

Risk assessment Addendum

On Site Transition Event (Picnic)

Category of Risk	Identified Risk	Risk Level	Mitigation	Person Responsible	Risk Level
On Site Transition Event (Picnic)	Children will be unable to access toilets.	High	Children will need to access some indoor facilities (toilets), which are not in the space they are using outdoors. Children will have allocated toilets at the closest point in the building to the school field. This will be shared with staff and children via a map of the school.	RC	Low
	Activity may not be able to go ahead due to adverse weather conditions.	High	Where adverse weather conditions are anticipated, additional cleaning will be put into place in the hall, dining room, an additional classroom and the covered quad area to support us to use these spaces as a contingency.	Supported by AB and cleaning team.	Low
	Children will mix with children from other bubbles.	High	Children will remain within their bubbles in an allocated space on the school field within the appropriate quadrants. They will be reminded to social distance in accordance with the school's risk assessment.	Class teachers	Low
	Some children may not be able to attend for medical reasons.	High	These children will access a transition offer that is carried out online in order to support them in 'meeting' their new teacher prior to the commencement of the Autumn term.	Class teachers	Low

	There are not sufficient staff to run the on-site event.		The current teachers and new teachers will be available to greet and spend time with children at a social distance. A timetable for staffing will be created in order to facilitate this. The sessions will occur after school to support flow and movement around the building.	SLT	
	Children will need to enter and exit safely.		Children will use several different entrances, allocated to provide space for appropriate social distancing. Children will arrive in different locations, each of which will apply to a quadrant of the school field.	RC	
	Children will not have anywhere to sit whilst outside		Children to bring their own picnic blanket to sit on and small picnic to support social distancing.	Class teachers	
	Children will be unable to wash their hands before eating		Each quadrant of the field to have a hand sanitiser station to support with hand washing before and after to eating.	Class teachers	

	The arrival and departure of the ice cream man could cause a hazard.		Ice cream man to be booked to arrive before the children and depart before the children, parking on the playground.	CM	
	External parties may not be aware of the requirements in relation to the COVID standard risk assessment.		<p>The risk assessment carried out by the external parties (Ice Cream Man: Austin's Ices) to be shared with school staff.</p> <p>The school risk assessment to be shared with the external party and adhered to whilst on site.</p>	RC/CM	