

PARENTS/CARERS HANDBOOK



Greet Primary School
Breakfast Club
Percy Road
Sparkhill
Birmingham
B11 3ND

Tel: 0121 464 3360

Email: enquiry@greet.create.org.uk

Opening Hours: 8:00 – 8:40 am

Welcome to Greet Primary Breakfast Club!

Dear Parent/Carer,

Thank you for entrusting your child to Greet Primary Breakfast Club. We're delighted to have them join us!

We've put together this information booklet to help you understand our club and answer any questions you might have.

Our Goals:

- **Positive Environment:** We create a relaxed and welcoming atmosphere where children can build social skills and self-esteem.
- **Respectful Communication:** We value children's voices and ensure adults listen to and respect their views, opinions and concerns.
- **Safety and Well-being:** We prioritise the health, safety and well-being of all children in our care at all times.

We look forward to a wonderful time with your child at Greet Breakfast Club!

Club Staff

Mrs D Begum	-	Pupil Support Assistant
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Mrs S Rehman	-	Pupil Support Assistant
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Club Fees and Payment:

- **Breakfast club cost per day:** £2 (subject to annual increase each September from Sept 2027)

Fees are charged per half-term and will be added to your MCAS account at the start of each half-term. Payment can be made via MCAS only.

Please note:

- Prompt payment is essential to secure your child's place.
- Fees are payable even if your child does not attend.
- Four weeks' paid notice is required if you wish to withdraw your child from the club.

Allergies, Dietary Requirements and Medication:

Please provide detailed information about any allergies, dietary requirements or medication your child needs on their registration form. If necessary, please discuss these requirements further with the office team.

Keeping Your Children Safe (Safeguarding)

We are committed to providing a safe and secure environment for all children. All our staff have undergone enhanced DBS checks.

What We Offer:

- **School Transition:** We ensure children are safely taken to school in the mornings
- **Engaging Activities:** We provide a wide range of indoor activities.
- **Indoor Fun:** Breakfast Club offers a variety of equipment, including K'nex, Lego, board games, crafts, colouring and more.
- **Healthy Breakfast:** We offer a selection of healthy food and drinks, making breakfast time a social experience. Please do not send food from home unless your child has specific dietary needs discussed with the office. We always provide fruit, water, and sugar-free squash.

Expected Behaviour:

We believe in creating a fun and positive environment, while also maintaining clear behavioural guidelines. We expect all children to respect each other and staff. Misbehaviour, bullying or any form of aggression will not be tolerated. We actively encourage and praise positive behaviour.

Feedback and Complaints:

- **Comments & Compliments:** We value your feedback and strive to provide the best possible service.
- **Complaints:** If you have any concerns, please speak with the office team who will pass this onto the appropriate member of SLT.

Contact Details: 0121 464 3360 and email address enquiry@greet.create.org.uk

July 2026