

GOLDEN HILL SHORT STAY SCHOOL (07141)

**STANDARDS AND EFFECTIVENESS
TERMS OF REFERENCE**

Membership

The Sub-committee shall consist of *at least 5* members of the Management Sub-committee including the Headteacher and Chair of management committee.

The Sub-committee will elect a Chair from within its own membership. The Sub-committee will be chaired by an experienced member of the Management Sub-committee.

Non-voting participants may be invited to meetings by the Sub-committee as and when required. These will include:

- Senior leaders
- Middle leaders
- School advisers
- Special support advisers (if the school is designated as having special support)

The membership of the Sub-committee will be reviewed and determined annually by the Management Sub-committee. The agreed membership of the Sub-committee is attached.

The Management Sub-committee will appoint a Clerk to the Sub-committee, who will not be another governor.

Quorum

The quorum shall be a minimum of 3 Members including the Headteacher but excluding any associate members.

Meetings

The Clerk to the Sub-committee shall be responsible for convening meetings of the sub-committee. Procedures of any meeting held must be minuted and those minutes presented to the next meeting of the Management Committee.

The Sub-committee shall meet at least once each term and otherwise as required.

Responsibilities



The main function of the Sub-committee is to monitor and evaluate the standards and achievement of the school and the quality of education provided.

In particular, the sub-committee will:

1. monitor pupil progress in relation to the targets set and with specific reference to particular groups.
2. receive and critically review school performance data including that from the Lancashire School Improvement Profile, Fischer Family Trust and Analyse School Performance (ASP).
3. monitor and evaluate the impact of school improvement plan, curriculum policies and planning on the key areas of quality of education, behaviour and attitudes, personal development and leadership and management.
4. provide regular reports to the Management Sub-committee on their monitoring of the School Improvement Plan.
5. ensure that the curriculum provided meets the statutory requirements and is broad and balanced.
6. review the aims of the school curriculum in relation to the current statutory requirements, including those for Religious Education, collective worship and sex education.
7. prepare or review and approve any curriculum policy document which is the responsibility of the Management Sub-committee.
8. monitor the impact of curriculum policies and planning on students' learning.
9. monitor the progress and evaluate the impact of new initiatives across the curriculum.
10. where the school is in an Ofsted category, monitor progress in meeting the key issues identified in the Post-Ofsted Action Plan and subsequent Ofsted and HMI reports.
11. where appropriate, review and evaluate the effectiveness of Local Authority and other support and intervention.
12. receive regular reports from the Headteacher on the quality of teaching and learning and the impact of improvement strategies.
13. monitor and evaluate aspects of the school's provision eg pastoral care, guidance and support, leadership and management and SEN and inclusion, attendance and safeguarding.
14. ensure members of the sub-committee and other Members have a clear understanding of the vision and aims and strengths and weaknesses of the school



so they can actively contribute to the completion of the Self Evaluation Form (SEF).

15. request and receive reports, as and when required, from key members of staff eg curriculum leaders and senior leaders.
16. ensure that sub-committee members and other Members keep themselves informed of the key initiatives and take part in appropriate training and development activities.
17. review and approve assessment policies, or arrangements.
18. contribute to the preparation of any appropriate action or development plans.
19. receive reports from the nominated Members, as decided by the whole Management committee.
20. be mindful of the requirements of the Equalities Act 2010.

Approved: 8 October 2025

Review Date: Autumn 2026

Membership: Mrs J Bowker
Mr L Fowler
Mrs M Taylor
Mrs W Slater
Mrs Z Towers
Mrs S Christy
Mrs S Barrett (Headteacher)
Mrs T Baldwin (Clerk)

