



PRIVACY STATEMENT - NHS TEST & TRACE

Schools have a responsibility/obligation to adhere to the Government's advice and guidance re Coronavirus, as part of their public duty.

- The development of the NHS 'Track and Trace' scheme is a key part of the government plan to manage Coronavirus.
- It is likely that we will be asked to provide contact details if a case of Coronavirus or a suspected case arises in our school.
- There is an obligation to support the government planning. We **will provide details** as requested to do this.

Details provided will be:

- The names of all pupils and visitors.
- A contact phone number for each pupil and visitor.
- Date of visit and arrival and departure time.

The Data Retention period will be 21 days

- Your data that is collected for NHS Test and Trace will be retained locally by school for 21 days after your visit, at which point it will be deleted or destroyed, unless school usually collects the data for other legitimate business purposes in accordance with the GDPR.

The Data Storage of data collected as part of this contact-tracing initiative will be stored securely and lawfully by the school and by NHS Test and Trace (if passed to them), in line with the requirements of the GDPR and Data Protection Act 2018.

The law on protecting personally identifiable information, known as the General Data Protection Regulation (GDPR), allows Public Health England to use the personal information collected by NHS Test and Trace. The section of the GDPR that applies is:

- Article 6(1)(e) 'processing is necessary for the performance of a task carried out in the public interest or in the exercise of official authority vested in the controller'
- As information about health is a special category of personal information, a further section of the GDPR applies:
- Article 9(2)(i) 'processing is necessary for reasons of public interest in the area of public health, such as protecting against serious cross-border threats to health or ensuring high standards of quality and safety of healthcare'

Public Health England also has special permission from the Secretary of State for Health and Social Care to use personally identifiable information without people's consent where this is in the public interest. This is known as 'Section 251' approval and includes the use of the information collected by NHS Test and Trace to help protect the public from coronavirus. The part of the law that applies here is Section 251 of the National Health Service Act 2006 and the associated Health Service (Control of Patient Information) Regulations 2002.



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Complaints

We take any complaints about our collection and use of personal information very seriously. If you think that our collection or use of personal information is unfair, misleading or inappropriate, or have any other concern about our data processing, please raise this with us in the first instance. To make a complaint, please contact our Data Protection Lead within school (School Business Manager).

Contact Us

If you have any questions, concerns or would like more information about anything mentioned in this privacy notice, please contact our Data Protection Lead.

Our Data Protection Officer (DPO) is Dawn Price who is based at Blackwood Primary School. She can be contacted via DPO@grovevale.sandwell.sch.uk

You can also report a concern online to the Information Commissioners Office at <https://ico.org.uk/concerns>

Telephone Number 0303 123 1113

Address: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF 12.

Changes to this privacy notice

This privacy notice may be updated from time to time. We encourage you to check this privacy notice from time to time to ensure you understand how your data will be used and to see any minor updates. If material changes are made to the privacy notice, for example, how we would like to use your personal data, we will provide a more prominent notice (for example, email notification or correspondence of privacy notice changes).