



**Headteacher: Mrs Samantha Ruck**

RADBURN WAY LETCHWORTH GARDEN CITY HERTS SG6 2JZ  
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4<sup>th</sup> September 2023

Dear Parents/Carers

### Meet the Teacher

I would like to take this opportunity to welcome you back to the new academic year. The children have settled well into their new classes and made a great start to their learning. I have enjoyed meeting the children and many of you at the gate and look forward to continuing to build the relationship between school and home.

We have started the year with a focus on presentation across the school - thinking about how to layout our work in our books and using our best handwriting. The children are showing pride in their work, and I look forward to seeing their progress throughout the year.

I am delighted to let you know about some meetings that will take place in your child's classroom. This is to give you the chance to meet your child's teacher and find out a little bit more about the school year ahead. The times and dates for each meeting are below.

Year 1 - Tuesday 26th September 8:50-9:10  
Year 2 - Monday 25th September 2:50-3:10  
Year 3 - Tuesday 26th September 2:50-3:10  
Year 4 - Friday 22nd September 8:50-9:10  
Year 5 - Wednesday 27th September 8:40-9:00  
Year 6 - Thursday 21st September 8:40-9:00

We look forward to welcoming you to the meetings.

Yours sincerely

**Samantha Ruck**  
**Headteacher**