

Covid-19 Policy - Appendix 2

Enhanced Mitigation and Control Measures

Cidari | All Academies | Internal

Version 1.0 Published 14th December 2021

Local arrangements for Great Marsden St. John's Primary - A Church of England Academy.

Supported by the Trust, Michaela Underwood has been appointed as Covid-19 supervisor for our Academy to work with the Trust to ensure the Enhanced Mitigation and Control Measures outlined in this policy are implemented and bring any issues or concerns immediately to the attention of the Headteacher or Senior Leader on site. Staff will be regularly briefed and actively encouraged to give feedback on the measures outlined to ensure they remain relevant, safe and appropriate.

This document should be read in conjunction with the latest Trust Covid-19 Policy and Covid Contingencies document to ensure it reflects the latest guidance.

Current Academy Operations

In order to fully comply with DFE Guidelines and robust Health and Safety Standards, the following mitigation and contingency measures are in place.

Start and finish times

The Academy is operating with normal start and finish time. These are 8.45am to 3.30pm. Should the DfE guidance change we may revert to staggered start and finish times to minimise congestion around the academy site.

Access and Movement around the site

We are not implementing a one way system at present.

Parents are encouraged to maintain social distance when on academy premises.

All parents and carers are strongly encouraged to wear a mask whilst on site.

Parents should not congregate at entrance or exit gates; these must be kept clear at all times. Whilst waiting outside and moving around the building, we will encourage good practice, including social distancing.

Academy staff are always on the class doors each morning and evening. They will be wearing PPE. If parents have a brief question or point of clarity they wish to discuss, this is fine. However if a longer discussion is needed this must be booked via the academy office.

Class Arrangements

As per Government guidance, classes are continuing to operate as normal unless reviewed under the Covid Contingencies document in response to cases.

Staffing Arrangements

Every staff member will be made fully aware of the procedures and protocols in place to ensure that school is COVID secure. This will be done by email, briefings and policy documents.

Staff will also be made aware of expectations regarding COVID related illness, absence, and those more vulnerable. This will be done by email, briefings and policy documents.

Any new staff members will receive enhanced induction, this includes teaching and teaching assistant students.

Any staff who are able to fulfill their role and authentically work from home will be encouraged to do so. The Trust recognises that this is likely to be in the minority due to the nature of the roles within our Academies, however opportunities to facilitate this wherever possible will be identified by the Headteacher.

All staff are expected to wear face coverings in communal and transition areas. Whilst masks are not mandated in classrooms, PPE is available to any member of staff who requires it.

Our staff room is open and use is encouraged as we believe that informal communication with colleagues aids wellbeing. Chairs are spaced, windows and door open, hand gel available and hand wash. If staff choose not to eat in the staff room, they may do so at their desk. However, other staff members must not congregate there,

Staff wellbeing is of high priority. The Trust has provided every staff member with access to SAS Medical, Wellbeing and Support. The SAM delivers thorough back to work interviews so that staff returning after a period of illness (Covid related or otherwise) have a platform to express their concerns and possible adjustments to roles and responsibilities, and to mitigate risk of transmission from those still potentially infectious.

Visitors to the school.

Under Plan-B, only essential visits are permitted on educational or operational grounds. These include peripatetic music teachers, children's support workers from outside agencies, specialist teachers, Educational Psychologists, maintenance and repair contractors etc.

All visitors will be required to complete the contractor checklist prior to entering the building. PPE must be worn and social distancing observed.

All visitors will be encouraged to take a lateral flow test prior to entering.

Curriculum and Remote Learning

The Academy continues to deliver a normal curriculum.

Google classroom is available should remote learning be required.



Educational visits

These are still taking place but remain under review. Robust risk assessments should include COVID mitigations.

Breakfast and After School Clubs

These continue to operate as normal. Our ABC Club has their own Risk Assessments and Covid procedures.

Resources

Each class has their own resources for the majority of their learning. Shared resources, for example I Pads, Maths resources and reading books, are cleaned down or quarantined after usage.

SEND and Behaviour

SEND children continue to have their normal provision in place when they return to school, whether this be IEP time, intervention or one to one.

Individual risk assessments will be in place for all pupils who exhibit anti social behaviour such as biting and spitting. Where necessary, appropriate home learning may be put in place to protect staff and pupils. Please refer to the Academy Behaviour Policy.

Vulnerable Children

We know our vulnerable children and families well. Should we go back to the situation where classes are closed, the Inclusion Manager and Office Team will make daily contact with families we believe needs that support.

All staff know how to report concerns via My Concern and Safeguarding training has been delivered to all staff, including new staff members in this academy, in line with good practice.

Toilets and Handwashing

Hand hygiene remains crucial, as does 'catch it, bin it, kill it'.

Good hand hygiene is reinforced throughout the day and handwashing monitored.

Hand sanitiser readily available throughout the Academy.

Each class has their own toilet block.

Breaks

Breaks are staggered to allow fewer children to be on the playgrounds at any one time. Every class has their own First Aid kit.

Lunchtime

Lunchtimes are organized so that children in one class sit together. We have 2 sittings which allows half the school to play out whilst the other half eats. Each class has their own welfare assistant.

Uniform

Children wear full school uniform and get changed for PE as usual.

PPE

Face masks will be worn in all communal and transition areas.

PPE will be available to staff if they feel that an activity requires it. They will personally have the choice to wear it if they deem it appropriate. Additionally, PPE will be worn when carrying out intimate care as part of a child's care plan.

PPE provided by the Trust and available in each classroom includes:

- IIR Face Masks
- Nitrile Gloves
- Disposable Aprons
- Eye Protection

These will also be available as part of the First Aid kit for staff on outdoor duties and supervision.

The Covid Supervisor is responsible for monitoring stock levels and requesting supplies from the Trust. This task has been delegated to Mrs T Stone.

All premises and cleaning staff will wear appropriate PPE for the task they are performing.

Wellbeing Arrangements

Regular update meetings and communication are ongoing to allay staff fears and worries.

When deploying staff, thought has been given to what their experience of the Covid pandemic has been. Where possible, staff deployment remains consistent with their core role. This is the ideal scenario and will be normal working practice as far as is practicable.

Regular contact from the CEO, in which he briefs the whole workforce upon the wider Trust actions and strategy, ensures all staff are in the same communication loop.

All employees have access to a confidential Employee Assistance Programme and Wellbeing Support with Schools Advisory Service.

Further Measures

Whole school worship is once per week. The rest being either virtual or in smaller groups.

Clear handwashing routines - identified on class timetables.

Clear signage and advisory notices to support social distancing, hygiene and the practices expected.

Each class has stocks of sanitiser.

Training children to follow good routines.

The Headteacher, SLT and Trust will monitor the impact of plans and review appropriately. This will ensure we control risks as much as possible.

