



## Gorse Hill School

### Parent & Carer Communication Plan

At Gorse Hill School, we value strong communication and partnership working with our parents and carers. We aim to ensure that all of our parents and carers are aware of their child's academic progress, personal development and well-being, and are regularly updated with school updates.

At Gorse Hill School, our communication plan sets out how we will communicate with our parents and carers.

Parents' Evening/consultation meetings Reports	<p>Parents' Evening/consultation meetings are held for all pupils twice a year. These are usually held at the end of Term 1 and Term 3. These consultation meetings are an invaluable opportunity to discuss a child's progress, targets, successes, attendance and possible additional needs.</p> <p>Parents and carers are provided with a written report from their child's class teacher at the end of a school year. Reports include reference to progress, attainment, attendance and a summary of how an individual child has achieved over the course of the year.</p>
E-newsletters Letters	<p>E-newsletters are sent every 3 weeks. Our newsletters include key dates as well as important information about the life of our school.</p> <p>Letters are also used as a form of communicating information to parents, as and when required and are e-mailed.</p>
Text messages & e-mail	Text messages and e-mail are used as a means of communicating messages with parents, as and when appropriate.
SCHOOP	SCHOOP is an app-based system that we use to share messages and information with parents. Our unique school ID is 18533.
School website	<p>The school is updated regularly.</p> <p>The school website is our main form of communication and publishes:</p> <ul style="list-style-type: none"> <li>➤ Key policies, including statutory policies</li> <li>➤ Curriculum</li> <li>➤ Staffing</li> <li>➤ Resources to support learning</li> <li>➤ Contact details</li> <li>➤ Statutory information required by the DfE</li> </ul>
Additional meetings	At times, it may be appropriate for the school to request additional meetings with a parent/carers or vice-versa. This may be, for example, to discuss the specific educational needs or behaviour of a pupil.

It is important that the school has the most up to date e-mail address and telephone number for a parent/carers so that communication is received. Parents and carers can inform the school of any changes to their contact details through contacting our school office on 01793 523800.