

**10<sup>th</sup> March 2026**

**Dear Parents/Carers**

### **Ducklings – Staff Update**

I am thrilled to share the exciting news that Mrs Potts will be joining our teaching team from Monday 16th March, as one of the teachers of our Duckling Class. Having recently relocated to the area, Mrs Potts brings with her a wealth of experience and a real passion for supporting children's learning.

We are also pleased to let you know that she will also be teaching for three days a week meaning that both Mrs Field and Mrs Potts will be available on a Wednesday. This will help ensure continuity for the class, as we fully appreciate that a change of teacher mid-year can be challenging. We are confident that this arrangement will support a smooth and positive transition.

Mrs Potts will be at the classroom door on Monday and I know she is very much looking forward to meeting our children and families.

**Yours sincerely**



**Mrs H Gordon  
Headteacher  
Grange Infant and Junior School**