

THE GOVERNING BODY OF GRANGE MOOR PRIMARY SCHOOL

Minutes of the meeting of the Governing Body held at 6.00 pm at the School on Thursday, 27 June 2024.

PRESENT

Mrs H Myers (Chair), Mrs V Feeny, Mrs N Halliwell, Mrs L Jones, Mrs L McGrath, Mr M Rodgers (Head Teacher), Dr A Youde.

In Attendance

Mr G Dawkins (Minute Clerk)
Mrs C Huscroft (Governor Designate)

108. APOLOGIES FOR ABSENCE, CONSENT AND DECLARATIONS OF INTEREST

Apologies for absence were received from Mr J Adams (consent) and Mrs J Bose (consent).

There were no declarations of interest.

109. NOTIFICATION OF ITEMS TO BE BROUGHT UP UNDER ANY OTHER BUSINESS

There were no items notified to be brought up under Any Other Business.

110. REPRESENTATIONS

The following matters of representation were reported:

(a) DBS Checks

It was noted that Mrs Huscroft's (designate Governor to be Elected Parent) DBS check remained pending.

ACTION: Mrs Huscroft to provide copies of driving licence, passport and proof of address to the Head Teacher.

(b) Seat Change

It was noted that in order to change Mrs Jones to an elected parent seat a resignation letter from the current Co-opted role was required.

It was reported that a resignation letter from the current Co-opted role had been sent to the Chair.

ACTION: Chair to forward the resignation letter from the current Co-opted role to the Clerk.

111. MINUTES OF THE ANNUAL MEETING HELD ON 23 MAY 2024

RESOLVED: That the minutes of the Governing Body meeting held on 23 May 2024 be approved as a correct record of the meeting.

112. MATTERS ARISING(a) Forest Governance Support (Minute 89 (a) refers)

Mrs Halliwell reported that support required by the school from Forest Governance was in addition to the support provided to schools with a Requires Improvement grading. The LA had agreed to fund support from Forest Governance.

The new Executive Head Teacher would address this in September.

ACTION: Chair to check with the LA that the funding for the extra support needed from Forest Governance will carry forward to the next academic year.

(b) Staff Wellbeing (Minute 93 (b) refers)

It was reported that Mrs Feeny was consulting with staff as to how Governors could support staff wellbeing.

Moving forward Mrs Feeny would be the link between the staff and the Governing Body and report to the board on staff wellbeing.

RESOLVED: That Mrs Feeny be the Wellbeing Link Governor.

(c) School Evaluation and Review (Minute 95 refers)

It was noted that the School Evaluation and Review was ongoing with the Head Teacher Designate.

(d) Governor Training Certificates (Minute 103 refers)

Governors would provide copies of any training certificates to the school.

(e) Register of Business Interests (Minute 104 refers)

It was noted that all Governors had completed the Register of Business Interests.

ACTION: The Head Teacher to check the website and that all Governors have completed their Register of Business Interests declarations.

113. REPORTS FROM COMMITTEES(a) Resources Committee

It was noted that the Resources Committee had met on 23 May 2024 and recommended that the 2024/25 Budget was approved by the full board. The budget had been approved by the board at the full governors meeting held on 23 May 2024.

The Cleaning Service was now provided through the MAST and the contract included

staff recruitment.

Next actions included the 3-Year Budget and the Debt Recovery Plan.

(b) Standards and Effectiveness Committee

The Standards and Effectiveness Committee had met prior to this meeting and the minutes would be circulated in due course.

The main items covered had been the Assessment Scores for Year 6, Reception, KS1 Phonics and the Year 4 Multiplication Check.

It was noted that the Year 6 Assessment Scores would be published with the SATs on 9 July 2024.

7 out of 11 Reception children had achieved Good Level of Development (GLD).

All Year 1 children had passed the Phonics test.

9 out of 13 Year 4 children scored more than 20 out of 25 in the Multiplication Check 4 of whom scored full marks.

114. HEAD TEACHER'S REPORT AND GOVERNORS' QUESTIONS

The Head Teacher's report had been circulated to all Governors prior to the meeting and the following questions were raised:

Q: What is the current situation with the academy conversion?

A: The Chair reported that there had been a pause in the process to check finances but all is in order.

Q: Have there been any comments regarding the staffing structure for September 2024?

A: Only positive comments and the Roundtable meeting reported that there were no concerns from parents.

It was noted that the Science Curriculum was good and secure as a result of a significant amount of work completed by Mrs Feeny. Assessment within Science would be the next focus.

Q: At 95.8% overall attendance is good but why is Pupil Premium and SEND attendance low?

A: The Pupil Premium attendance is due to 1 child, but the SEND attendance needs further investigation.

Q: What do the 6 incidents of neglect relate to?

A: This is one family which is being monitored.

Q: How did the Residential trips to Windermere for Y5/6 and Helmsley for Y3/4 go?

A: The children were great, and the behaviour was generally good. Feedback forms have been sent home for comments.

The Chair thanked the Head Teacher for his report and addressing the Governors' questions.

115. SCHOOL EVALUATION AND REVIEW

This item has been covered under Matters Arising (Minute 112 (c) refers).

116. ATTAINMENT AND PROGRESS DATA

This item has been covered under Reports from Committees (Minute 113 (b), Standards and Effectiveness Committee refers)

117. SAFEGUARDING

This item has been covered under the Head Teacher's Report (Minute 114 refers).

It was noted that Miss Lancaster was now the Designated Safeguarding Lead (DSL).

118. FINANCIAL MANAGEMENT & MONITORING

This item has been covered under Reports from Committees (Minute 113 (a), Resources Committee refers).

119. REVIEW OF POLICIES

There were no policies for review, however Dr Youde reported that he had reviewed the school's website against the guidance from the DfE on what Primary Schools were required to publish online.

The main points to note were the need to show Subject Intent, Governor Meeting minutes and a statement about remote / home learning.

120. ANNUAL EVALUATION OF A GOVERNING BOARDS EFFECTIVENESS

It was reported that the Annual Evaluation of the Governing Boards effectiveness was in progress and a review of the governor Skills Audit was required.

121. GOVERNANCE REVIEW

It was noted that the Governance Action Plan was being worked through.

122. GOVERNOR TRAINING/ DEVELOPMENT

There was no Governor training to report.

123. REPORTS ON LINK / GOVERNOR VISITS

It was reported that Mr Adams had visited school on 24 May 2024 as a new Governor to get to know the school and the mixed age classes.

124. ANY OTHER BUSINESS

There were no items of Any Other Business to be raised.

125. DATES OF FUTURE MEETINGS AND POSSIBLE AGENDA ITEMS

RESOLVED: That the date of the Annual meeting of the Full Governing Body be advised.

126. AGENDA, MINUTES AND RELATED PAPERS – SCHOOL COPY

RESOLVED: That no part of these minutes, agenda or related papers be excluded from the copy to be made available at the School in accordance with the Freedom of Information Act.

ACTION LOG:

Minute Number	Action	By Whom	By When
110 (a)	<u>Pending Governor DBS</u> Mrs Huscroft to provide ID documents to the Head Teacher to be shared with the Clerk for DBS processing.	Mrs Huscroft/ Head Teacher	ASAP
110 (b)	<u>Governor Seat Change</u> To forward the resignation letter from the current Co-opted role to the Clerk.	Chair	ASAP
112 (a)	<u>Governance Support Funding</u> Chair to check with the LA that the funding for the extra support needed From Forest Governance will carry forward to the next academic year.	Chair	ASAP
112 (e)	<u>Register of Business Interest Declarations</u> The Head Teacher to check the website and that all Governors have completed their Register of Business Interests declarations.	Head Teacher	ASAP

The Chair closed the meeting at 7.10 pm.