



**Goring Church of England  
(Aided) Primary School**  
Faith, Love and Learning

6 September 2024

Dear Parent/Carer

I am privileged to be able to welcome our new children and families to our school community this year and look forward to getting to know you all in the months and years ahead.

Over the past few days, I have consistently been reminded of a Bible verse.

'Therefore encourage one another, and build each other up.' 1 Thessalonians 5:11

This is a key message, and an attitude which embodies our school values and ethos. Already, I have seen this in action with love and kindness shown towards others, particularly those who are new to our community. Staff have worked hard to create warm and inviting classrooms for the children to enter each day, and we have enjoyed seeing them filled with positivity and smiles.

Mrs Jee continues to be in regular contact with us, and she is currently awaiting further treatment in London to prepare her for a stem cell transplant. She feels incredibly grateful for the love and support that she has received, and is comforted by knowing she has received expert medical guidance and attention throughout her treatment. We ask that you continue to pray for her full recovery, and return to leading our school family.

At this point of the year, it is important to remind you that each year group's curriculum has been carefully sequenced so the children have the best opportunity to succeed, and encourage you to ensure that your child attends school every day unless they are too unwell. Holidays and other events during term time should be avoided and will not be authorised. Research evidence indicates that good attendance and punctuality in primary school has a direct correlation to future attainment. If you have difficulty of any kind maintaining your child's attendance please contact Mrs Whittaker (Attendance Lead) via the school office at the earliest opportunity. We are here to support you in whatever way we can.



### **Staff**

We are fortunate to be able to welcome a number of new members of staff this term:

Mrs Howlett – Eagle class teacher

Mrs Larsson – Owl class teacher

Miss Gearing – Learning support assistant

Mrs Cross – Learning support assistant and teaching assistant

Mr Atkinson – Premises officer

We also welcome Mrs Maple back into school this term after the birth of her daughter – Amelia. She will be resuming her responsibilities as assistant head teacher and teaching Starling Class on a Wednesday afternoon.

Over the summer, we said goodbye to one member of staff. Mrs Goodall has left us and, although we are saddened to lose her experience, knowledge and warmth, we wish her the very best in all her future endeavors.

## Access – KS1 one-way system

Key stage 1 parents are asked to respect the one-way system that remains in place when entering/exiting the school site. Entry via Mulberry Lane gate and exit via the office gate helps to ensure ease of movement and the safety of the children. We ask that you contact either Mrs Hood, or Mr Ireland, through the school office if this poses a significant challenge and we can review alternative arrangements.

For safety reasons children must dismount scooters and bikes prior to entering the school site and then use the dedicated shelters for storage, not the fence area.



### Communication

If you have a query please either:

1. Email the school office [office@goringprimary.org](mailto:office@goringprimary.org) – be aware that any response from teachers may not be the same due to teaching commitments or
2. Wait until the class is fully dismissed at the end of the day and speak to the class teacher in person

Urgent messages can be passed onto the school office staff via the telephone.

Please ensure that your child has all the belongings they need when they arrive at school, as any items dropped off at the office after the start of the school day will be collected by class helpers at two points during the day and not immediately delivered to class by the office staff.

## Cost of Living

Sadly, the cost of living increases may create some significant pressures on families in coming months and as a school we will seek to provide signposting and support whenever we can. Please do not hesitate to contact your child's classteacher or the Headteacher in confidence should you be experiencing hardship, we may be able to help you access resources you need.

[Help for Households - Get government cost of living support](#)

Good quality second hand uniform is available via the PSA – please speak to the office if you would like access to this.

## Wraparound Care

Premier education are now taking bookings for September sessions via this link [Goring-by-Sea CofE Primary School – Premier Education \(premier-education.com\)](#) This provision will not be managed by the school office but rather Premier Education themselves so if you have any enquiries call direct on 01953 499040 or email [info@premier-education.com](mailto:info@premier-education.com).



## Lunchtime Milk -

There are a number of children in Key Stage 1, who currently have packed lunches, but also have been receiving milk with their lunchtime meal. Unfortunately, this milk is supplied by Chartwells, and is only ordered for those children who have signed up for a hot meal. From Monday 9<sup>th</sup> September, only those children who have a meal provided by Chartwells will be offered milk at lunch.



Please note that this is separate to COOL Milk, which parents order separately, and this will continue to be provided at break time.

## Medical

To safeguard all of our children, we ask that no nut-based products are sent into school and nut based hand creams are not used by children prior to the start of the school day as we have children whose allergies include contact as well as consumption of nuts. Thank you for your understanding in this matter.

A more comprehensive list will be sent out to year 5 shortly.

All health care plans will be sent out shortly for amendment. Please ensure all medication required by your child in school is sent to the office in its original labelled packaging. Remember to make a note of expiry dates beforehand so that you can provide replacements as necessary.

If your child has sickness or diarrhoea they are not to come in to school until 48 hours after the last episode.

## Volunteers in school

We warmly welcome volunteers back into school to support the children's learning including Forest School. We are very grateful for the time so many of you have historically given the school in this role and would encourage you, grandparents or friends to consider being involved in this way once again, even if it is only 30 minutes a week! All volunteers who attend school on a regular basis must have an up to date DBS check and must sign in/out at the start/end of their session.

Staff will be on hand to provide helpers who are supporting children with reading with guidance. If you are able to volunteer and do not currently have an up to date DBS, please complete and return the attached form by Wednesday 18<sup>th</sup> September and you will be contacted to confirm details.

For anyone interested in supporting children in Forest school sessions, a separate letter has already gone home providing the dates training is taking place.

Please consider the role of class representative, which involves gatekeeping and updating the year group's Whatsapp and generally liaising with year group staff and parents on current issues/events. Teachers will be hoping to finalise this role as early as possible at the start of term so do speak to them if you would like to take on this role individually or jointly with another parent. Once all year groups have a nominated person a meeting will take place to discuss the role in more detail.

## Parent Support Association PSA



We consider every member of our school community to be a member of the PSA, however if you would like to be actively involved in the work of the PSA in any capacity or have specific skills you can offer please contact the school office to register your interest.

A big thank you to the team who worked tirelessly last year to provided such wonderful opportunities for our community, raising a total of £16,139. We are blessed to have such strong community support and involvement from our school family.

Please note that this year's first PSA event is next week – Friday 13<sup>th</sup> September – and will be held from 5pm to 7:30pm. This is an excellent opportunity to not only catch up with existing families and friends, but also meet and greet those families that are new to us this September.

## Y6 secondary applications

The deadline for receipt of all secondary school applications is **Thursday 31<sup>st</sup> October 2024** and this date falls during half term. The national allocation date is Monday 3<sup>rd</sup> March 2025 and parents who provide a valid e-mail address with their application will be sent an email advising of the school offered to their child on this day.

## Ukulele Lessons

On Friday mornings, Chris Eaton visits our school to run Ukulele lessons. Chris is a West Sussex Music associate lead, with over 10 years of experience. His ukulele before school club currently has space for new members. This club starts, every Friday at 8:15am and continues until 8:45am when children go straight to their class.

This club is available for children in Year 3 and above. The cost is £93 for 11 lessons, each term. Instruments can be hired from West Sussex Music and help towards paying for lessons might be possible for some families.



To apply please email Chris; [ceguitar@outlook.com](mailto:ceguitar@outlook.com)

## Diary Dates

Please see attached a list of diary dates. Some parents have found it helpful to pin this to their fridge for future reference!

Yours sincerely

Mrs R Ireland  
Acting Headteacher

**Headteacher** Mrs C Jee

Mulberry Lane, Goring-by-Sea, West Sussex, BN12 4RN

**Telephone** 01903 241175 **Email** [office@goring.w-sussex.sch.uk](mailto:office@goring.w-sussex.sch.uk)

[www.goring.w-sussex.sch.uk](http://www.goring.w-sussex.sch.uk)





**Goring C E Primary School**  
Faith, Love and Learning

# Diary Dates

## 2024/2025

Monday 9 September	Year 6 Curriculum Talk 2.45pm
Tuesday 10 September	Year 5 Curriculum Talk 2.45pm
Wednesday 11 September	Year 3 Curriculum Talk 2.45pm
Thursday 12 September	Year 4 Curriculum Talk 2.45pm
Friday 13 September	Year 1 Curriculum Talk 2.45pm PSA welcome back picnic 5pm-7.30pm
Monday 16 September	Year 2 Curriculum Talk 2.45pm
Wednesday 25 September to Friday 27 September	Year 4 visit to Lodge Hill
Monday 30 September	School Photos Session 1
Tuesday 1 October	School Photos Session 2
Wednesday 2 October	Harvest Festival Service
Wednesday 9 October	Year 5 visit to Planetarium
Thursday 10 October	PSA disco
Friday 11 October	Inset Day
Tuesday 22 October	Year 2 visit to Arundel Castle
Monday 28 October – Friday 1 November	Half Term
Thursday 7 November	Parent/Carer Consultation Meetings 3.45-6.45pm
Monday 11 November – Friday 15 November	Year 6 Bikeability
Tuesday 12 November	Flu Vaccinations
Wednesday 13 November	Parent/Carer Consultation Meetings 3.45-6.45pm
Friday 29 November	PSA Christmas Fayre 5.30-8.00pm
Tuesday 10 December	Nativities times to be confirmed
Wednesday 11 December	Nativities times to be confirmed
Wednesday 18 December	KS2 Christmas Carol Service times to be confirmed
Thursday 19 December	Christmas parties
Monday 23 December to Friday 3 January	Christmas Holiday
Wednesday 12 February	Year 5 visit to London
Monday 17 February to Friday 21 February	Half Term
Wednesday 26 February	Parent/Carer Consultation Meetings 3.45-6.45pm
Wednesday 5 March	Year 3 Lodge Hill Parent info Meeting for Year 4 Visit
Thursday 6 March	World Book Day Parent/Carer Consultation Meetings 3.45-6.45pm
Wednesday 12 March	Year 6 SATS meet

<b>Wednesday 26 March</b>	<b>Year 4 Production time to be confirmed</b>
<b>Thursday 26 March</b>	<b>Year 4 Production time to be confirmed</b>
<b>Wednesday 2 April</b>	<b>Easter Service</b>
<b>Monday 7 April to Monday 21 April</b>	<b>Easter Holiday</b>
<b>Monday 5 May</b>	<b>Bank Holiday</b>
<b>Tuesday 6 May</b>	<b>Class Photos TBC</b>
<b>Wednesday 7 May</b>	<b>Year 4 visit to Butser Ancient Farm</b>
<b>Monday 29 May – Friday 23 May</b>	<b>Year 6 visit to Cobnor</b>
<b>Monday 26 May to Friday 30 May</b>	<b>Half Term</b>
<b>Monday 2 June</b>	<b>Year 2 visit to Wetlands</b>
<b>Friday 6 June to Saturday 7 June</b>	<b>Year 3 Camping</b>
<b>Wednesday 11 June</b>	<b>Year 6 Fiver Challenge</b>
<b>Thursday 12 June</b>	<b>Year 6 Fiver Challenge</b>
<b>Monday 16 June</b>	<b>Yearly Years and KS1 Sport Day 1.00-3.15pm</b>
<b>Tuesday 17 June</b>	<b>KS2 Sports Day 12.45-3.15pm</b>
<b>Friday 20 June</b>	<b>Inset Day</b>
<b>Monday 23 June</b>	<b>Reserve Yearly Years and KS1 Sport Day 1.00-3.15pm</b>
<b>Tuesday 24 June</b>	<b>KS2 Sports Day 12.45-3.15pm</b>
<b>Thursday 26 June</b>	<b>Year 5 Cobnor Meeting</b>
<b>Wednesday 2 July</b>	<b>Transfer Morning Open Evening 4.30pm-6.00pm</b>
<b>Wednesday 9 July</b>	<b>Early Years visit to the Woods Year 6 Production time TBC</b>
<b>Thursday 10 July</b>	<b>Year 6 Production time TBC</b>
<b>Friday 11 July</b>	<b>PSA Summer Party</b>
<b>Thursday 17 July</b>	<b>Years 6 Leavers Service</b>
<b>Monday 21 July</b>	<b>Inset Day</b>
<b>Tuesday 22 July</b>	<b>Inset Day</b>
<b>Wednesday 23 July</b>	<b>Summer Holiday</b>

Dates are subject to change. Parents will be notified if changes are necessary.

PLEASE COMPLETE AND RETURN THIS FORM BY WEDNESDAY 18<sup>th</sup> SEPTEMBER 2024

## Volunteer helper in school

Please print

Name .....

Child's name..... Class.....

I have already completed DBS check with the school

If you wish to volunteer but still need to complete a DBS check please see the required documentation information attached then email Mrs Hayes Farmer (School Business Manager) [SBM@goring.w-sussex.sch.uk](mailto:SBM@goring.w-sussex.sch.uk) or call the school office to arrange an appointment.

Regular weekly availability:

	✓	Time slots (from/until)
Monday		
Tuesday		
Wednesday		
Thursday		
Friday		

I am willing to be contacted to check my availability for specific one off tasks eg: support with productions

Specific area of interest or skill (if any)

.....

Thank you for your support. Please note that to ensure the most effective use of the available voluntary help in school you may not be allocated to your child's class.

You will be contacted to confirm arrangements, including start date and provided with details of any necessary training in due course.





## EVIDENCE REQUIRED FOR DISCLOSURE & BARRING SERVICE APPLICATION

1. National Insurance Card or a document detailing your National Insurance No ie., payslip, P60, tax credits letter etc.
2. You need to know your full address and postcode for all previous addresses within the last 5 years.
3. Original Identity documentation as follows:

### Route One:

- 1 document from Group 1; **and**
- 2 further documents from Group 1, 2a or 2b; one of which must verify your current address.

**If you are a non-EEA National you must only provide evidence as described in Route One. Group 1 – Primary Trusted Identity Credentials**

<b>Group 1</b>
<ul style="list-style-type: none"> <li>• Current valid Passport.</li> <li>• Biometric Residence Permit (UK).</li> <li>• Current Driving Licence (UK) (Full or provisional) Isle of Man /Channel Islands;</li> <li>• Photo card only (a photo card is only valid if the individual presents it with the associated counterpart licence; Jersey).</li> <li>• Birth Certificate (UK and Channel Islands) - issued at the time of birth;</li> <li>• Full or short form acceptable including those issued by UK authorities overseas, such as Embassies, High Commissions and HM Forces. (Photocopies are not acceptable).</li> </ul>
<b>Group 2a – Trusted Government/State Issued Documents</b>
<ul style="list-style-type: none"> <li>• Current UK Driving licence (old style paper version).</li> <li>• Current Non-UK Photo Driving Licence (valid only for applicants residing outside of the UK at time of application).</li> <li>• Birth Certificate (UK and Channel Islands) - (issued after the time of birth by the General Register Office/relevant authority i.e. Registrars – Photocopies are not acceptable).</li> <li>• Marriage/Civil Partnership Certificate (UK and Channel Islands).</li> <li>• Adoption Certificate (UK and Channel Islands).</li> <li>• HM Forces ID Card (UK).</li> <li>• Fire Arms Licence (UK and Channel Islands).</li> </ul>
<b>Group 2b – Financial/Social History Documents</b>
<ul style="list-style-type: none"> <li>• Mortgage Statement (UK or EEA)** (Non-EEA statements must not be accepted).</li> <li>• Bank/Building Society Statement (UK or EEA)* (Non-EEA statements must not be accepted).</li> <li>• Bank/Building Society Account Opening Confirmation Letter (UK).</li> <li>• Credit Card Statement (UK or EEA)* (Non-EEA statements must not be accepted).</li> <li>• Financial Statement ** - e.g. pension, endowment, ISA (UK).</li> <li>• P45/P60 Statement **(UK &amp; Channel Islands).</li> <li>• Council Tax Statement (UK &amp; Channel Islands). **</li> <li>• Work Permit/Visa (UK) (UK Residence Permit). **</li> <li>• Letter of Sponsorship from future employment provider (Non-UK/Non-EEA only – valid only for residing outside of the UK at time of application).</li> <li>• Utility Bill (UK)* – Not Mobile Telephone.</li> <li>• Benefit Statement* - e.g. Child Allowance, Pension.</li> <li>• A document from Central/ Local Government/ Government Agency/ Local Authority giving entitlement (UK &amp; Channel Islands)*- e.g. from the Department for Work and Pensions, the Employment Service , Customs and Excise, Revenue, Job Centre, Job Centre Plus, Social Security. <ul style="list-style-type: none"> <li>• EU National ID Card</li> <li>• Cards carrying the PASS accreditation logo (UK and Channel Islands).</li> </ul> </li> </ul> <p>Letter from Head Teacher or College Principal (16/17 year olds in full time education – (only used in circumstances when all other documents have been exhausted).</p>

**Please note:** If a document in the List of Valid Identity Documents is:

- Denoted with \* - it should be less than three months old.
- Denoted with \*\* - it should be issued within the past 12 months.
- Not denoted – it can be more than 12 months old.

**Route Two: (this should only be used if are unable to provide evidence as described in Route One)**

- 3 documents from Group 2 comprising of:
- 1 document from Group 2a; and
- 2 further documents from Group 2a or 2b; one of which must verify your current address