

# ParentPay Guidance

To check/view booked dinner choices for a child on a parent account

- Log in to ParentPay account.
- Click on the child's circular icon on the top left.
- Select View taken meals and Menus. This will allow parents to view all meal booking choices, including the current week.

The screenshot displays the ParentPay website interface. At the top, there is a navigation bar with the ParentPay logo and links for Home, Parent Account, Communication, Profile Settings, and Help. A 'Logout' button is visible in the top right corner. Below the navigation bar, a blue banner says 'Welcome,' followed by a redacted name. On the left side, there is a sidebar with several icons representing different users and a '+ Add a child' button. Below these are menu items: Home, Child's page, Child details, Book meals and places, and View taken meals and menus (which is highlighted with a red '2.').

The main content area shows the 'taken meals & menus' section for a child at 'Grange Infants' School'. It includes a 'Help and guidance' section with a link to 'Book meals and places'. Below this, it specifies the 'Event time: Lunch time' and 'Week commencing: 20/02/2023'. A 'Show menu' button is present. The menu for the week beginning 20 Feb 2023 is displayed in a table format, with columns for each day from Monday to Friday. The table shows the menu items for each day, with some items marked with a red 'X' (Mac & Cheese on Mon 20 Feb) and others with a green checkmark. Each menu item has a 'Show info' link.

| Mon 20 Feb  | Tue 21 Feb  | Wed 22 Feb   | Thu 23 Feb   | Fri 24 Feb   |
|---|---|--|--|--|
| Mac & Cheese<br><span>Show info</span>              | ✓ Chicken Pie with New Potatoes & Gravy<br><span>Show info</span> | ✓ Sausage, Onions & Gravy with Mash Potatoes<br><span>Show info</span>     | ✓ Spaghetti Bolognaise with Garlic Bread<br><span>Show info</span> | ✓ Fishfingers with Chips<br><span>Show info</span> |
| Vegetable Curry with Rice<br><span>Show info</span> | Veggie Shepherd's Pie with Gravy<br><span>Show info</span>        | Cauliflower & Broccoli Cheese with Mash Potatoes<br><span>Show info</span> | Vegetable Fajitas with Rice<br><span>Show info</span>              | Mexican Roll with Chips<br><span>Show info</span>  |