



GARSTANG COMMUNITY ACADEMY

Bowgreave · Garstang · Lancashire · PR3 1YE · Tel: 01995 603226 · Email:
info@garstangcommunityacademy.com

March 2021

Dear Parent / Carer

I am pleased to confirm that your child has been offered a place at Garstang Community Academy from September 2021. I look forward to welcoming your family into our school community and hope that your association with us will be both enjoyable and rewarding.

Transition from primary to secondary school can be an exciting time for many children and Year 7 is a year of new challenges and opportunities. Whilst it is an exciting time for most, we understand that some may experience nervousness at the thought of starting secondary school. As a school, we are committed to a smooth, positive transition that allows each child to settle in, get to know their new school and make new friends. We believe parents and carers play a key role in this transition so you too can feel reassured that your children are safe and happy.

Ordinarily, we would be writing to inform you of planned events and meetings that would aid this transition. However, due to the current situation, our process will not run as we would have liked it to.

We would usually be inviting you to visit GCA for our Transition Treasure Hunt in March followed by a visit to your child at their primary school. The Summer Term would usually include an induction day at Garstang Community Academy and an Information Evening for parents/carers. As you can appreciate, we will have to think and work differently this year due to the current pandemic, but rest assured, we will provide you and your child with everything required to make the transition to Garstang Community Academy a successful one. As a school we work very closely with our local feeder primary schools to gather as much information and insight as possible.



FYLDE COAST ACADEMY TRUST

Company Limited by Guarantee Number 08364709

Registered in England & Wales – Registered Office: Armfield Academy, 488 Lytham Road, Blackpool, FY4 1TL



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Please see below the Transition Schedule for 2021:

Transition Events in usual circumstances	Planned replacement due to restrictions
GCA Transition Treasure Hunt <i>March</i>	<ul style="list-style-type: none"> GCA Quiz – all about GCA (Transition area on the website) School Map (Transition area on the website) Virtual Open Evening – video introductions https://garstangcommunityacademy.com/news/2020-09-24-gca-virtual-open-evening
Visits to Primary <i>May</i>	<ul style="list-style-type: none"> Virtual meetings with year 6 teachers/Headteachers via Zoom (including SENCO where appropriate) Virtual Transition Meetings on Year 6 return to school. Frequently Asked Questions Video (Transition area on website)
Transition Days: A day at GCA <i>June</i>	<ul style="list-style-type: none"> Welcome to GCA staff videos (Transition area on website) GCA Student videos – what to expect (Transition area on website) Transition phone call from our Transition Team (on request via info@garstangcommunityacademy.com) One-to-one school visit/tour for vulnerable and SEND students or for any students who may struggle with the transition process (on request via info@garstangcommunityacademy.com) Form tutor video messages (Transition area on website)
Parent Information Evening <i>June</i>	<ul style="list-style-type: none"> Parent Information Presentation (Transition area on website) Resources with top tips and guidance for parents (Transition area on website) Transition queries or further information via info@garstangcommunityacademy.com



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We have some important documentation for you to complete:

- Student Data collection Form
- Medical Form
- Acceptable Use Statement (ICT).

These documents can be found on the transition area of our school website :

<https://garstangcommunityacademy.com/learning/curriculum/transition>. Please complete these electronically and email them to info@garstangcommunityacademy.com by **Friday 26th March 2021**.

Keep checking on the transition area of our website for further updates and introductions to key staff at GCA.

We very much look forward to working with you throughout the transition process and to meeting you. In the meantime, if you or your child have any queries, please do get in touch with us at : info@garstangcommunityacademy.com.

Yours sincerely

L Smith

Mrs Smith
Assistant Headteacher



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