



CAREERS PROVIDER ACCESS POLICY

Review Date:	June 26
Next Review	June 27

Policy Statement

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school and Barrow Hall College for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

The Aims of the Policy

To provide pupils from year 7 to year 13 with the entitlement to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through form time, PHSE lessons, options events, assemblies, careers fairs, drop down days and taster events;
- Understand how and be supported to make applications to the full range of academic and technical courses.

For students aged 11-16 these encounters are mandatory and there will be a minimum of two encounters for pupils during the 'first key phase' (year 8 and 9) and two encounters for pupils during the 'second key phase' (year 10 and 11). For pupils in year 12 and 13 there will be two more optional encounters for pupils to attend. Each encounter aims to allow information sharing from the provider to the pupils and an opportunity to answer questions from pupils.

Who is responsible for this policy?

Omega Multi Academy Trust has overall responsibility for the effective operation of this policy and for ensuring compliance with the relevant statutory or Trust framework. The Trust has delegated day-to-day responsibility for operating the policy to Great Sankey High School and Barrow Hall College and the relevant Head of Centre. The Governing Body and Senior Leadership Team at the school and college has a specific responsibility to ensure the fair application of this policy and all members of staff are responsible for supporting colleagues and ensuring its success.

Management of provide access requests

A provider wishing to request access should contact:

Careers SLT Lead	Dr S Hale
Telephone	01925 724 118
Email	enquiries@greatsankey.org

Opportunities for access

A number of events, integrated into the school skills and careers programme, will offer providers an opportunity to come to school/college to speak to pupils and/or their parents/carers. A summary of these careers' opportunities can be found below:

	Autumn term	Spring term	Summer term
Year 7	- PSHE unit 'Enterprise skills' - Form Activities - Opportunity for an Employer assembly (aspirations)	- National STEM week - Literary festival (& world book day) - National Apprenticeship week activities	- Form Activities - PSHE unit 'Financial budgeting' - Opportunity for an Employer assembly (aspirations)
Year 8	- Form Activities - Opportunity for an Employer assembly (aspirations)	- Form Activities - National STEM week - Literary festival (& world book day) - National Apprenticeship week activities	- Form Activities - PSHE unit 'Financial decision making'. - Opportunity for an Employer assembly (aspirations) - 'Post 16 options – looking ahead' (Talk with FE provider(s))
Year 9	- Form Activities - PSHE unit 'Understanding careers and future aspirations' - Opportunity for an Employer assembly (aspirations)	- Form Activities - Meeting with careers advisor to support options choices - International women's day - National STEM week - Employer assembly (aspirations) - National Apprenticeship week activities KS4 options choices event (short talks including 'Introduction to A-levels' (BHC 6th form representative), 'Introduction to Btec and T-level qualifications' (external provider))	- Form Activities - Employer assembly (aspirations)
Year 10	- Form Activities - PSHE unit 'Study skills' - Opportunity for an Employer assembly (aspirations)	- Form Activities - National Apprenticeship week activities - National careers week activities Introduction to... (assembly program) - Post 16 options – making choices (Talk with 6th form representatives) - T-levels (Talk with FE provider)	- PSHE unit 'Preparation for work experience & readiness for work) - Experience of the workplace (work experience week) - Post 16 taster day (Visit to FE colleges) - Opportunity for an Employer assembly (aspirations)
Year 11	- Opportunities for assembly talks from FE colleges, HE providers, technical career providers and aspiration speakers as part of our post-16 readiness programme.	- Form Activities	

Year 12	- Assembly / Tutor Activities	- Assembly / Tutor Activities - Apprenticeship fair (Aintree) - Edgehill University trip - UCAS convention	- Post-18 event (CV writing, HE provider talks, mock interviews, alumni event) - Training on UNIFROG (Uni and App) - Liverpool University trip - Carmel college- Art Foundation site visit
Year 13	- Assembly / Tutor Activities - Apprenticeship fair visit	- Assembly / Tutor Activities - Personalised careers interviews (apprenticeships) - Apprenticeship virtual evening for parents and students	

Please speak to our Careers SLT Lead to identify the most suitable opportunity for you.

Premises and Facilities

The school/College will make the main hall/lecture theatre, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity.

The school will also make available AV and other specialist equipment to support provider presentations. This will be discussed and agreed in advance of the visit with the Careers Lead or member of their team.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at specified times before, during and after the school day.

Monitoring, evaluation and review

The policy will be promoted and implemented in both the secondary school and linked sixth form college.

Omega MAT will monitor the operation and effectiveness of arrangements referred to in this policy.

Omega MAT will review this policy every year in consultation with the school and college.