



## **GARSTANG COMMUNITY ACADEMY**

Bowgreave • Garstang • Lancashire • PR3 1YE • Tel: 01995 603226 • Email: [info@garstang.fcat.org.uk](mailto:info@garstang.fcat.org.uk)

1st March 2023

Dear Parent / Carer

I am pleased to confirm that your child has been offered a place at Garstang Community Academy from September 2023. We look forward to welcoming your family into our school community and anticipate a rewarding learning partnership with you and your child.

**On Tuesday 27<sup>th</sup> and Wednesday 28<sup>th</sup> June, all new entrants will have the opportunity to spend two days with us here** at school. This will give them the chance to get to know staff and other students in their new surroundings and have a school meal with us.

**We are holding an evening meeting for the parents of new entrants on Thursday 29<sup>th</sup> June at 7.00pm.** *This meeting is solely for parents,* and will include more detailed information about school and our procedures and answer any queries which you may have. We particularly hope that you will make every effort to attend this vital meeting. Sample items of school uniform, PE kit and protective clothing for practical subjects will be on show. These are all obtainable from Uniform & Leisure of Garstang (Mike's Sportsworld). Refreshments will be provided after the main presentation in the school hall.

We have included some important documents for you to complete:

- Student Data Collection form
- Medical Form
- Acceptable User Statement (ICT)

Please return the completed and signed documents to GCA reception or alternatively these documents can be found on the transition area of our school website:

<http://garstangcommunityacademy.com/learning/curriculum/transition> Please complete these electronically and email them to [info@garstang.fcat.org.uk](mailto:info@garstang.fcat.org.uk) by Monday 17<sup>th</sup> April 2023.



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We very much look forward to working with you throughout the transition process and meeting you.

We believe that for your child to achieve their full potential, it is essential that parents/carers and staff in school work together and form a strong partnership for the exciting journey ahead. In the meantime, if you or your child have any queries, please do get in touch with us at [info@garstang.fcat.org.uk](mailto:info@garstang.fcat.org.uk)

Yours sincerely

**Mr Satinder Singh**  
**Headteacher**