



## **GARSTANG COMMUNITY ACADEMY**

Bowgreave · Garstang · Lancashire · PR3 1YE · Tel: 01995 603226 · Email:  
info@garstangcommunityacademy.com

Dear Parent

I hope you have managed to watch my information videos - as I said in the video, things change day to day, and based on the latest Government guidance, the following additional regulations will be in place when your child returns next week:

- Face masks (scarves, buffs, bandanas etc are not acceptable alternatives) must be worn by all pupils and staff in indoor areas where social distancing is more difficult. These include but are not limited to:
  - Corridors before lessons, at lesson change over and when inside at break/lunchtime.
  - Canteens (when students/staff are not eating) – including queuing, and if remaining inside after eating.
- All masks (student and staff) worn in school must be of one colour with no logos or designs.
- While a small number of emergency masks will be available for children who have forgotten them, pupils are expected to provide their own masks and ensure they are washed/replaced regularly.
- Covid-19 specific consequences will be implemented if rules are not followed.
- Some children may be exempt – if this is the case, parents must discuss this with their child's Progress Leader before their return to school.
- Face masks should not, as a rule, be used by pupils in classrooms. Pupils will remove face masks when they have arrived in a classroom and are sat at their own desk. Pupils should have a re-sealable plastic bag with them to place their face mask in for hygienic storage.
- Before putting on or taking off face masks, pupils should sanitise their hands – as such, children should bring with them their own small bottle of hand sanitiser.
- If a parent would like a student to wear a mask in the classroom they should contact the relevant Progress Leader to discuss this.
- Staff will be required to wear face coverings in communal staff areas where social distancing is difficult.
- In all situations, if social distancing cannot be adhered to, staff will wear visors for face to face meetings and may, for personal reasons, wear other PPE.

Additionally, it is important to point out that pupils should make as little physical contact with other pupils as possible – this includes at break and lunchtimes.

Kind regards

*Mr Ashcroft*