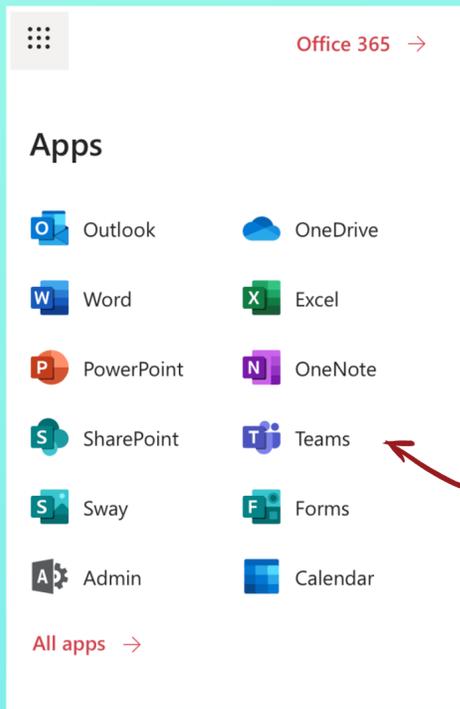


GROVE VALE'S GUIDE TO...



MICROSOFT

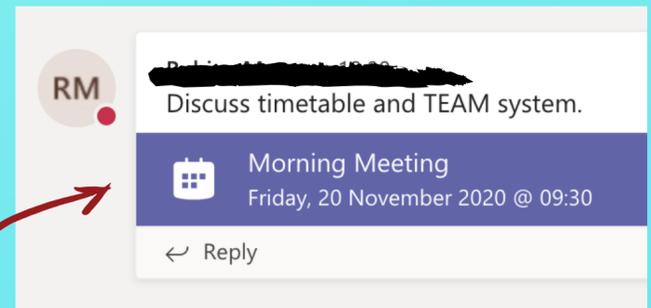
TEAMS



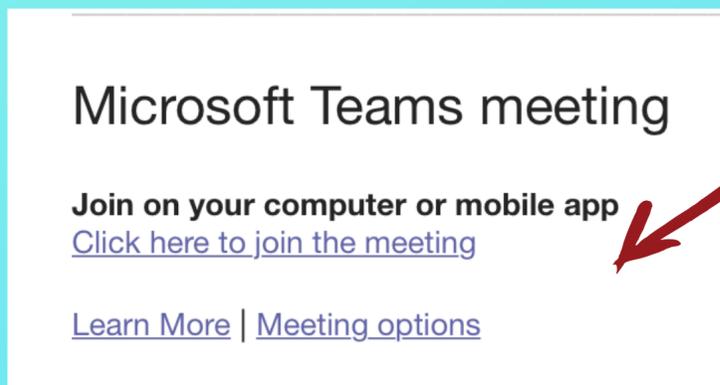
Sign in as your child through their Grove Vale **Office 365** log on.
*****@grovevale.sandwell.sch.uk

Access Teams.

Click on the meeting you've been invited to and enter.



OR...



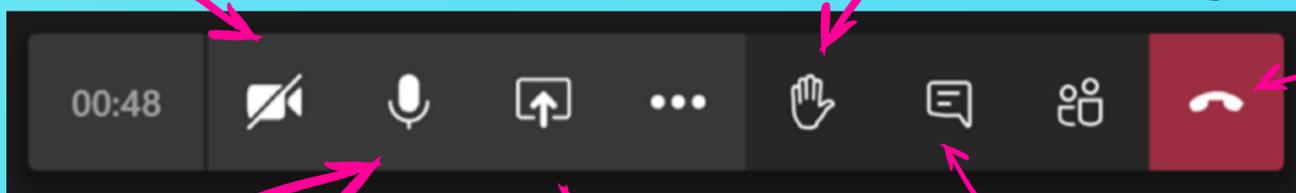
Use the link emailed to you in your year group **Outlook**.

Click here to join the meeting.

Show/Hide Video

Ask / I'd like to speak

Leave Meeting



Mute/Unmute Mic

Type in the chat box

Share my work

Please make sure you're on time for meetings and have looked at the timetable or relevant information before coming to the meetings. Please raise your hand to share what you would like to say and mute your mic when you are not talking.