



As we are fast approaching the Folgarida 2017 Ski trip it is important for you to know where to find the insurance documents should you need them. Can I please ask that you, as a parent, guardian or carer refer to PGL's website <http://www.pgl.co.uk/insurance> to read and understand the Key Facts and Insurance Policy. The Insurance Policy outlines the insurance level that the school has taken out.

The link to the site given above can be used as it has both documents at the bottom of the page but direct links are below:

<http://www.pgl.co.uk/Files/DocumentManagerDocuments/AdventureUK/PGL-Insurance-for-trips-to-PGL-Centres-2017.pdf.pdf>

<http://www.pgl.co.uk/Files/DocumentManagerDocuments/AdventureUK/PGL-Insurance-Key-Facts-Document-2017.pdf.pdf>

For a cancellation claim prior to the trip a parent, guardian or carer will have to inform Myself (Miss Oliver), complete and submit the cancellation form below (it includes getting the medical practitioner to sign the document if required) and telephone the Claim Line - number is 01623 631331. All of this would need to be completed ASAP.

<http://www.foggtravelinsurance.com/new/pdfs/cforms/cancellation.pdf>