



# Grove Junior School

Turner Street, Northwood, Stoke-on-Trent, Staffordshire, ST1 2NL  
Telephone:(01782)234550 Fax:(01782)236404 Email:office@espritmat.org

Executive Headteacher: Mrs S Moran - Head of School: Mrs S Machin  
Deputy Headteacher: Mrs J Blackhurst and Mrs L Morrall  
Link Governor for Child Protection: Miss Michelle Chadwick

*Where Every Child Does Matter*

Our ref: SuM.EC

December, 2017

Dear Parents/Carers

As December approaches, it is timely to remind parents/carers of the guidance and arrangements to be followed in the event of adverse weather conditions. It is always very difficult when we have snow and ice to determine how this will affect the safety of our children travelling to school.

- Please check the local authority website [www.stokeschoolclosures.org.uk](http://www.stokeschoolclosures.org.uk)
- Please look at the school website which will also be updated with any school closure at [www.grovejunior.co.uk](http://www.grovejunior.co.uk)
- Please check your phones are turned on as we will send a message to all parents/carers via our text messaging service. Therefore, it is imperative that all of our pupils' contact information is up-to-date.
- Please listen to local radio stations for information until you are ready to leave for school. (Radio Stoke 94.6 FM and Signal Radio 102.6 FM).

Wherever possible the school will remain open and staff will be here as normal. However, due to road conditions some staff may be late arriving and the start of the school day could be affected but we would always text to advise if this is the case.

Once a decision has been made to open the school, weather conditions will be closely monitored and only in the event of an extreme decline will the school be closed and parents/carers will be notified by text message.

- If the weather becomes severe during the day then parents/carers may contact the school if they feel that they would like to collect their child early for safety reasons (i.e. travelling/walking long distances or collecting other children from local schools).
- The school will remain open until the end of the school day, however, if parents/carers are delayed due to the adverse weather conditions, they should contact the school as soon as possible to give an anticipated arrival time. Please do not rush, parents must travel as safely as possible.

Parents/carers must follow the paths/routes that have been salted/gritted when on the school premises to minimise the risk of falling.

Yours faithfully

Mrs S Machin  
Head of School

