



Gatley Primary School
Hawthorn Road, Gatley,
Cheadle, Stockport SK8 4NB

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Head of School: Vanessa McManus, B.Ed. (Hons)

Dear Parents/Carers,

Re: New Intake for Reception Classes September 2021

I would like to extend a warm welcome to the community of Gatley Primary School. We are delighted that your child has been offered a place in our Reception class for September 2021.

We are very much looking forward to beginning the transition process and the table below indicates our proposals for the different transition opportunities that will be open to you. It is our hope that we will be able to offer some 'on site' transition activities, however you will notice that there is an 'Option B'; this is in the event that COVID19 restrictions prevent us from holding an 'on site' event. For all activities, we will ensure that events and arrangements are confirmed a week prior to the date indicated below.

Date	Transition Activity Option A	Transition Activity Option B
6 th July 2021	Induction Evening - At Gatley Primary School within the Reception classrooms (times to be confirmed)	Induction Evening – Virtual Induction presentation via a Microsoft Teams link.
8 th July 2021	Induction Session 1 for New Children Story session (groups split into morning and afternoon - A and B group)	Induction Session 1 for New Children Story session to run virtually via Teams with class teachers.
14 th July 2021	Induction Session 2 Transition activities session for the Reception group - Morning only	Induction Session 2 Virtual session with class teachers via Teams.

You will already be aware of our school website as a great way for gathering information you may need about our school. Another vital channel of communication we use as a school is a system called **Parentmail**.

If you already have children with us at Gatley Primary, your child joining Reception will automatically be added to your *Parentmail* account. But if this is your first time, you will in coming days receive an email (to the address you used in the application process with Stockport Admissions). This email will contain a link to help you to set up a login for *Parentmail*. Please do look out for this email arriving, including checking your SPAM folder, and contact the school office on 0161 428 6180 if you fail to receive this. We ask that you register your account by **Wednesday 26th May** so that we can begin to send you important information.

If you need additional support, please see the instructions on how to set up a *Parentmail* account on the 'starting reception' page of our school website, or contact the school office.

On behalf of all the children and staff at the school we are looking forward to meeting you and your child very soon.

Yours sincerely,
Mrs Clair
EYFS Phase Leader