

## Grange Infants Attendance Newsletter

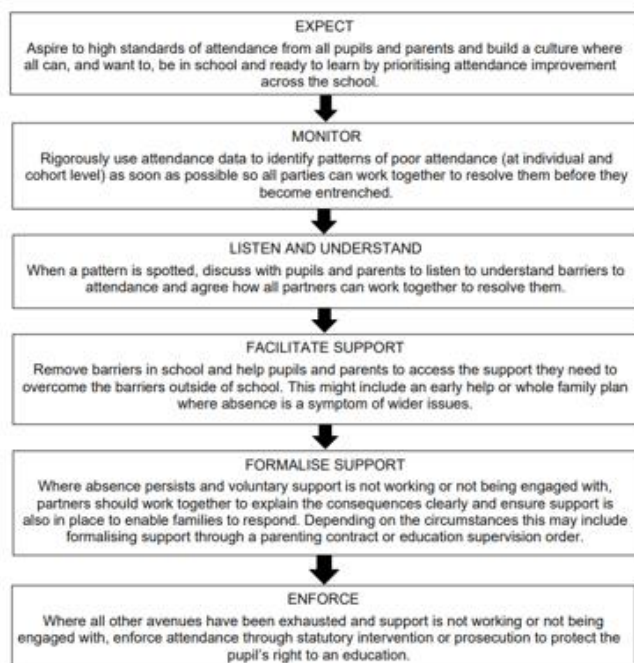
### Attendance Matters – Every Day Counts

Welcome to the second edition of Grange Infants School attendance newsletter.

Our current school attendance for term 4 was 94.2% so just slightly below the National average of 94.3%.  
Class Attendance for term 4:

Donaldson	92.3%	Jeffers	94.5%
Ahlberg	93.4%	Walliams	95.6%
Rosen	95.5%	Dahl	95.2%
Butterworth	95%	Morpurgo	94.1%

This is the process we follow:



### Punctuality – Every Minute Counts

#### Parental Communication

As a school we have a duty to share your child's attendance with you. We do this at Parents' Evenings and in the school report. If your child's attendance falls below 90% we will send a letter to you informing you. We do appreciate the letters do not follow our usual tone. These letters are part of our attendance policy and our staged approach.

**Stage 1 Letter** – School informs parents, no action.

**Stage 2 Letter** – Contact from Attendance Lead and possible meeting in school.

**Stage 3 Letter** – Referral to Education Welfare Officer

Every child has the right to education.

Why is attendance important?

- Social benefits
- Safeguarding reasons
- Personal Development
- Academic Success

#### Absence Reporting

You can report an absence by either:

- Phoning the school office – 01793822357
- Email [admin@grange-inf.swindon.sch.uk](mailto:admin@grange-inf.swindon.sch.uk)

Before 8.20am. Please give a reason for the absence including symptoms if ill.

There are two registration sessions in a school day so if your child feels better, you can send them in later in the day – every lesson counts!