



Mobile/Electronic Devices Policy - July 2019

Purpose

1. To ensure the school position on Mobile/Electronic Devices is clear and transparent.
2. To ensure that staff, students and parents are fully conversant with the policy and understand the reasons for the policy.
3. To support our behaviour management policy, which aims for outstanding behaviour and safety of students across the school.
4. To safeguard the safety of our students, staff and visitors.
5. To create an environment which students are not overly reliant on mobile/electronic technology during the school day.

Guidelines

1. Mobile/Electronic Devices must remain switched off and in bags/lockers during the school day* on school grounds – both inside and outside the school buildings. Mobile/Electronic Devices must not be in blazers, trousers etc even when switched off.
 2. Personal accessory technologies must not be connected – e.g. smart watches should be on flight mode or equivalent, headphones (wired or otherwise) should not be worn at any time.
 3. Any student seen using their Mobile/Electronic Devices and/or accessory technologies within the school grounds, during the school day, will be subject to school consequences (see below.)
 4. Any communication required during the school day between parents/carers and their children must be done through school reception.
 5. E-Safety breaches involving Mobile/Electronic Devices e.g. recording images or cyber bullying, will result in sanctions as outlined in the E-Safety Policy.
 6. Students can use their Mobile/Electronic Devices after the school day has ended other than in detentions/catch-up lessons.
 7. This Policy will be reviewed at the end of the Academic Year 2019-20.
- * School day defined for this purpose as from the point of arrival on school grounds at any time, up to the end of school bell at 3.05.

Consequences

1st Offence

Mobile/Electronic Devices and/or accessory technologies will be confiscated and immediately bagged, labelled and sent to the school office for secure storage.

A C4 will be issued.

Mobile/Electronic Devices will be returned at the end of the school day.

Further Offences

Mobile/Electronic Devices and/or accessory technologies will be confiscated and immediately bagged, labelled and sent to the school office for secure storage.

Appropriate consequences for not following instructions will be issued.

Mobile/Electronic Devices and/or accessory technologies will be kept securely until a senior leader can meet with a parent or carer.