



## GATLEY PRIMARY COVID STANDARD RISK ASSESSMENT



Staying COVID secure as we move to Step 4 of the roadmap-

*“As the country moves to Step 4 of the roadmap, the government will continue to manage the risk of serious illness from the spread of the virus. This marks a new phase in the government’s response to the pandemic, moving away from stringent restrictions on everyone’s day-to-day lives, towards advising people on how to protect themselves and others, alongside targeted interventions to reduce risk. As COVID-19 becomes a virus that we learn to live with, there is now an imperative to reduce the disruption to children and young people’s education - particularly given that the direct clinical risks to children are extremely low, and every adult has been offered a first vaccine and the opportunity for two doses by mid-September. Our priority is for you to deliver face-to-face, high quality education to all pupils. The evidence is clear that being out of education causes significant harm to educational attainment, life chances, mental and physical health. We have worked closely with the Department of Health and Social Care (DHSC) and Public Health England (PHE) to revise this guidance.” DFE Operational Guidance*

We recognise the risk posed by Coronavirus (COVID-19) to our staff, pupils and their families. Control measures to minimise the risk of infection and the transmission of the virus are provided in this Risk Assessment.

- We will ensure, as far as is reasonably practicable, the Health, Safety and Wellbeing of our staff and pupils.
- We will share this Risk Assessment and its findings with employees and consult on its contents.
- We will continue to comply with all relevant Health and Safety Legislation.
- This risk assessment will be reviewed and updated periodically in line with the Government’s position OR when local\* rate of infection deems it necessary to be reviewed. (*local\* this will include Stockport and other bordering and surrounding areas*)
- We will prioritise the delivery of face-to-face high quality education
- We will minimise disruption to children’s education as far as possible
- Will keep momentum with educational provision in the event where remote provision maybe required.

***This risk assessment document has been created using the following documents:***

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/1002322/Schools\\_guidance\\_Step\\_4\\_update\\_for\\_14\\_July.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1002322/Schools_guidance_Step_4_update_for_14_July.pdf)

[https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment\\_data/file/1050624/Schools\\_COVID-19\\_operational\\_guidance\\_Jan\\_2022.pdf](https://assets.publishing.service.gov.uk/government/uploads/system/uploads/attachment_data/file/1050624/Schools_COVID-19_operational_guidance_Jan_2022.pdf)



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Category of Risk	Area of Risk	Risk Level	Mitigation	Who	Risk Level	Risk Status
Prevention	Pupils, families or staff maybe unaware of the symptoms of Covid-19 and may present on the premises.	High	Reinforced communications regarding symptoms when entering premises including parent/ outside agency events.  Links to NHS information shared when needed/ at regular intervals.  <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/">https://www.nhs.uk/conditions/coronavirus-covid-19/symptoms/</a>	School Office	High	Monitor
	Unable to contact parent if child is unwell	High	Parents asked to update their contact information if they have recently changed their details.  Continue with termly cleanse of this information.  The child's contact list will be worked through until contact is made.	School Office	Medium	Continue to monitor
			High	Pupils and staff must clean they hands on entry into the building and when exiting for breaks	All staff	Medium



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	Poor hand hygiene may lead to increased risk of the virus spreading.		<p>during the day. They should use hand washing stations or hand sanitisers.</p> <p>Ensure that the use of hand sanitisers are monitored and supervised especially in those of younger children.</p> <p>All pupil bathrooms to have posters to teach good hand washing routines. Signs on back of doors in bathrooms to remind all to wash their hands on exit.</p>	<p>Staff and AB</p> <p>All staff</p> <p>AB</p>		
	Poor respiratory hygiene may lead to increased risk of the virus spreading.		<p>All rooms to be supplied with tissues and stock levels regularly monitored.</p> <p>Pupils taught the habits of 'catch it, bin it, kill it.'</p> <p>Tissues to be disposed of in a lidded bin and these emptied daily.</p>	<p>AB</p> <p>All staff</p> <p>AB to co-ordinate</p>		Closed
	As groups are allowed to mix there may be an increased risk of an transmission of COVID 19 in the event of an increase in cases		<p>Follow the outbreak management plan in the event of an outbreak (more than 5 cases within a class at a given point/ 10% of school population – consideration to 'excepted' transition via sibling links).</p> <p>An exponential rise in cases – consult with PHE/ LHPT.</p> <p>Where thresholds for an 'outbreak' are met: -increase strength of communication advising LFT testing</p>	<p>SLT</p> <p>SLT</p>		



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			- reduce mixing in indoor areas with other classes by moving to eating lunch in classrooms -attend assemblies virtually.			
	There may be an increased risk of transmission in areas of the school that are less well ventilated		Any areas less well ventilated to be identified and measures put in place to improve fresh air flow (for example leaving external doors open during lesson times) In all areas ventilation will be prioritised and where weather conditions allow windows will remain open but consideration will be given to maintaining a comfortable working environment for the children and staff. Ventilation monitored via CO2 monitors – where dashboard shows amber/red – doors and windows opened to allow for increased ventilation.	AB		
	That there may be a cumulative aerosol transmission from both those performing in and attending events that is likely to create risk of the virus spreading.		Ensure areas are well ventilated, for example keeping all windows open and hall doors open during performances  Staff to communicate risk mitigation strategy with parents prior to events.	Year groups to communicate		
	Staff may be asymptomatic and at risk of spreading COVID 19 unknowingly		Staff to continue to take twice weekly LFD tests.  It is not recommended that primary aged children participate in LFD testing.	Staff		Continue to monitor



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	<p>Someone has recently travelled abroad</p>		<p>Parents to refer to and follow the government foreign travel advice. <a href="https://www.gov.uk/foreign-travel-advice">https://www.gov.uk/foreign-travel-advice</a></p> <p>Parents travelling abroad should bear in mind the impact on their child's education which may result from any requirement to quarantine or isolate upon return.</p> <p>In the case where a family has been visiting a country that has been re-categorised (using the country traffic light system) during their visit, we will offer remote learning to support the family in overcoming this challenge. If this is the case, please contact the class teacher to allow this provision to be put in place.</p> <p>Staff will need to be available to work in school during term time so need to take quarantine arrangements into account before booking travel</p>	<p>Parents</p> <p>Parents</p> <p>Class teachers</p>		
	<p>Other pupils are at risk of contracting COVID 19 if they have been in close contact with a positive case</p>		<p>Close contacts will be identified via NHS Test and Trace and education settings will no longer be expected to undertake contact tracing.</p> <p>Parents or legal guardians, in conjunction with their child, will identify close contacts via Test and Trace.</p> <p>Where the thresholds for an outbreak are met, SLT will communicate with parents of the effected classes to advise of additional mitigation strategies put into place.</p>	<p>Parents to report to test and trace</p> <p>Test and trace</p> <p>SLT</p>		<p>Monitor</p>



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	There is a confirmed case of Covid-19 reported to the school		<p>Parents must notify school that the pupil has tested positive via the school office email or phone <a href="mailto:Office@gatleyprimary.com">Office@gatleyprimary.com</a></p> <p>Parents should notify the school of: when the test was positive/ when the earliest possible return date is and when the latest return date might be.</p> <p>Children to complete self isolation period inline of the guidance at the time: <a href="https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/how-long-to-self-isolate/">https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/how-long-to-self-isolate/</a></p> <p>Parents to request remote learning via classteacher.</p>	Parents  Office staff  Parents/ teachers	Monitor
	The school is made aware that the parent of a child is symptomatic and awaiting PCR test results.		<p>Whilst waiting for test results, parents to contact class teacher through Dojo to request remote provision.</p> <p>If the PCR is positive the child should begin their period of isolation. If the PCR is negative the child should return to school once well enough to do so.</p>	Parents to inform the school	Monitor
	A member of staff tests positive		The member of staff must inform the school and begin their period of isolation in line with guidance:	Staff	Monitor



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			<p><a href="https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/how-long-to-self-isolate/">https://www.nhs.uk/conditions/coronavirus-covid-19/self-isolation-and-treatment/how-long-to-self-isolate/</a></p> <p>Staff to notify SLT of earliest return date and latest return date.</p> <p>Staff may choose to dial in to lessons whilst isolating, if they are well enough to do so.</p>			
	If there are several confirmed cases there may be an increased risk of an 'outbreak' on the premises.		<p>Teachers to notify SLT if there are 5 or more cases in the class.</p> <p>Attendance dashboard analysed for patterns in outbreaks- including sibling links.</p> <p>Weekly reporting to DFE who monitor cases rates for central intervention.</p>	<p>Class teacher</p> <p>SLT to co-ordinate</p> <p>Operational Lead</p>		Monitor
	The quality of education may be compromised if remote learning has to take place if a child is isolating.		<p>If a child is positive or awaiting the result of a PCR test, parents should contact the class teacher via Dojo to instigate remote provision.</p> <p>Remote provision will be instigated and this will take the form of mixture of live lessons, independent activities and Oak Academy links. Remote provision will be planned for to be of an equivalent duration to the child's usual day to day learning time.</p>	<p>Class teacher</p>		Closed



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Educational provision	Off site visits may not be aware of their duties with regards to government mitigation measures for Covid 19.		<p>Off-site visit risk assessment to outline measures that will be taken to reduce the risk of the spread of COVID 19 Any off site venues must provide their COVID 19 risk assessment.</p> <p>Supply/ peripatetic/ sports/ trainees or Trust employees, must follow the system of controls and be provided with copies of the RA.</p>	<p>Class teachers</p> <p>Off-site visit venue</p>		Closed
A culture of Health and Safety	Any non-compliance with Health and Safety legislation may put staff and pupils at risk.		<p>In accordance with all health and safety legislation, all known risks have been identified in this risk assessment.</p> <p>A culture of vigilance and compliance is essential so that all are responsible for ensuring the measures in this RA are active and the senior leaders, governors and Trust are accountable for monitoring this.</p> <p>Site and premises manager to conduct weekly monitoring under each section of this RA (except educationally provision based themes) and report this back to SLT.</p> <p>Senior leaders to conduct half termly monitoring to the educational aspects of this RA and report this back to AGB.</p>	<p>SLT</p> <p>All staff</p> <p>AB/SLT</p> <p>SLT</p>		Closed