



Grove Vale Primary Remote Learning Plan- September 2020



OAK
NATIONAL
ACADEMY



In order to ensure that learning is continued, irrespective of lockdown and self-isolation, Grove Vale Primary School has developed the following plan. This plan offers remote learning opportunities whilst also acknowledging that some households have limited access to devices and would require hard-copies of work and resources.

This plan will be applied in the following instances:

1. An individual is self-isolating because of a positive test within the household;
2. A group of children are self-isolating because of a case of coronavirus in the bubble;
3. A whole bubble or cohort is self-isolating because of an outbreak of coronavirus

The plan complies with the expectations and principles outlined in the DFE document [Guidance for Full Opening of Schools](#).

Software and online platforms

Within all plans, teachers will set appropriate work in-line with our current curriculum, primarily supplemented by a range of resources provided by a variety of online learning portals and websites. For example Oak National Academy, Purple Mash and other online resources selected by class teachers.

Each child has been issued with an Office 365 in school. This provides them with their own personal account where they are able to access teaching and learning resources as well as a platform to communicate with their teacher and other staff members. When designing an effective home learning outline, online safety and pupil/staff safeguarding were at the forefront of decisions made. Therefore, school privacy settings, GDPR and access were all considered and tested. Pupils have been granted limited access areas of our Grove Vale 365 school account such as their year group site on Sharepoint. All members of SLT have access to



these and are able to monitor them daily. Certain limitations have been put into place, such as other year groups cannot access sharepoint sites other than their own.

Children were shown how to use Office 365. Therefore, children are familiar with applications available to them such as Word, Powerpoint, Outlook, etc. How to guides have also been shared via Parent Pay and distributed to parents and guardians to support them in helping their children at home.

Children will also continue to use other learning platforms such as Purple Mash, Timestable Rockstars, etc. All platforms that require a log on have been shared with pupils and parents either within class, via our Twitter and on our website under "[Home Learning Links](#)". Staff will consider if links, information, websites, etc are appropriate and will ensure they support children's learning.

Under specific bubble closures, where a number of children will require to isolate at home such as a class video conferencing to support learning such as Zoom will be used. This is used as a platform for pupils and staff to communicate with ease to discuss learning, modelling and issues. They also provide pupils of classes, who have chosen to use this, a brief time period where children can communicate together via video conferencing organised by their teachers. Grove Vale and staff are not responsible for "online meetings" organised pupil to pupil.

Children will remain in contact with their Class teacher through Office 365 and Zoom.

Sites such as Oak National Academy are one of the providers that has been recommended to support remote learning for a number of reasons: they are in-line with our teaching ethos – they encourage the use of retrieval practice, explicit teaching with high quality modelling, and the use of deliberate practice. The online lessons are free to all and offer a recorded taught session so that the children can access physical teaching from a teacher and then access work relating to that lesson within the same website. There are also hundreds of lessons specifically aimed at children with SEND needs and requiring additional support. Class teachers are to use the lessons in the classroom so children are familiar with the platform.

Resources will be selected for all lessons will be used as they are matched to our current maths curriculum model. Children are very used to seeing these resources.

SPAG.COM and TT Rockstars will all be utilised to support the acquisition and retention of basic core skills in KS2.



Office 365 and Zoom will support school in offering true online learning with the opportunity for the children to communicate with their teacher through live video. Often this will be used so children can 'drop-in' to receive further support after accessing teaching resources and guidance through Office 365. Office 365 will remain in use as the communication element has already proved to be invaluable. Teachers and parents will be able to message one another to share information and offer support.

In the event of any form of isolation and loss of learning caused by Coronavirus, parents must understand that engagement in home learning is compulsory, as is the expectation that Grove Vale Primary School makes that provision available and accessible to all. However, if children themselves are too ill to attend then they should not be expected to engage in home learning.

In preparation for home-learning, parents and children should know logins and passwords for the following platforms (likewise teaching staff need to be familiar with them):

- Office 365
- SPAG.COM
- TT Rockstars
- Purple Mash

Worksheets and Practical Resources

If a child is isolated from school i.e. the child is sent home from school to either receive a test or self-isolate as someone in the household is being tested, they will leave school with a pack of work if required. Children will have immediate opportunity to continue their learning.

The work packs (if required) will be basic skills work that would be relevant at any stage of the year i.e. arithmetic, spelling, reading, writing (with a visual prompt) and handwriting.

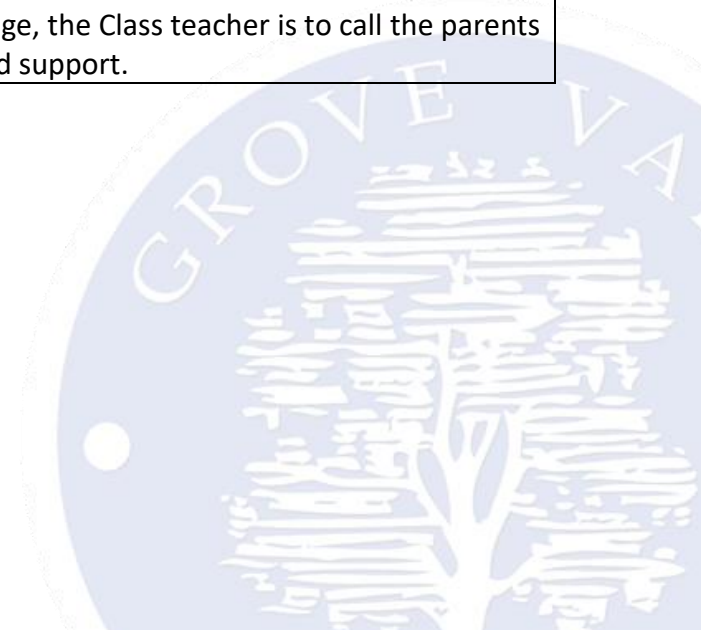
Remote Learning

The initial response to any isolation will be to provide children with home learning materials either online or paper (if requested). In the case of whole cohort isolation, resources will be uploaded to Office 365 and priority children will have packs delivered. This measure will afford teachers a short time to prepare their remote learning resources.



4 hours of home learning will be expected each day. We understand that these hours may need to be flexible due to individual circumstances however, specific times will be set by the staff for contact times such as teacher pupil zooms.

Pupil needs to isolate because someone in their household is symptomatic or tests positive	
Ongoing Support	Safeguarding/SEND
<p>Using Office 365, the Class teacher will upload menus with links to relevant sites/resources or worksheets the day before to allow parents to see the learning materials prior to supporting their child. The teacher will decide what materials are most appropriate for the individual child.</p> <p>If teaching input is required for Maths and English lessons, the teacher can either direct the parent to a relevant support documents or sites such as Oak National taught session or they could use Office 365 to teach directly to the isolated child at the same time as teaching to the rest of the class. Only the Class teacher and modelling area will be viewable on screen.</p> <p>Non-core lessons and resources will be uploaded to Office 365.</p>	<p>School office to contact parents to ensure a test has been taken and to make sure that parents know to communicate test results.</p> <p>If child is entitled to benefit-related FSM ensure food made available through Dolce Catering.</p> <p>If a child is vulnerable in any way, the DSL will ensure that appropriate agencies are notified and arrange for regular safe and well checks via a phone call from the DSL (record on CPOMS).</p> <p>If a child does not engage, the Class teacher is to call the parents to discuss obstacles and support.</p>





A group of children are self-isolating because of a case of coronavirus in their class bubble	
Ongoing Support	Safeguarding/SEND
<p>Using Office 365, the Class teacher will upload learning menus with links to relevant activities, learning material and worksheets the day before to allow parents to see the learning materials prior to supporting their child/ren.</p> <p>If teaching input is required for English and Maths lessons, the teacher can either direct the parent to a relevant resources or sites such as Oak National taught session or they could use Office 365 to teach directly to the isolated group of children at the same time as teaching to the rest of the class. Only the Class teacher and modelling area will be viewable on screen.</p> <p>Non-core lessons and resources will be uploaded to Office 365.</p>	<p>School office to contact parents to ensure a test has been taken and to make sure that parents know to communicate test results. Evidence of a positive test needs to be seen in school.</p> <p>If children are entitled to benefit-related FSM, ensure food made available through Dolce Catering.</p> <p>If any child is vulnerable in any way, the DSL will ensure that appropriate agencies are notified and arrange for regular safe and well checks via a phone call from the DSL (record on CPOMS).</p> <p>Those not engaging with home learning are to receive a phone call from a member of SLT to discuss the obstacles and support.</p>

A whole bubble/cohort of children is isolating because of an outbreak of coronavirus	
Ongoing Support	Safeguarding/SEND
<p>Teachers will schedule a Zoom meeting with the children and parents for the following day (after isolation). In this meeting, the teacher will discuss the remote learning arrangements and expectations. Teachers will also share a timetable of learning – this will consist of core subject lessons, a non-core lesson and a whole class reading session per day.</p> <p>Using Office 365, the Classteacher will upload learning menus, supportive resources or worksheets the day before to allow parents to see the learning materials prior to supporting their child/ren. Teaching assistants will be able to support the Class teacher in identifying resources.</p>	<p>School office to contact parents to ensure a test has been taken and to make sure that parents know to communicate test results. Evidence of a positive test needs to be seen in school.</p> <p>If any children are entitled to benefit-related FSM, ensure food made available through Dolce Catering</p>



PPA will be covered by HLTAs who will deliver an afternoon non-core lesson and the reading for pleasure session at the end of the day (or make use of the Oak National Academy materials).

The Class teacher will share links to appropriate lessons from relevant sites or Oak National lessons through Office 365. Teachers will then be accessible to children through Office 365 so that any issues or re-teaching can be delivered live. Teaching assistants will also access the Office 365/Zoom lessons so that they can support children in breakout rooms should this be required.

For non-core lessons, resources will be uploaded to Office 365 and where possible web-links to appropriate support materials will be shared. This will often be through Oak National using lessons that link to the Grove Vale curriculum. Teachers will schedule an afternoon zoom meeting to support those children needing additional input. There will be an additional end of day zoom meeting so that the Class teacher or TA can complete the reading for pleasure session.

Time will also be scheduled for the children to watch an assembly delivered by Mrs Connop. This will encourage children to keep working, celebrate successes and promote a togetherness.

Completed work should be photographed and uploaded to Office 365. Teachers can then review the work completed and ensure that the following day's lesson addresses misconceptions, etc. Feedback and queries can take place throughout the day using Office 365. Those children that need additional support following feedback are to be directed to the Zoom meeting for that lesson with attendance expected.

In the event of teachers becoming ill, support staff will be required to 'takeover' the Office 365 with resources being identified by the other phase teachers.

If any child is vulnerable in any way, the DSL will ensure that appropriate agencies are notified and arrange for regular safe and well checks via a phone call from the DSL (record on CPOMS).

Those not engaging with home learning are to receive a phone call from a member of SLT to discuss the obstacles and the support needed by the family. This could then be followed up by calls from KT if there are pastoral issues.

Where children would normally receive additional support from SEND agencies, the SENCO will make arrangements for those to continue via Office 365/Zoom as long as the agencies engage.

The SENCO will share appropriate resources/Oak National SEND lessons with teachers who will disseminate accordingly.



Use of Technology

Staff are aware of how beneficial the use of technology can be for home learning. However, we are aware that some children may not have access to this. Therefore, arrangements have been put into place to support these children by providing home work packs.

Expectations of Staff

- Provide purposeful tasks, which provide 4 hours of learning opportunities a day.
- Communicate with children online via Office 365.
- Emails must be returned within 24 hours, apart from exceptions that should be agreed with AC (Head teacher).
- Communicate with children to ensure they are accessing learning opportunities.
- Check shared learning from children.
- Communication with children should be appropriate and follow safeguarding guidelines :
 - No staff personal emails or phone numbers should be shared.
 - Messages should be appropriate
 - Staff should follow the code of conduct that they follow in school when teaching and communicating online
- If communicating with pupils on video conferencing, there should be more than 1 child or adult on a conference at once to safeguard staff members.
- If video conferencing, ensure that the location in which you accept or make the call is appropriate and you are dressed appropriately.
- Also, consider other factors such as family members in the room (both via picture or audio).
- Report any issues regarding online safety or staff/pupil safeguarding immediately to SLT, log it on CPomms.
- Follow GDPR guidelines.



Expectations of Pupils

- Use Outlook responsibly to communicate to your teacher and staff. Do not use it as a form of communication to communicate to peers.
- Do not “call” your teacher via video conferencing (Zoom). Raise any issues via an email on Outlook, Office 365 and they will then contact you via video conferencing following staff guidelines if needed.
- Teachers are not expected to reply immediately to messages therefore please be patient and wait for a reply. Do not repeatedly email them.
- Everyone’s timetable of a day is different therefore follow the daily timetables provided by your teachers for guidelines of times, etc.
- Ensure that you discuss learning, video conferencing and messages with parents and ensure what you are sharing is appropriate.
- Ensure you consider your conduct and behaviour online. For example, language, sharing, etc.
- If video conferencing or sharing media, please ensure you are in an appropriate place to do this. For example, a living room, work area or kitchen.
- If video conferencing or sharing media, please ensure you are dressed appropriately as are others around you.
- Upload/share work to demonstrate learning.

