

## Information for Candidates

### Results, Appeals and Certificates

#### Centre assessment grades and rank orders

**Garstang Community Academy** has submitted provisional (centre assessment) grades and rank orders to the relevant awarding body in accordance with the Ofqual guidance<sup>1</sup> on *Awarding qualifications in summer 2020* and in line with the awarding body instructions.

<sup>1</sup> <https://www.gov.uk/government/publications/awarding-qualifications-in-summer-2020>

For the reason of fairness, awarding bodies are putting these grades through a standardisation process to ensure grading standards are consistent across all centres. The rank order of candidates will not be changed but the final grades candidates receive may be different to the centre assessment grade.

#### Final grades

On candidate statements of results (results slips) and certificates, final grades will be reported in the same way as in previous years.

Final grades will be issued on results day(s) in August as follows:

Date	Qualification type
20/08/2020	GCSE and other Level 1/2 qualifications

#### Arrangements for results day(s)

Students will have received a letter regarding their allocated time slot to collect their results on Thursday 20<sup>th</sup> August 2020. Social distancing and safety instructions are detailed in the letter and information on what to do to alter their individual arrangements for collection if necessary.

Information regarding staff who will be available/accessible with whom a result/results may be discussed will be included in the results envelope. Details of the appeals process and the November GCSE exam opportunity will be available to candidates in their envelope or on the school website on results day.

#### Concerns about your results

At results time, Ofqual will be providing information for students that sets out how their grades were calculated this year and the options available if they believe their result was not properly produced, including access to appeal. The *National Careers Service Exam Results Helpline*<sup>2</sup> offers advice each year for students who have not received the results they had hoped for. Ofqual will also make a helpline available to students and their parents or carers to talk about the appeals process and any other questions they may have about their results this summer.

<sup>2</sup> <https://www.gov.uk/careers-helpline-for-teenagers>

Awarding bodies will also likely provide information for students about results. Garstang Community Academy will signpost you to any relevant information at results time.

If you have a concern about a grade you have been awarded, you can ask Garstang Community Academy to:

- check whether an error was made when submitting your centre assessment grade and rank order to the awarding body

- raise a complaint with the Head of Centre if you feel you have evidence of bias or that you were discriminated against; you could also pass such evidence on to the awarding body who could investigate for potential malpractice
- seek any information the awarding body holds in relation to how your final grade was calculated
- provide information about the opportunity to take an exam in the autumn series

### **Arrangements for appeals**

The arrangements for awarding qualifications in summer 2020 state:

Candidates can appeal their grades through their centre if they feel the process this summer was not followed correctly in their case.

A candidate can:

- ask their centre to appeal on their behalf to an awarding body if there is evidence that leads a candidate to believe:
  - the centre made an error when submitting a centre assessment grade or rank order information
  - an awarding body made a mistake when calculating, assigning or communicating a grade
- appeal against the centre's decision
  - not to seek any information the awarding body holds that would be needed for an appeal; and/or
  - not to appeal to the awarding body

A candidate cannot:

- appeal against their centre assessment grades and position in the rank order
- appeal in respect of the process or procedure used by Garstang Community Academy in calculating their centre assessment grades and position in the rank order
- appeal directly in any respect to the awarding body

### **Certificates**

Certificates, when received from the awarding body, will be available for candidates to collect in person from school between 10am and 2pm on Saturday 14<sup>th</sup> November and Sunday 15<sup>th</sup> November.

These dates and times are provisional and subject to change.