

## **GARSTANG COMMUNITY ACADEMY**

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10th December 2024

Dear Parent(s)/Carer(s)

I hope you are all well.

It is with deep sadness that we inform you of the passing of Mrs Sandra Cross, a valued member of our school community. Sandra passed away peacefully on Monday 9<sup>th</sup> December 2024 following a brief illness.

As Design Technology Technician, Sandra has been an integral part of Garstang Community Academy since January 2010 and her contributions have had a positive impact on our students, staff and the entire school community. She will be deeply missed by all who had the privilege of working with her.

During this difficult time, we want to offer our heartfelt condolences to Sandra's family. Our thoughts and support are with them, and we will do our best to provide comfort and support to our students and staff who are affected by this loss.

We understand that this news may be difficult for students to digest, and we encourage you to contact us if your child needs support. Our Inclusion Team will be available to offer guidance and assistance during this challenging time. Please do not hesitate to contact the school if you have any questions or concerns.

We will keep you informed about any further developments, including arrangements for honouring Sandra's memory.

Thank you for your understanding and support at this difficult time.

Satinder Singh Headteacher

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