

# Glenfield School Volunteer

## Role Description

### **Purpose of the role:**

Under the guidance of staff:

- to assist in classrooms to support children's learning with activities such as reading
- sharing a special skill or occupation to enrich classroom learning
- preparing materials or assisting with a PTA or school program, activity or event

### **Main duties:**

- Ensure the safe provision of learning and environment for children.
- Engage with the children to inspire and support their learning.
- Be aware of planning activities that meet the needs of the group in a way that is appropriate for the age, desire and ability of everyone taking part.
- To work under the direct instruction and supervision of the class teacher to support children's learning and activities.
- To report inappropriate attitudes and behaviour, whilst helping children to understand equal opportunities in the setting.
- Ensure that you follow the school's procedures as they apply to your role such as health and safety, equal opportunities, child and adult safeguarding and confidentiality. These policies will be explained to you.
- Undertake an induction with the Volunteer Co-ordinator as agreed with the Headteacher.

Responsible to: The Headteacher

This role requires volunteers to complete an enhanced Disclosure and Barring Service (DBS) check (free for volunteers).