



Careers Provider Access Policy



R Bond

Careers SLT Lead Great Sankey High School & Barrow Hall College

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Document Control

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Key Information

Careers SLT Lead	Mrs R M Bond
Telephone	01925 724 118
Email	enquiries@greatsankey.org

Introduction

1. This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school and Barrow Hall College for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

2. To provide pupils from year 8 to year 13 with the entitlement to:
 - Find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
 - Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, careers fairs, drop down days and taster events;
 - Understand how to make applications to the full range of academic and technical courses.

Who is responsible for this policy?

3. Omega Multi Academy Trust has overall responsibility for the effective operation of this policy and for ensuring compliance with the relevant statutory or Trust framework. The Trust has delegated day-to-day responsibility for operating the policy to Great Sankey High School and Barrow Hall College and the relevant Head of Centre.
4. The Governing Body and Senior Leadership Team at the school and college has a specific responsibility to ensure the fair application of this policy and all members of staff are responsible for supporting colleagues and ensuring its success.

Management of provide access requests

5. A provider wishing to request access should contact:

Careers SLT Lead	Mrs R M Bond
Telephone	01925 724 118
Email	enquiries@greatsankey.org

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Opportunities for access

6. A number of events, integrated into the school careers programme, will offer providers an opportunity to come to school/college to speak to pupils and/or their parents/carers:

Year Group	Autumn Term	Spring Term	Summer Term
Year 7	Assembly / Form Time Activities Enterprise Week	Assembly / Form Time Activities	Assembly / Form Time Activities
Year 8	Assembly / Form Time Activities Enterprise Week	Assembly / Form Time Activities	Assembly / Form Time Activities
Year 9	Assembly / Form Time Activities Enterprise Week	Assembly / Form Time Activities	Assembly / Form Time Activities
Year 10	Steps to Success Evening Assembly / Form Time Activities	Assembly / Form Time Activities	Post-16 Day
Year 11	Post-16 Taster Day	Assembly / Form Time Activities	
Year 12	Assembly / Tutor Time Activities	Assembly / Tutor Time Activities	Post-18 Day
Year 13	Assembly / Tutor Time Activities	Assembly / Tutor Time Activities	

7. Please speak to our Careers SLT Lead to identify the most suitable opportunity for you.

Premises and Facilities

8. The school/College will make the main hall/lecture theatre, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity.
9. The school will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Lead or member of their team.
10. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at specified times before, during and after the school day.

Monitoring, evaluation and review

11. The policy will be promoted and implemented in both the secondary school and linked sixth form college.
12. Omega MAT will monitor the operation and effectiveness of arrangements referred to in this policy.
13. Omega MAT will review this policy every year in consultation with the school and college.