



9 October 2023

Dear Parents/Carers

FOGS Annual General Meeting Minutes 2023

We hope this letter finds you well. We would like to extend our gratitude to all the parents who attended our recent Annual General Meeting (AGM) on 26 September. Your presence and participation are greatly appreciated.

We are pleased to share with you the minutes of the AGM, which provide a summary of the discussions, decisions, and key points raised during the meeting. You can find the minutes attached to this letter.

We'd like to share with you our team of Trustees for the upcoming academic year.

Infants

Jess Baxter (Chair)

Claire Nowicka (Vice Chair)

Laura Richards (Vice Chair)

Cailey Whitcher (Treasurer)

Juniors

Mel James (Chair)

Theresa Sawyer (Vice Chair)

Jade Moulton (Vice Chair)

Jen Blundell (Treasurer)

We also welcome Cody Crockett, who has kindly agreed to be our Secretary.

Please take a moment to read through the minutes and share your feedback with us. You can do so by emailing fogschools@outlook.com. If you have any questions or need further information, please do not hesitate to contact our school office.

We'd like to thank you all once again for your support and involvement with FOGS.

Best wishes

Your FOGS team



FOGS Friends of Grange Schools

Grange Infant School Delamere Dr, Stratton, Swindon SN3 4XE • Grange Junior School Grange Dr, Swindon SN3 4JY

 fogschools@outlook.com  /FOGSCHOOLS

FOGS (Friends of Grange Schools) is a UK registered charity. Charity number: 1039247

FOGS Annual General Meeting 2023

@ Grange Juniors School
26 September 2023, 7pm



In attendance: Mel James (Juniors Chair), Jess Baxter (Infants Chair), Fiona Mounsdon (Treasurer), Theresa Sawyer, Jade-Leanne Moulton, Laura Richards, Claire Nowicka, Jen Blundell, Cailey Whitcher, Debbie Brown, Olivia Hatt, Lauren Price, Steph Hook, Nikki Davies, Daniel Mounsdon, Tasha Peirce, Charlotte Hawkes, Lisa Russell, Jenna King, Samantha Bann, Mikala Shannon, John Gossage, Charlotte Cottrell, Sarah Hyde, Cody Crockett, Jack James, Nikoletta Olraso.

Apologies: Emma Rudman

Minute	Description	Action
1.0	Share the accounts of FOGS for the previous financial year	
	<p>The total raised for infants over the last year was £4916.39 The total raised for juniors over the last year was £3631.67</p> <p>May Faye was our biggest fundraising evening bringing in a total of £5207.66 (this figure will differ slightly from the published figure as we have sale of stock since)</p> <p>The Infants' biggest fundraiser was the Easter disco = £610.60 Juniors' biggest fundraiser was the Christmas Market = £512.76</p>	
	School Spending	
	Juniors - £4629.70 (Books, Lunch Trolley, Coronation Bookmarks, and other smaller items) Infants - £4131.86 (Books)	
	Accounts received by the members; questions invited. Thanks to Fiona for putting them together	
2.0	Receive the report of the Trustees on FOGS' activities since the previous AGM	
2.1	<p>The Members received the 2022 Trustees' Report: FOGS Chair's Report 2022/23</p> <p>In November 2022 eight new parents decided to join Fiona (the current Treasurer) and take the plunge and take over the running of FOGS from Ellen. It was clear very quickly that as working parents, we needed to split the roles that Ellen did so brilliantly between more of us so we could cover both schools.</p> <p>Infants and Juniors have a Chair for each school, Mel for Juniors and Jess for Infants; plus two Vice-Chairs, Jade and Theresa for Juniors and Claire and Laura for Infants; and then each school has a dedicated Treasurer, Jen for Juniors and Cailey for Infants.</p> <p>In our first year, FOGS have achieved so much, and we have learnt a lot as well.</p> <p>Infants Infants started off with a very successful Santa's grotto. The children loved meeting Santa, and receiving a gift to take home and it was great to have parent volunteers helping us too!</p> <p>We then ran an "adopt a teddy" fundraiser for Valentine's Day, where the children picked a teddy of their choice to take home and give lots of love and cuddles to.</p> <p>We had a fantastic Easter disco, and the children also had the option to make some amazing Easter bonnets, with winners picked, and prizes supplied by Richard James.</p> <p>We held a parents and children's craft afternoon for international parent's day. There were lots of different crafts for the children to enjoy, and they took home lots of handmade goodies at the end of the day.</p> <p>We had ice cream van visits from Chez's Ice, and the GlamoRose Cake van was a great success on numerous occasions. Each donating profits from the sales to FOGS.</p> <p>We ended the school year with a big goodbye for the Year 2's and gave them the opportunity to have a fun filled afternoon with bouncy castles and water squirters to take home to carry the fun on in the summer holidays!</p> <p>Juniors</p>	

	<p>Juniors wanted to get the ball rolling quickly and start with hosting the popular Christmas Market, and as ever, the children enjoyed buying the gifts for their loved ones.</p> <p>In February we sold Valentine's sweets, running out and having to make more that evening to keep up with demand.</p> <p>At Easter, our sponsor Richard James, supplied a colouring competition, and they judged it as well. We had awful weather, but this did not stop the children doing an Easter hunt in doors.</p> <p>May Fayre, was our big event for both schools, we had amazing weather, and everyone had fun. We made the biggest profit ever made and loved hearing such positive feedback from families and school staff. Thank you to all the staff and parents who helped setting up on the day - we could not have done it without you.</p> <p>Year 6's to help contribute towards end of year events.</p> <p>We had a lovely summer rest and have already planned events for the next academic year with Halloween and Christmas coming in the next few months.</p>	
2.2	<p>Infants Spend The Infants would like to use money raised by FOGS for an all-weather golden mile track for the field. The cost is about £10,000 and we will work hard to raise the funds. All agreed.</p>	
2.3	<p>Juniors spend Mrs Gordon has asked for around £7,000 to spend. FOGS would like to keep £2,000 in the bank for cash flow.</p> <p>Outdoor learning experiences £5,000 to create a space that facilitates outdoor learning experiences and also supports children's emotional. If she can have a commitment of £5k for this and then if quotes are considerably more she can come back to us or look to fund the rest elsewhere.</p> <p>Art Room In order to improve the functionality of this room she would like to purchase a School Art Project Table - This enable larger scale projects to happen e.g.; Screen printing. These are approx £800. Mrs Gordon also wants to look at the type of tables we have as they are not entirely appropriate for DT. In terms of food technology they need to audit their resources but would like £1000 to improve our provision as teachers tend to bring their own personal items into school for this purpose currently. All agreed.</p>	
2.2	<p>Questions were invited from members No questions</p>	
3.0	<p>Appointment of charity trustees</p>	
3.1	<p>Mel James Proposer: Sarah Hyde Seconder: Lauren Price</p>	
3.2	<p>Jess Baxter Proposer: Charlotte Hawks Seconder: Cody Crockett</p>	
3.3	<p>Theresa Sawyer Proposer: Lisa Russell Seconder: Jenna King</p>	
3.4	<p>Jade-Leanne Moulton Proposer: Steph Hook Seconder: Fiona Mounsdon</p>	
3.5	<p>Claire Nowicka Proposer: Charlotte Cottrell Seconder: Tasha Peirce</p>	
3.6	<p>Laura Clarkson-Cowles Proposer: Samantha Bann Seconder: Daniel Mounsdon</p>	
3.7	<p>Jen Blundell Proposer: Mikala Shannon Seconder: Debbie Brown</p>	
3.8	<p>Cailey Whitcher Proposer: Olivia Hatt Seconder: Jen Blundell</p>	
3.9	<p>FOGS asked if anyone would be interested in the Secretary role as this position is currently vacant.</p>	

	Cody Crockett nominated herself. All agreed.	
4.0	Appointment of independent examiner	
	We would like to propose Fiona Mounsdon as our independent examiner should we reach the £25,000 threshold. All agreed	
5.0	AOB	
5.1	FOGS thanked Fiona for her time as a Trustees and for supporting us getting FOGS up and running this last academic year.	
5.2	FOGS would like approval to continue to use QuickBooks for our accounting software and the approval to spend £195.84 on the subscription. All agreed.	
5.3	Thanked Richard James for supporting us and sponsorship.	
5.4	Signatories With Fiona standing down, all agreed that Fiona and Kate need to be removed as signatories on the bank account. Cailey and Jen will replace them. It is advised to have 4 signatories on the account. Jess and Claire will also be added once Cailey and Jen are in place.	
5.5	Thank you from Members Sarah kindly thanked the FOGS team for our work so far and everything we have done to raise funds for both schools. Debbie was grateful to see so many people attending the AGM and supporting the schools. She reiterated that the school are appreciative of the smoothness of change of team and everything we have done for the school.	
6.0	The meeting was closed at 19.33	