |

Apologies:

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|-------------------|---------------------------|
| • Karen Ehrlich | • Nicole Lorimer |
| • Naomi Bourton | • Hardeep Birring Bhandal |
| • Lynette Harland | • Lukbinder Bhandal |
| • Kate Sheppard | |
| • Karen Buckley | |

Agenda Item	Minutes
1. Welcome, Apologies and Introductions	The Chair Emily Holloway (EH) welcomed those assembled. All parties introduced themselves.
2. Minutes of previous AGM	There has never been an official AGM for FROGS before, so no minutes available
3. Chair/Principal Report	EH read through the Chairs report, and thanked Lynda Wraight (LW) for her assistance in writing it. EH thanked the parents for their commitment over the previous years. The aim for 21/22 is to bring the PTA together more regularly and to raise more funds for the school.
4. Presentation of financial reports	Karen Buckley (KB) was absent at the meeting. The report will be shared to all members with the minutes of the meeting (A)
5. Constitution Vote	<p>The constitution was circulated prior to the meeting. It was agreed that the following actions (A) be taken:</p> <ul style="list-style-type: none"> • Clarification over 'trading' sought • Could the PTA become a branch of another school with Charity status e.g. Southwold • The term 'charity' to be replaced by 'PTA' in the constitution <p>Those assembled we all in agreement on the constitution with the above changes/actions. (A)</p>
6. Elections	The previous committee was officially dissolved, thanks given to all that have helped previously.



	<p>As the PTA is effectively starting their first 'official' year, EH explained that some of the staff would be taking on some of the roles for the first 12 months, as per the normal PTA formation.</p> <p>Chair: Emily Holloway Treasurer: Karen Buckley Secretary: Becky Hopkin</p> <p>Lynda Wraight was voted in as Vice Chair. Proposed by Victoria Pickup, Seconded by Sue Webster.</p> <p>The role of Vice secretary is outstanding (A)</p> <p>The Committee members were all voted onto the PTA:</p> <p>Victoria Pickup Proposed by Lynda Wraight, Seconded by Helen Fellows.</p> <p>Kate Green Proposed by Emma Naylor, Seconded by Sue Webster.</p> <p>Tom Gillbard Proposed by Victoria Pickup, Seconded by Christie Vaughan.</p> <p>Haylie Yearwood Proposed by Tom Gillbard, Seconded by Rofaida El Hindi.</p> <p>Christie Vaughan Proposed by Kate Green, Seconded by Emma Naylor.</p> <p>Rofaida El Hindi Proposed by Sue Webster, Seconded by Christine Vaughan.</p> <p>Nicole Lorimer (absent) Proposed by Becky Hopkin, Seconded by Victoria Pickup.</p> <p>Hardeep Birring Bhandal (absent) Proposed by Becky Hopkin, Seconded by Emily Holloway.</p> <p>Lukbinder Bhandal (absent) Proposed by Becky Hopkin, Seconded by Emily Holloway.</p>
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FROGS



Friends and Family of Gagle Brook School



7. Next AGM	October 2022
8. AOB	<p>8.1 It was asked if whatsapp could be used for PTA communications. It was agreed it could be used for sub committees but not for main PTA communications, these are to come via email only.</p> <p>8.2 It was agreed that the PTA page on the Gagle Brook website will be used as a share point for minutes, agendas and reports – along with information on events etc. (A)</p> <p>8.3 Events will also be posted on the Friends of Gagle Brook Facebook Page (A)</p> <p>8.4 LW advised there was another FROGS page which was used for internal comms between committee members. To be checked with TWHF (A)</p>

Meeting Closed